



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

25

2. Council Meeting Date:

March 13, 2008

TO: MAYOR & COUNCIL

3. Date Prepared: February 26, 2008

THROUGH: CITY MANAGER

4. Requesting Department: Public Works

5. SUBJECT: Extend the Agreement for one year with Scott Reprographics for blueprinting services (Bid No. EN6-962-2264), in an amount not to exceed \$50,000.

6. RECOMMENDATION: Recommend extension of a one-year Agreement with Scott Reprographics for blueprinting services (Bid No. EN6-962-2264), in an amount not to exceed \$50,000.

7. BACKGROUND/DISCUSSION: Blueprinting services are required to print drawings and documents for construction projects and includes delivery to City offices and City consultants upon request. Based on last year's usage (Council approved \$50,000 last year) and the projected upcoming projects, staff is requesting a not to exceed amount of \$50,000. Blueprinting requirements are different for each construction project. The following are examples of the type of services utilized: digital bond reproductions, enlargements, and reductions on digital bond.

8. EVALUATION PROCESS: A one-year agreement with three optional one-year extensions was awarded to Scott Reprographics for blueprinting services in April 2006. Council approved a one-year extension in March 2007. The agreement expires April 30, 2008. Staff is satisfied with the service being provided by the current contractor and is requesting a one year extension.

9. FINANCIAL IMPLICATIONS: Funds for blueprinting services will be from various departments printing accounts.

10. PROPOSED MOTION: Move to extend the Agreement for one-year with Scott Reprographics for blueprinting services (Bid No. EN6-962-2264) in an amount not to exceed \$50,000.

APPROVALS

11. Requesting Department

Sheina Hughes, Acting Assistant Public Works
Director/City Engineer

13. Department Head

R.J. Zeder, Public Works Director

12. Procurement Officer

Glenda Shackelford, CPPB

14. City Manager

W. Mark Pentz

**CITY OF CHANDLER
AMENDMENT NO. 2
BLUEPRINTING SERVICES
PROJECT NO. EN6-962-2264**

It is mutually agreed by and between the City of Chandler, hereinafter called CITY, and **ScottBlue Reprographics**, hereinafter called CONTRACTOR, that the agreement for Blueprinting Services, Project No., EN6-962-2264 dated February 22, 2006, is hereby amended as follows:

WHEREAS, CITY awarded a contract to CONTRACTOR for blue printing services in April 2006 for an initial one- year period with provisions to extend for up to three (3) additional years. Contract was extended for one year for the period May 1, 2007 through April 30, 2008.

NOW THEREFORE, the parties agree as follows:

1. The agreement is extended for the second one-year option for the period May 1, 2008 through April 30, 2009.
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names this 29 day of FEB., 2008.

CITY OF CHANDLER

NAME OF FIRM

Mayor

ScottBlue Reprographics
BY: [Signature]
TVP Sales Manager

ATTEST:

ATTEST: If Corporation

City Clerk

[Signature]
Secretary VICE PRESIDENT

APPROVED AS TO FORM:

WITNESS: (If Individual or Partnership)

City Attorney [Signature]

SEAL