

2. A new Section 2.1 is hereby added to incorporate by reference Exhibits A-1, Project Plan, B-1, Project Budget and B-2, Project Schedule, which Exhibits are approved by CITY and are in compliance with the requirements in the Contract scope of work. CSS agrees to comply with said Project Plan, Project Budget and Project Schedule.
3. Section 5 is hereby amended to change the grant award amount to \$400,821 and to delete the last sentence, which is a use permit requirement that has been satisfied.

**FINANCIAL IMPLICATIONS**

Funds are currently available in the City Council reserve. During the 2004/05 budget process, the Mayor and Council approved the Citizen Support Coordinator position in the Fire Department. In order to fund needed equipment for the position, the Mayor and Council utilized \$14,561 of the available FAC funds. A total of \$162,582 in reserve funds are required to cover the increase in construction costs and the previously approved use of a portion of the FAC funds.

**PROPOSED MOTION**

Move to approve Amendment #One to Agreement MC5-952-2163 with Catholic Social Services of Central and Northern Arizona, increasing the grant award amount to \$400,821.

#23

JAN 11 2007



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**MEMORANDUM CITY MANAGER - COUNCIL MEMO NO. MC07-01**

**DATE:** JANUARY 2, 2007

**TO:** MAYOR AND CITY COUNCIL

**THRU:** W. MARK PENTZ, CITY MANAGER  
RICH DLUGAS, ASSISTANT CITY MANAGER *RP*

**FROM:** BRIAN BOSSHARDT, ORGANIZATIONAL DEVELOPMENT *BB*  
ADMINISTRATOR

**SUBJECT:** AMENDMENT #ONE TO AGREEMENT MC5-952-2163 WITH CATHOLIC  
SOCIAL SERVICES OF CENTRAL & NORTHERN ARIZONA

**RECOMMENDATION**

Staff recommends the approval of Amendment #One to Agreement MC5-952-2163 with Catholic Social Services of Central and Northern Arizona increasing the grant award amount to \$400,821.

**BACKGROUND/DISCUSSION**

In February of 2004, staff briefed the Mayor and City Council on their efforts at establishing a Family Advocacy Center (FAC). Staff explained the challenges encountered while attempting to develop the FAC including the inability to secure the needed medical services. Staff recommended utilizing the existing FAC funds to improve shelter services within the City.

With City Council's concurrence, staff issued a Request for Proposals (RFP) for the purpose of expanding the amount of bed (shelter) space in the community. The Mayor and Council approved an agreement with Catholic Social Services in the amount of \$252,800 at the July 28, 2005 meeting. The project enhancements include the addition of 2,128 square feet in living space and eight (8) additional parking spaces. The expansion will increase the number of bedrooms from seven (7) to ten (10), increasing bed capacity from 17 to 25.

Due to an increase in construction costs since the issuing of the RFP, the original award amount will no longer cover the costs of the expansion. The total project budget is \$470,821. Catholic Social Services has agreed to fundraise \$70,000. Amendment #One modifies the contract as follows:

1. Section 1.1 is hereby amended to change the Contract Administrator to Brian Bosshardt.

2. A new Section 2.1 is hereby added to incorporate by reference Exhibits A-1, Project Plan, B-1, Project Budget and B-2, Project Schedule, which Exhibits are approved by CITY and are in compliance with the requirements in the Contract scope of work. CSS agrees to comply with said Project Plan, Project Budget and Project Schedule.
3. Section 5 is hereby amended to change the grant award amount to \$400,821 and to delete the last sentence, which is a use permit requirement that has been satisfied.

Funds are currently available in the City Council reserve. During the 2004/05 budget process, the Mayor and Council approved the Citizen Support Coordinator position in the Fire Department. In order to fund needed equipment for the position, the Mayor and Council utilized \$14,561 of the available FAC funds. A total of \$162,582 in reserve funds are required to cover the increase in construction costs and the previously approved use of the FAC funds.

**PROPOSED MOTION**

Move to approve Amendment #One to Agreement MC5-952-2163 with Catholic Social Services of Central and Northern Arizona, authorizing the transfer of funds from 101-1290-5924 to 101-1290-62312.

