



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

1. Agenda Item Number:

**51**

2. Council Meeting Date:  
January 11, 2007

TO: **MAYOR & COUNCIL**

3. Date Prepared: December 19, 2006

THROUGH: **CITY MANAGER**

4. Requesting Department:  
Management Services

5. **SUBJECT:** Approve increase of \$30,000 for purchase of Janitorial Supplies utilizing the State of Arizona Veteran's Services Contract #SCC060003 with Waxie Sanitary Supply for a total amount not to exceed \$150,000.

6. **RECOMMENDATION:** Request increase of \$30,000 to purchase janitorial supplies from Waxie Sanitary Supply utilizing the State of Arizona Veteran's Services Contract #SCC060003 for a total amount not to exceed \$150,000.

7. **HISTORICAL BACKGROUND/DISCUSSION:** In April 2006, Council approved use of the State of Arizona Contract for the purchase of various janitorial supplies that are used by the City's janitorial staff and other City staff as required. Due to the increased usage of janitorial material by City staff, it is estimated that an additional \$30,000 will be required for the balance of the term contract through March 31, 2007.

8. **EVALUATION PROCESS:** The State of Arizona Veteran's Services commission issued a bid for janitorial products and an award was made to Waxie Sanitary Supply. By using the State contract, bidding costs are eliminated and better pricing is obtained due to the purchasing discounts the State obtains on their bids.

9. **FINANCIAL IMPLICATIONS:** Funds for janitorial supplies will come from the Central Supply inventory account, 101.0000.0000.1516 and will be charged back to departments' janitorial supply fund accounts upon issuance from the Central Supply stock.

10. **PROPOSED MOTION:** Move to approve the increase of \$30,000 for purchase of janitorial supplies from Waxie Sanitary Supply utilizing the State of Arizona Veteran's Services Contract #SCC060003 for a total amount not to exceed \$150,000 per staff recommendation.

**APPROVALS**

11. Requesting Department

12. Department Head

William Robinson

Pat Walker

13. Buyer/Contract Admin.

14. City Manager

Sharon Brause, CPPB

W. Mark Pentz