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Where Values Make The Difference

MEMORANDUM Fire Department

DATE: JUNE 14, 2007

TO: MAYOR AND COUNCIL

THRU: W. MARK PENTZ, CITY MANAGER
 JIM ROXBURGH, FIRE CHIEF *[Signature]*

FROM: TOM CARLSON, ASSISTANT FIRE CHIEF *tc*

SUBJECT: FUNDING OF REPAIR TO FIRE'S BURN SIMULATOR

RECOMMENDATION: Staff recommends Council authorize the appropriation of an amount not to exceed \$15,000.00 with Kidde Fire Trainers, Inc., for repair parts and materials of the Fire Department's Training Burn Simulator.

BACKGROUND/DISCUSSION: In October of 2006, the Fire Department entered into a service agreement with Kidde Fire Trainers, Inc. This agreement is in effect until October 2007. Kidde Fire Trainers, Inc., has provided preventive maintenance and repairs to the Burn Prop Simulator at the Fire Department's Training Facility. The most recent service is resulting in \$6,500 in parts and materials. The cost of parts and materials were not part of the original service agreement. Due to the amount of \$6,500 it is necessary to bring this forward to Council as a Sole Source purchase of these necessary parts and materials. With this recommendation we are asking Council to approve an amount not to exceed \$15,000 so future parts and materials can be purchased under the existing service agreement.

FINANCIAL IMPLICATIONS: Financial implication is \$15,000.00 that is appropriated in the FY 2006/07 Budget (Line Item 101.2270.5850).

PROPOSED MOTION: Move that Council authorize the appropriation of an amount not to exceed \$15,000.00 with Kidde Fire Trainers, Inc., for repair parts and materials of the Fire Department's Training Burn Simulator.