



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

61

2. Council Meeting Date:

June 28, 2007

TO: MAYOR & COUNCIL

3. Date Prepared: June 5, 2007

THROUGH: CITY MANAGER

4. Requesting Department: Management Services

5. SUBJECT: Approve purchase of cellular equipment and airtime from Verizon Wireless and Sprint/Nextel utilizing the State of Arizona and Western States Contracting Alliance (WSCA) contract (EPS070070) in an amount not to exceed \$225,000.

6. RECOMMENDATION: Request approval to purchase cellular equipment and airtime from Verizon Wireless and Sprint/Nextel utilizing the State of Arizona and Western States Contracting Alliance (WSCA) contract (EPS070070) in an amount not to exceed \$225,000.

7. HISTORICAL BACKGROUND/DISCUSSION: Several departments are using cellular airtime services. The City has approximately 410 cellular phones under service with Verizon Wireless and Sprint/Nextel. Budget estimates vary due to user requirements in the field and whether phones are used for emergencies only.

8. EVALUATION PROCESS: The Arizona State Procurement Office adopted the WSCA contract for their use through the signing of an addendum, thus making it a cooperative contract for other public entities statewide to utilize services with Verizon and Sprint/Nextel. Several plans are available and departments select a plan depending on their estimated, most economical usage. Attached is a spreadsheet with department's numbers of cellular phones and estimated usage for FY 07/08. A purchase order will be used as the contract to purchase these services. Council has approved the form of the purchase order as well as an intergovernmental agreement with the State of Arizona.

9. FINANCIAL IMPLICATIONS: Funds for cellular equipment and airtime will come from various departments' communication telephone service accounts.

10. PROPOSED MOTION: Move to approve the purchase of cellular equipment and airtime from Verizon Wireless and Sprint/Nextel utilizing the State of Arizona and Western States Contracting Alliance (WSCA) contract (EPS070070) in an amount not to exceed \$225,000.

APPROVALS

11. Requesting Department

Robert Combs

Robert Combs, CPPB, Purchasing Manager

12. Department Head

O.D. Burr

O.D. Burr, Acting Management Services Director

13. Procurement Officer

Glenda Shackelford
Glenda Shackelford, CPPB

14. City Manager

W. Mark Pentz
W. Mark Pentz

2007 Cell Phone Survey

COST CENTER	DEPARTMENT	EST FY 07/08	BUDGET
1020	Mayor & Council	7	\$ 13,500.00
1040	City Manager	1	\$ 1,500.00
1050	City Magistrate	2	\$ 600.00
1060	City Manager	2	\$ 1,200.00
1180	Management ServicesAdmn	1	\$ 240.00
1199 & 1280	Information Technology	2	\$ 1,320.00
1240	Management Services/License Tax	2	\$ 600.00
1260	Management ServicesRM	4	\$ 3,150.00
1265	Management Services/Env	2	\$ 950.00
1270	Management Services/Fleet	1	\$ 125.00
1500	Planning & Development	1	\$ 180.00
1510	P&D Current	2	\$ 2,500.00
1530	Planning & Development	20	\$ 8,400.00
2040	Police	151	\$ 65,000.00
2210	Fire	56	\$ 27,500.00
3010	Public Works	1	\$ 180.00
3020	Public Works	18	\$ 15,000.00
3050	MUD	3	\$ 1,130.00
3070	Real Estate	2	\$ 840.00
3300	Public Works	9	\$ 5,000.00
3330	Traffic Engineering	6	\$ 3,000.00
3700	MUD (SW)	13	\$ 9,000.00
3800	MUD (WD)	7	\$ 4,550.00
3830	MUD (WT)	12	\$ 5,800.00
3840	MUD (ENV)	9	\$ 2,700.00
3850	MUD (WQ)	3	\$ 1,350.00
3860	MUD (WPF)	10	\$ 6,500.00
3900	MUD (WC)	5	\$ 5,000.00
3930	MUD (RO)	8	\$ 2,800.00
3950	MUD (WQ/IP)	2	\$ 2,076.00
3960	MUD (APWRF)	4	\$ 3,504.00
4100	Public Works	2	\$ 625.00
4650	P&D Housing	13	\$ 5,000.00
1199/1200/1280	City Manager	3	\$ 1,260.00
1100, 3200, 4300, 4310, 4510, 4520, 4530, 4550,	Community Services	26	\$ 13,650.00
		410	\$ 215,730.00