



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

23

2. Council Meeting Date:
April 26, 2007

TO: MAYOR & COUNCIL

3. Date Prepared: April 10, 2007

THROUGH: CITY MANAGER

4. Requesting Department: Management Services

5. SUBJECT: Approve increase of \$105,000 for purchase of Electrical Supplies utilizing contract BF4-998-2096 with Brown Wholesale Electric; Electric Supply Inc; and Graybar for a total amount not to exceed \$250,000.

6. RECOMMENDATION: Request increase of \$105,000 to contract BF4-998-2096 for the purchase of Electrical Supplies from Brown Wholesale Electric; Electric Supply Inc; and Graybar for a total amount not to exceed \$250,000.

7. HISTORICAL BACKGROUND/DISCUSSION: Electrical supplies are stocked in the City's Central Supply and used primarily by the Building & Facilities, Traffic, Water Production, Reverse Osmosis, and Park Development Divisions. Some of the products that are available under this contract include luminaires, photocells, ballast kits, traffic signal cable, and electrical wire.

8. EVALUATION PROCESS: In June 2004, Council awarded a one-year contract to Brown Wholesale Electric; Electric Supply, Inc.; and Graybar with provisions for four one-year extensions upon mutual agreement between the City and the contractors. All pricing is based on a discount from manufacturer's list pricing. This increase is being requested due to Traffic staff being able to repair more streetlights and traffic signals, which has in turn increased usage of these repair items. In addition, Building & Facilities is requesting additional funds to cover vandalism of copper wiring at several parks. The request for additional funds will carry us through to the end of this contract period of July 31, 2007.

9. FINANCIAL IMPLICATIONS: Funds for electrical supplies will come from the Central Supply inventory account, 101.0000.0000.1516 and will be charged back to departments' accounts upon issuance from the Central Supply stock.

10. PROPOSED MOTION: Move to approve the increase to contract BF4-998-2096 of \$105,000 for the purchase of Electrical Supplies from Brown Wholesale Electric; Electric Supply, Inc; and Graybar for a total amount not to exceed \$250,000 per staff recommendation.

APPROVALS

11. Requesting Department

William Robinson x *W. Mark Pentz*

12. Department Head

O.D. Burr
O.D. Burr, Acting Management Services Director

13. Buyer/Contract Admin.

Sharon Brause, CPPB *S. Brause*

14. City Manager

W. Mark Pentz *W. Mark Pentz*