



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

28

2. Council Meeting Date:

July 26, 2007

TO: **MAYOR & COUNCIL**

3. Date Prepared: June 21, 2007

THROUGH: **CITY MANAGER**

4. Requesting Department: Fire Department

5. SUBJECT: Approval of a one-year extension of Contract No. FA6-345-2184 for Fire Turnouts with United Fire in an amount not to exceed \$56,000.

6. RECOMMENDATION: Recommend approval of a one-year extension of Contract No. FA6-345-2184 for Fire Turnouts with United Fire in an amount not to exceed \$56,000.

7. HISTORICAL BACKGROUND/DISCUSSION: Firefighters are provided with protective fire fighting clothing, which includes turnout jackets, turnout pants, firefighting boots and a firefighting helmet. The department has a replacement plan, which was approved in FY 2000, which provides ¼ of protective clothing to be replaced annually. The Fire Department Safety Officer conducts semi-annual (June and December) inspections of firefighting protective gear to assure we are in compliance with NFPA guidelines. From these inspections, protective clothing is replaced as needed.

8. EVALUATION PROCESS: In July 2005 Council awarded a one-year contract to United Fire with provisions to extend for two additional one-year periods if mutually agreed upon. The current contract expires July 31, 2007 and the Contractor has agreed to extend the contract for the final of two additional one-year periods. Staff has monitored the contract for the past year and is satisfied with the turnouts and the service provided by United Fire and is requesting that the contract be extended for one year for the period August 1, 2007 through July 31, 2008.

9. FINANCIAL IMPLICATIONS: Funds are available from General Fund, Fire Administration, Turnout Gear account 101.2210.0000.5343.

10. PROPOSED MOTION: Move to approve a one-year extension of Contract No. FA6-345-2184 for Fire Turnouts with United Fire in an amount not to exceed \$56,000.

APPROVALS

11. Requesting Department

Robert McLeod

Rob McLeod, Battalion Chief

12. Department Head

Jim Roxburgh

Jim Roxburgh, Fire Chief

13. Procurement Officer

Carolee Stees

Carolee Stees, CPPB

14. City Manager

W. Mark Pentz

W. Mark Pentz