

Add info #29

MAY 24 2007



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MEMORANDUM **Management Services Department – Council Memo No. PG7-009**

DATE: May 24, 2007

TO: Mayor and Council

THROUGH: W. Mark Pentz, City Manager *WMP*
Rich Dlugas, Assistant City Manager *RD*
O.D. Burr, Acting Management Services Director *ODB*
Dave Siegel, Municipal Utilities Director *DS*

FROM: Robert Combs, CPPB, Purchasing Manager *R. Combs*

SUBJECT: Sample Evaluation Criteria for City Facilities Refuse Collection Contract

BACKGROUND: During the May 10, 2007 City Council meeting, Council Member Caccamo requested staff provide sample evaluation criteria for a City Facilities Refuse Collection Contract. Staff has prepared the following criteria for Invitation For Bid (IFB) and Request For Proposal (RFP). An IFB is the usual and preferred method of solicitation of such services as the requirements are relatively simple to define and has traditionally resulted in a satisfactory selection.

1. Invitation For Bid (IFB) Criteria

Sample IFB criteria are provided below. Please note IFBs are awarded to the low responsive and responsible bidder. Responsiveness would include an examination of the bidders compliance with the requirements specified in the IFB. Responsibility would include an examination of the bidders ability to perform the requested services. If a bidder were found to be non-responsive or non-responsible they would not be considered for award.

Minimum Qualifications. Each Bidder must meet the following minimum qualification: The Bidder must have 2 years experience comparable to that required in the attached agreement and capable of providing containers and service pursuant to the City's schedule.

Disqualification. A Bidder (including each of its principals) who is currently debarred, suspended or otherwise lawfully prohibited from any public procurement activity may have its Bid rejected.

2. Request For Proposal (RFP) Criteria

Sample Request For Proposal criteria are provided below. Request For Proposals are awarded to the proposer that receives the highest score based on the weighted criteria set forth in the RFP

Cost

50 Points

Capacity Of Proposer

Capacity of Proposer includes criteria associated with the proposer's ability to safely and professionally meet current and future requirements of the city. The City will evaluate the collection vehicles; proposed disposal facility, and other factors that impact the proposer's ability to comply with the requirements of the attached agreement. 30 Points

Experience Of The Offeror

Experience of the Proposer will include items such as scope of services performed for other customers and feedback provided by those customers. 15 Points.

Conformance To The RFP

5 Points.



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

29

2. Council Meeting Date:

May 24, 2007

TO: MAYOR & COUNCIL

3. Date Prepared: May 11, 2007

THROUGH: CITY MANAGER

4. Requesting Department: Municipal Utilities

5. SUBJECT: Extend contract SW6-910-2320 for City Facilities Refuse Collection to Allied Waste Transportation, Inc. in an amount not to exceed \$90,000.

6. RECOMMENDATION: Recommend extension of contract SW6-910-2320 for City Facilities Refuse Collection to Allied Waste Transportation, Inc. in an amount not to exceed \$90,000.

7. HISTORICAL BACKGROUND/DISCUSSION: The City has an ongoing requirement for the collection of refuse generated at City Facilities. These facilities include but are not limited to City parks, fire stations, and City office buildings.

8. EVALUATION PROCESS: In June 2006, City Council awarded IFB SW6-910-2320 for City Facilities Refuse Collection to Allied Waste Transportation, Inc. The contract expires July 31, 2007 and has provisions to extend up to four additional years. Allied Waste Transportation, Inc has agreed to extend for an additional year with a three percent price increase. Staff believes the increase is reasonable and recommends extending the contract for one year.

9. FINANCIAL IMPLICATIONS:

Cost: \$90,000
Savings: NA
Long Term Cost: N/A

Fund Source:

<u>Account Name</u>	<u>Fund Name</u>	<u>Program Name</u>	<u>CIP Funded</u>	<u>Funds</u>
625.3700.0000.5219	Solid Waste Operating	Solid Waste Services	N/A	\$90,000

10. PROPOSED MOTION: Move to extend contract SW6-910-2320 for City Facilities Refuse Collection to Allied Waste Transportation, Inc. in an amount not to exceed \$90,000.

APPROVALS

11. Requesting Department

Peggy Clemens

Peggy Clemens, Solid Waste Services Specialist

12. Department Head

Dave Siegel by RB

Dave Siegel, Municipal Utilities Director

13. Buyer/Contract Admin.

Mike Mandt

Mike Mandt

14. City Manager

W. Mark Pentz

W. Mark Pentz

AMENDMENT NUMBER 1,
TO AGREEMENT SW6-910-2320 BETWEEN THE CITY OF CHANDLER AND ALLIED
WASTE TRANSPORTATION, INC.
FOR CITY FACILITIES REFUSE COLLECTION

This Amendment #1 to that certain Agreement Between the City Of Chandler (CITY) and Allied Waste Transportation, Inc. (Contractor) for City Facilities Refuse Collection dated June 22, 2006 entered into this _____ day of _____, 2007.

WHEREAS, The agreement expires July 31, 2007,

WHEREAS, The agreement can be extended by mutual agreement of the parties,

WHEREAS, the parties agree to extend with a 3 percent increase in price

NOW THEREFORE, the parties agree as follows:

- Section 4 is hereby amended, the City will Pay the Contractor an amount not to exceed \$90,000 for the amended term of the contract.
- Section 5 is hereby amended the contract is extended one year beginning August 1, 2007 and terminating on July 31, 2008.
- Exhibit B of the Agreement is replaced with the attached Exhibit B.
- All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2007.

CITY OF CHANDLER:

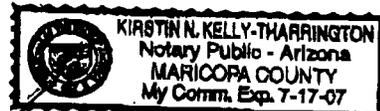
CONSULTANT:

By: _____
City Manager/designee

By: _____
Title: DISTRICT POLICING ANALYST

APPROVED AS TO FORM:
KIRSTIN N. KELLY-THARRINGTON
Notary Public - Arizona
MARICOPA COUNTY
My Comm. Exp. 7-17-07

City Attorney



ATTEST:

City Clerk

ATTEST: (If corporation)

Secretary

WITNESS: (If Individual or Partnership)

05/11/2007 11:11 FAX
May 11, 2007 10:16AM

CITY OF CHANDLER PURCH.

003/004

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[SEAL]

**Exhibit B
Pricing**

Item	Container Size	Collection Frequency	Monthly Rate
1	2 Cubic Yard	1 per week	\$20.08
2	3 Cubic Yard	2 per week	\$60.20
3	3 Cubic Yard	3 per week	\$90.31
4	6 Cubic Yard	2 per week	\$128.98
5	6 Cubic Yard	3 per week	\$193.46
Added	4 Cubic Yard	3 per week	118.39
			Rate Per Collection
6	2 Cubic Yard	Unscheduled	\$20.60
7	3 Cubic yard	Unscheduled	\$25.75
8	6 Cubic Yard	Unscheduled	\$30.90