



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

28

2. Council Meeting Date:

June 28, 2007

TO: MAYOR & COUNCIL

3. Date Prepared: June 7, 2007

THROUGH: CITY MANAGER

4. Requesting Department: Community Services,
Park Operations Division

5. SUBJECT: Utilization of the City of Glendale contract number FP03-11 with the Shannon S. Martin Company for the cleaning of restrooms at fifteen (15) City parks for one year in an amount not to exceed \$76,744.80.

6. RECOMMENDATION: Approve the utilization of City of Glendale contract number FP03-11 with the Shannon S. Martin Company for the cleaning of restrooms at fifteen (15) City parks for one year in an amount not to exceed \$76,744.80.

7. HISTORICAL BACKGROUND/DISCUSSION: The Park Operations Division currently contracts the cleaning service for nineteen (19) restrooms at fifteen (15) City parks. The cleaning of these restrooms is performed daily after the closing of the parks. The City's current contract expires on June 30, 2007. Renewing of the contract will continue the cleaning service without interruption.

8. EVALUATION PROCESS: Council approved the one-year utilization of the City of Glendale contract with the Shannon S. Martin Company for restroom cleaning in October 2003, and subsequent extensions for the past four years. The City of Glendale has approved the fourth and final contract extension at the current pricing through June 30, 2008. Staff is satisfied with the service provided by the current contractor. The contract term will begin July 1, 2007 through June 30, 2008. The City will save costs associated with the bid process by utilizing the Glendale contract.

9. FINANCIAL IMPLICATIONS: Funds for this service will be from the General Fund, Park Maintenance for Building and Grounds Repair and Maintenance, account number 101.4530.0000.5410

10. PROPOSED MOTION: Move to approve the utilization of City of Glendale contract number FP03-11 with the Shannon S. Martin Company for the cleaning of bathrooms at fifteen (15) City parks for one year in an amount not to exceed \$76,744.80.

ATTACHMENTS: Amendment Two

APPROVALS

11. Requesting Department

Kris Kircher, Park Maintenance Superintendent

12. Department Head

Mark M. Eynatten, Community Services Director

13. Procurement Officer

Thomas W. North, CPPB

14. City Manager

W. Mark Pentz

AMENDMENT TWO TO AGREEMENT
TO PROVIDE SERVICES
PURSUANT TO CITY OF GLENDALE CONTRACT
NO. FPO3-11

This Contract is made and entered into by and between the City of Chandler, Arizona, a municipal corporation, hereinafter called the City, and The Shannon S. Martin Company, hereinafter called the CONTACTOR.

WITNESSETH:

WHEREAS, CONTACTOR contracted with the City of Glendale to provide Parks Custodial services pursuant to Contract No. FPO3-11 (the City of Glendale Contract); and

WHEREAS, pursuant to A.R.S. § 41-2632, the City has entered into a cooperative purchasing agreement with the S.A.V.E Cooperative permitting it to engage contractors under the terms of the contract the Contractor entered with the City of Glendale.

WHEREAS, pursuant to the City of Glendale Contract, on November 1, 2005, CONTRACTOR and CITY entered into Contract for Park Custodial Services for City Parks with a term of eight months commencing on November 1, 2005 and with a provision allowing the Contract term to be extended for additional one year term; and

WHEREAS, said Contract has been extended for one additional one year term commencing July 1, 2007; and

WHEREAS, the parties have agreed to extend the Contract for one more one year term;

CITY and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree to amend said Service Contract in its entirety to read as follows:

1. SCOPE OF WORK

The Contractor shall provide custodial services at seventeen City parks all as more specifically set forth in the Scope of Work, labeled Exhibit A, attached hereto and made a part hereof by reference.

2. TERM

The term of this Contract is for one year commencing on July 1, 2007 and terminating on June 30, 2008 unless sooner terminated as provided herein.

3. FEES

CITY shall pay to CONTRACTOR in accordance with the price list and terms set forth in the City of Glendale Contract, an amount not to exceed Seventy-Six Thousand Seven Hundred Forty-Four Dollars and Eighty Cents (\$76,744.80) at the rate of Three Hundred Thirty-Six Dollars and Sixty Cents (\$336.60) per park per month for the custodial services, which sum shall include all costs or expenses incurred by CONTRACTOR payable as set forth in Exhibit B, attached hereto and made a part hereof by reference.

