



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:
30

2. Council Meeting Date:
November 8, 2007

TO: MAYOR & COUNCIL

3. Date Prepared: October 19, 2007

THROUGH: CITY MANAGER

4. Requesting Department: City Manager

5. SUBJECT: Approve the use of the State of Arizona contract #AD000197-055 for consultant services to perform a computer workstation operating system and software upgrade readiness assessment from TS Consultants in an amount not to exceed \$90,720.00

6. RECOMMENDATION: Recommend approval of the use of the State of Arizona contract #AD000197-055 for consultant services to perform a computer workstation operating system and software upgrade readiness assessment from TS Consultants in an amount not to exceed \$90,720.00

7. HISTORICAL BACKGROUND/DISCUSSION:

The City of Chandler needs to conduct a study to determine the scope and costs to upgrade City staff computer workstations from Microsoft (MS) Windows 2000 Operating Systems (OS) and MS Office Professional 2000 software to the newest version MS Vista OS and MS Office Professional 2007.

The consultant will review the City staff's current computer workstation configuration and use, review and identify City applications compatibility or incompatibility, recommend hardware standards, identify license costs and staffing, identify hardware gaps and will provide a comprehensive budgetary estimates to upgrade to MS Vista OS and MS Office Professional 2007 software.

8. EVALUATION PROCESS: IT consultant services have been bid by the State of Arizona. The use of this contract eliminates the cost of issuing a bid and results in lower costs due to the State's volume purchasing power. Council has approved an intergovernmental agreement with the State of Arizona.

9. FINANCIAL IMPLICATIONS: Funds for this project are available from General Fund, IT Capital, Other Professional Services, Desktop OS and Office Professional Upgrade 101.1285.0000.5219.7IT034 - \$90,720.00

10. PROPOSED MOTION: Move to approve the utilization of the State of Arizona contract #AD000197-055 for consultant services to perform a computer workstation operating system and software upgrade readiness assessment from TS Consultants in an amount not to exceed \$90,720.00

APPROVALS

11. Requesting Department


Jim Henderson, IT Desktop Operations Supervisor

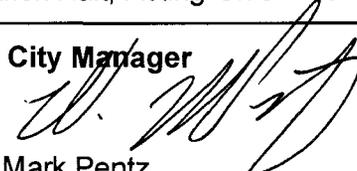
12. Department Head


Patrick Hait, Acting Chief Information Officer

13. Procurement Officer


Carolee Stees, CPPB

14. City Manager


W. Mark Pentz