



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

**1. Agenda Item Number:**

**30**

**2. Council Meeting Date:**

April 24, 2008

**TO: MAYOR & COUNCIL**

**3. Date Prepared:** March 17, 2008

**THROUGH: CITY MANAGER**

**4. Requesting Department:** Management Svs

**5. SUBJECT:** Extend agreement TE7-658-2439 for Traffic Sign Posts to Action Barricade Company, L.L.C., for a one-year period, in an amount not to exceed \$70,000.

**6. RECOMMENDATION:** Request the extension of agreement TE7-658-2439 for Traffic Sign Posts to Action Barricade Company, L.L.C., for a one-year period, in an amount not to exceed \$70,000.

**7. HISTORICAL BACKGROUND/DISCUSSION:** The requested extension is for the purchase of traffic sign posts that are stocked in the City's Central Supply and used by the City's Traffic Engineering Division. Traffic Engineering's preventive maintenance program replaces approximately 1000 traffic signs and posts. These posts and signs are replaced due to damage and age, along with new requirements. A term contract was established last year to compensate for the long lead times by carrying an inventory and to establish firm pricing for the historically high use items for the required traffic signs and related hardware. During the past year, the City has spent \$56,000 for traffic sign posts and related hardware on the current agreement.

**8. EVALUATION PROCESS:** On February 14, 2007, the City issued bid TE7-658-2439 for the purchase of Traffic Sign Posts and an award was made to Action Barricade Company, L.L.C. The award was for a one-year period beginning May 1, 2007 with provisions to extend for four additional one-year periods. Staff is satisfied with the items and service provided by the vendor and is requesting a second year extension of the contract. Staff is requesting a not to exceed amount of \$70,000 to cover potential increased usage.

**9. FINANCIAL IMPLICATIONS:**

Funds for traffic signs and related hardware will be from General Fund inventory account 101.0000.0000.1516. Individual cost centers will be charged for the posts as they are issued.

**10. PROPOSED MOTION:** Move to extend agreement TE7-658-2439 for Traffic Sign Posts to Action Barricade Company, L.L.C., for a one-year period, in an amount not to exceed \$70,000.

**APPROVALS**

**11. Requesting Department**

  
William Robinson, Central Supply Supervisor

**12. Department Head**

  
Dennis Strachota

**13. Purchasing Specialist**

  
Kristy Garcia, CPPB

**14. City Manager**

  
W. Mark Pentz