4. TERMS OF STATE CONTRACT APPLY

All provisions of the City of Glendale Contract are, to the extent not modified by the terms and provisions set forth hereinabove, incorporated in and shall apply to this Contract as though fully set forth herein with the exception that any reference to the City of Glendale shall be deemed to mean the City. This includes, without limitation, the requirement to name the City as an additional insured.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this _____ day of _____, 2007.

CITY OF CHANDLER:

CONTRACTOR:

By: _____
MAYOR

By: Shannon Martin
Title: President

APPROVED AS TO FORM:

City Attorney JCC

ATTEST: (If corporation)

ATTEST:

City Clerk

Robin Barnard-Shaffer
Secretary

WITNESS: (If individual or Partnership)

[SEAL]

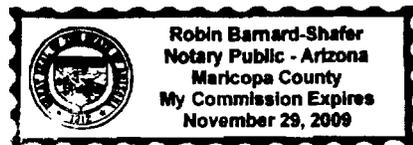


EXHIBIT A SCOPE

CONTRACTOR shall provide custodial services at seventeen City of Chandler parks.

Work Schedule: Cleaning of the restrooms shall be performed during evening and/or nighttime hours. CONTRACTOR's work hours may be no earlier than 6:00 PM, and will be planned to coincide with the daily closing of each facility. Contractor is responsible for securing the restrooms following cleaning. Work shall be performed seven days a week, Monday through Sunday, including holidays. All restrooms shall be cleaned by 6:00 AM. No restrooms can be cleaned before a park closes.

The CONTRACTOR shall conduct an inspection of each facility during daylight hours one time as part of quality control process.

The contractor shall provide the contract administrator with a proposed work schedule, name of supervisor (s) who will oversee the work performed, and the telephone number(s) by which to contact them. The work schedule must reflect adequate time for completion of all routine work activities on a daily and weekly basis.

The schedule shall identify task, frequency of work, and number of workers performing each task. The schedule shall delineate time frames for each task by day of week. Weekly schedule shall be provided to Contract Administrator no later than 8:00 AM Monday of each week.

EXHIBIT B

Parks Restroom Cleaning per City of Glendale Contract # FP03-11

LN	Park name	Playground restroom	Months	Cost	Annual cost
1	Desert Breeze	Playground restroom	12	\$336.60	\$4,039.20
		Ramada restroom	12	\$336.60	\$4,039.20
2	Arrowhead park	Restroom facility	12	\$336.60	\$4,039.20
3	Shawnee Park	Restroom facility	12	\$336.60	\$4,039.20
4	Apache Park	Restroom facility	12	\$336.60	\$4,039.20
5	Navarrette park	Restroom facility	12	\$336.60	\$4,039.20
6	Pima Park	Restroom facility	12	\$336.60	\$4,039.20
7	Folley Park	Restroom facility	12	\$336.60	\$4,039.20
8	Tumbleweed Park	Restroom facility	12	\$336.60	\$4,039.20
9	Chuparosa Park	Restroom facility	12	\$336.60	\$4,039.20
10	A.J. Chandler Park	Restroom facility	12	\$336.60	\$4,039.20
11	Snedigar Park	Baseball Field restroom	12	\$336.60	\$4,039.20
		Soccer Field restroom	12	\$336.60	\$4,039.20
12	Vagabond Park	Restroom facility	12	\$336.60	\$4,039.20
13	West Chandler Sportsplex	Restroom facility	12	\$336.60	\$4,039.20
14	Espee Park	Restroom facility	12	\$336.60	\$4,039.20
15	Tumbleweed Park	Playtopia Bathroom	12	\$336.60	\$4,039.20
16	Veterans Oasis Park	Bathroom	12	\$336.60	\$4,039.20
17	Tibsharaeny Park	Restroom	12	\$336.60	\$4,039.20

Total Annual Cost

\$76,744.80