

*Final*



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

1. Agenda Item Number:

**49**

2. Council Meeting Date:

January 11, 2007

**TO: MAYOR & COUNCIL**

3. Date Prepared: December 26, 2006

**THROUGH: CITY MANAGER**

4. Requesting Department: Management Svcs.

**5. SUBJECT:** Approval to purchase uniform rental and laundry service from Ameripride Services, Inc. for a three-year period utilizing the Maricopa County Contract 06101, in an amount not to exceed \$60,000 per year for a total of \$180,000.

**6. RECOMMENDATION:** Recommend approval to purchase uniform rental and laundry service from Ameripride Services, Inc. for a three-year period utilizing the Maricopa County Contract 06101, in an amount not to exceed \$60,000 per year for a total of \$180,000.

**7. HISTORICAL BACKGROUND/DISCUSSION:** The number of citywide employees currently renting uniforms is approximately 180. In addition to renting uniforms, this contract also provides for the rental of entrance and hall mats and shop/print towels.

The Departments with employees utilizing the uniform rental and laundry service are: Municipal Utilities, Public Works; Community Services; Management Services and Fire.

New hires are an added expense since there is a start up cost for initiating a new set of uniforms. Also, the number allotted to each employee varies by employee schedule and/or position. There are also additional charges for unusual sizes, lost or damaged garments charges, etc.

Based on current employee counts and the last three years usage; it is estimated that usage for this contract will be at \$60,000 per year for the next three years.

**8. EVALUATION PROCESS:** The uniform rental and laundry service has been bid by Maricopa County and a contract awarded to Ameripride Services Inc. The use of the Maricopa County Contract (a SAVE Purchasing Cooperative member) eliminates the administrative cost associated with the bidding process, reduces the lead-time in obtaining the service/products, and is estimated to save the City \$120,000 over the next three years due to 44% lower contract pricing than our current contract. The contract period is from February 1, 2007 through December 31, 2009 when the Maricopa County contract term expires or is extended for an additional one-year period. A purchase order will be used as the contract to purchase these items and the City has an approved intergovernmental agreement with Maricopa County.

**9. FINANCIAL IMPLICATIONS:** Funds for uniforms will come out of the various user departments clothing and uniforms account.

**10. PROPOSED MOTION:** Move to approve the purchase of uniform rental and laundry service from Ameripride Services, Inc. for a three-year period utilizing the Maricopa County Contract 06101, in an amount not to exceed \$60,000 per year for a total of \$180,000.

**APPROVALS**

11. Requesting Department

*Robert Combs*

Robert Combs, Purchasing and Materials Manager

12. Department Head

*Patricia Walker*

Patricia Walker, Management Services Director

13. Procurement Officer

*Thomas W. North*

Thomas W. North, CPPB

14. City Manager

*W. Mark Pentz*

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