



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

**1. Agenda Item Number:**

**36**

**2. Council Meeting Date:**  
February 28, 2008

**TO: MAYOR & COUNCIL**

**3. Date Prepared:** February 1, 2008

**THROUGH: CITY MANAGER**

**4. Requesting Department:** Planning & Development

**5. SUBJECT:** Extend use of Apache Junction Unified School District #43 Contract No. 07-02-12 with Home Depot Ace Hardware for the purchase of Lumber and Building Materials in the amount not to exceed \$320,000.

**6. RECOMMENDATION:** Recommend extending use of Apache Junction Unified School District #43 Contract No. 07-02-12 with Home Depot and Ace Hardware for the purchase of Lumber and Building Materials in the amount not to exceed \$320,000.

**7. HISTORICAL BACKGROUND/DISCUSSION:** City departments establish Contract Purchase Orders with Home Depot and Ace Hardware to purchase miscellaneous lumber and building materials for unforeseen items needed for the day-to-day operation of the City. Some of these items are not purchased on a continuous basis and therefore not feasible to stock in the City's warehouse. Some of the items being purchased include various lumber, nails, paint brushes, paints, nuts & bolts, cement, bathroom fixtures, hinges, closet doors, wall boards, etc. Expenditures with Home Depot and Ace Hardware have exceeded the bidding requirements established by the City and therefore require council approval. This amount is based on a 12-month period. The requested approval is for the purchase of various building materials, supplies and equipment that will be used by the City's Housing and Redevelopment Staff and other City Departments as required. The contract with Home Depot and Ace Hardware includes items such as doors, cabinets, lumber, garden supplies and other repair supplies. An amount not to exceed \$320,000 is being requested to cover requirements during this contract period.

**8. EVALUATION PROCESS:** Lumber and Building Materials were been bid by Apache Junction Unified School District #43. The use of the Apache Junction Unified School District #43 (as a SAVE Purchasing Cooperative member) contract eliminates the cost of going out for bid, and reduces the lead-time in obtaining the products. City staff recommends utilization of this contract for the purchase of building materials, supplies and equipment.

**9. FINANCIAL IMPLICATIONS:** Funding will be derived from various department's Maintenance, Repair, Capital and Operating Supplies, except for Housing which will utilize a portion from HUD funds.

**10. PROPOSED MOTION:** Move to extend use of Apache Junction Unified School District #43 Contract No. 03-46-08 with Home Depot and Ace Hardware for the purchase of Lumber and Building Materials in an amount not to exceed \$320,000.

**APPROVALS**

**11. Requesting Department**

*Kurt Knutson*

Kurt Knutson, Housing & Redevelopment Manager

**12. Department Head**

*Douglas Ballard*

Douglas Ballard, Planning & Development Director

**13. Procurement Officer**

*Sharon Brause*

Sharon Brause, CPPB

**14. City Manager**

*W. Mark Pentz*

W. Mark Pentz