



**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. CA08-091**

1. Agenda Item Number:
42

2. Council Meeting Date:
October 25, 2007

TO: MAYOR & COUNCIL

3. Date Prepared: October 9, 2007

THROUGH: CITY MANAGER

4. Requesting Department: Public Works

5. SUBJECT: Approve a one (1) year extension to the existing annual inspection contract, EN0602-101, with Consultant Engineering, Inc., with an expenditure limit of \$1,500,000.

6. RECOMMENDATION: Staff recommends that Council approve a one (1) year extension to the existing annual inspection contract, EN0602-101, with Consultant Engineering, Inc., with an expenditure limit of \$1,500,000.

7. BACKGROUND/DISCUSSION: The City's construction management staff oversees the construction of the Capital Improvement Program (CIP), supplemented with outside firms as staffing needs require. These consultants allow the City to handle temporary periods of higher workload without hiring additional permanent staff.

Under this contract, the consultant will inspect projects and provide testing services for the City and operate under the supervision of the City's construction management staff. In the last year, Consultant Engineering, Inc. (CEI) provided \$1,062,434 of supplemental inspection and oversight services for private development and City projects, including the Alma School/Warner Road intersection improvements. In early 2008, City staff will recommend that Council approve a project agreement with CEI for assistance with the upcoming Dobson Road/Warner Road intersection improvements. Other capital projects budgeted for construction in 2008 will also require inspection and oversight support.

Individual project agreements will be prepared for execution and approval for each specific project. Project agreements over \$50,000 will be submitted for Council approval, up to the expenditure limit of \$1,500,000.

8. EVALUATION: On October 27, 2005, Consultant Engineering, Inc. was selected for a one-year contract with an option to renew for four additional years. This extension is the second option year.

9. FINANCIAL IMPLICATIONS:

Cost:	\$1,500,000
Savings:	N/A
Long Term Costs:	N/A

The owner/user department shall provide funding for each individual project requiring on-call services.

10. PROPOSED MOTION: Move that Council approve a one (1) year extension to the existing annual inspection contract, EN0602-101, with Consultant Engineering, Inc., with an expenditure limit of \$1,500,000, and authorize the Mayor to sign the contract documents.

ATTACHMENTS: None

APPROVALS

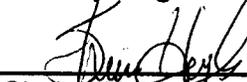
11. Requesting Department


William Fay, Public Works Engineer

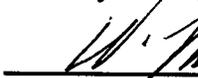
13. Department Head


Daniel W. Cook, Acting Public Works Director

12. City Engineer


Sheina Hughes, Acting Assistant Public Works
Director/City Engineer

14. City Manager


W. Mark Pentz