



City of Chandler 2012 Spring HOA Academy



APPLICATION

CLASSES BEGIN

Wednesday, February 1 - February 22, 2012
Classes run every Wednesday for 4 weeks

CLASS TIMES

6:00 pm - 8:30 pm

CLASS LOCATION

Chandler City Hall
Second Floor - Training Room A
175 S. Arizona Avenue

APPLICATION DEADLINE IS JANUARY 25, 2012

Full Name _____

Mailing Address _____ City _____ Zip _____

Phone Number _____ E-Mail Address _____

Name of HOA _____

Note: If classes reach capacity, enrollment priority will be given to Chandler residents.

In order to provide instruction that will be beneficial to all participants, please provide us with answers to the following questions:

1. Is your HOA registered in the Neighborhood Registration Program? Yes No

To register your neighborhood, visit www.chandleraz.gov/neighborhoods.

1. Do you currently participate in Block Watch? Yes No

2. Do you currently serve on an HOA Board? Yes No If "yes," what position do you serve? _____

How long have you served in this position? _____

4. If you currently do not serve on a board, have you served on a board in the past? Yes No

5. Is there a specific issue you are having in your community that you would like to discuss as part of this agenda?

** Please note, due to time limit, not all items may be addressed.*

City Records - All City records are subject to the State of Arizona public records law. Please note that any correspondence, such as application forms, e-mails or letters, sent to City officials or staff becomes public record and is available for public/media review.



Please fax the two-page application by January 25, 2012
Neighborhood Programs, Attention: Cristabel Dykstra, Fax 480-782-4350
If you have questions, contact Neighborhood Programs at 480-782-4354

CLASS DESCRIPTIONS & SELECTIONS

APPLICATION DEADLINE IS JANUARY 25, 2012

City of Chandler participants attending all four classes will receive an HOA Academy Certificate of Completion which will be presented at a future City Council Study Session.

Please place a checkmark next to the class or classes you will be attending.

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- The Business of the Community Association**
Wednesday, February 1, 2012 **6:00 pm – 8:30 pm**

How they should function with an in-depth look at the roles and responsibilities of key players in the association and what insurance the association should carry.

- ABC's of CC& R Enforcement & Is it an Association or Homeowner Issue?**
Wednesday, February 8, 2012 **6:00 pm – 8:30 pm**

When should you pursue delinquencies and how to work proactively for your association as well as a discussion of those “pesky issues” when you ask, is it the role of the association or homeowner?

- Top 10 Common Errors Boards Make**
Wednesday, February 15, 2012 **6:00 pm – 8:30 pm**

Arizona's Open Meeting Law, recording board meetings and others will be discussed.

- Know Your City Resources - Neighborhood Forum**
Wednesday, February 22, 2012 **6:00 pm – 9:00 pm**

Participants will receive an overview of their City Resources and learn how to develop positive relationships with their City government leaders.

**Note: This class will take place at Chandler City Hall - Council Chambers, 88 E. Chicago Street*



Please fax the completed two-page application To Neighborhood Programs
Attention: Cristabel Dykstra
Fax: 480-782-4350 * Email: cristabel.dykstra@chandleraz.gov
If you have any questions, contact Neighborhood Programs at 480-782-4354.
You will receive a confirmation notice in the mail.