



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

22

2. Council Meeting Date:
May 24, 2007

TO: MAYOR & COUNCIL

3. Date Prepared: May 16, 2007

THROUGH: CITY MANAGER

4. Requesting Department: City Manager

5. **SUBJECT:** Approve use of the Maricopa County Contract with the Arizona Republic for Employment Advertisement in an amount not to exceed \$85,000.

6. **RECOMMENDATION:** Request approval to use Maricopa County's Contract with the Arizona Republic for Employment Advertisement in an amount not to exceed \$85,000.

7. **HISTORICAL BACKGROUND/DISCUSSION:** In order to meet growing and significant needs of the citizens of Chandler, it is imperative that the City aggressively seek out the best qualified candidates to fill vacant positions. Advertising must reach the potential candidates both in and out of state and must be able to entice candidates to apply for City of Chandler positions. Current data indicates that most of our applicants are initially attracted to the City's open positions by reviewing Chandler's weekly ads in the Arizona Republic. The contract with Maricopa County will allow the City to continue to publish ads in the Arizona Republic at a significantly reduced cost.

8. **EVALUATION PROCESS:** Employment advertisement has been bid by Maricopa County (Bid No. 05095-S) and an award has been made to the Arizona Republic. By using the Maricopa County Contract, bidding costs are eliminated and better pricing obtained due to the purchasing discounts the County obtains on their bids. A purchase order will be used as the form of contract for these services.

9. **FINANCIAL IMPLICATIONS:** Funds for Employment Advertisement are budgeted in the General Fund, Human Resources, Advertising: 101.1250.0000.5513.

10. **PROPOSED MOTION:** Move to approve the use of Maricopa County's Contract with the Arizona Republic for Employment Advertisement in an amount not to exceed \$85,000 per staff recommendation.

APPROVALS

11. Requesting Department

Debra Stapleton, Human Resources Director

12. Department Head

City Manager

13. Procurement Officer

Glenda Shackelford, CPPB

14. City Manager's Office

W. Mark Pentz