AMENDMENT NUMBER ONE  
TO AGREEMENT BETWEEN THE CITY OF CHANDLER AND CATHOLIC CHARITIES  
COMMUNITY SERVICES, formerly CATHOLIC SOCIAL SERVICES OF CENTRAL  
AND NORTHERN ARIZONA, INC. FOR EMERGENCY SHELTER ENHANCEMENTS

AGREEMENT NO. MC5-952-2163

This Amendment #ONE to that certain Agreement Between the City Of Chandler (CITY) and Catholic Charities Community Services (CCCS), formerly known as Catholic Social Services of Central and Northern Arizona, Inc., for Emergency Shelter Enhancements dated July 22, 2005 is entered into this 3<sup>rd</sup> day of January, 2007.

WHEREAS, the parties have found it necessary to amend certain provisions of said Agreement;

NOW THEREFORE, the parties agree as follows:

1. Section 1.1 is hereby amended to change the Contract Administrator to Brian Bosshardt.
2. A new Section 2.1 is hereby added to incorporate by reference Exhibits A-1, Project Plan, B-1, Project Budget and B-2, Project Schedule, which Exhibits are approved by CITY and are in compliance with the requirements in the Contract scope of work. CCCS agrees to comply with said Project Plan, Project Budget and Project Schedule.
3. Section 5 is hereby amended to change the grant award amount to \$400,821 and to delete the last sentence, which is a use permit requirement that has been satisfied.
4. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

CITY OF CHANDLER:

By: Bosshardt  
City Manager/designee

CATHOLIC CHARITIES COMMUNITY  
SERVICES, INC.:

By: [Signature]  
Title: CEO

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ATTEST: (If corporation)

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
City Clerk

WITNESS: (If individual or Partnership)

\_\_\_\_\_

**EXHIBIT A-1**  
**Catholic Charities**  
**Shelter Enhancement Project**

**2. Project Plan**

- a. Catholic Charities owns the land property and there are no liens on the property.
- b. The architect's work is complete; the engineer is not applicable. The contractor was selected with consideration to price and qualifications to complete the work and is ready to start immediately upon funding. Catholic Charities will be responsible for ongoing operations and maintenance of the facility.
- c. The construction plans are complete and approved for permits.
- d. See attached budget.
- e. See attached project schedule.
- f. The shelter will remain fully operational during construction. Construction of the new structure will not prohibit Catholic Charities from housing clients.

**EXHIBIT B-1**  
**Catholic Charities**  
**Shelter Enhancement Project**  
**Project Budget**

**Total Base Bid:** \$383,838

Note: Base bid figure above shall include all applicable costs for labor, materials, services, taxes, profit, overhead, supervision, insurance, etc.

**Allowances:** Provided allowances, to be included in the base bid amount for the following considerations: (Note: Allowances amounts are for cost of materials, and/or product costs only, including delivery to site).

Ceramic Floor and Wall Tile:	\$6000
Glue down Carpet:	\$6000
Interior Doors and Hardware:	\$5000
Exterior Doors and Windows, Including Hardware:	\$12,000
Stone counter tops at millwork:	\$4000
Millwork, (cabinets and face frame doors):	\$4000
Light fixtures and Ceiling Fans:	\$3500
Plumbing Fixtures, related faucet and trim:	\$3500
Total:	\$44,000

**Permit and Development Fees:** \$1600

Note: Shall be paid by the Owner.

**Landscaping and Irrigation Bid:** \$24,000

**Architects Fees:** \$23,000

**Contingency Budget:** \$38,383

Note: Assuming a 10% contingency cost.

**Total:** \$470,821

**EXHIBIT B-2**  
**Catholic Charities**  
**Shelter Enhancement Project**  
**Project Schedule**

Project completion time is critical, and was considered in the contractor selection process. The provided estimate was 210 calendar days. Note: Contractors were told that if awarded the contract, the term estimate listed shall establish the contractual proposed date for substantial completion. The project commencement date shall be established as five days from the date of contract execution, or date of construction Permit, whichever occurs last.