

#66

APR 24 2008



Chandler • Arizona
Where Values Make The Difference

NEIGHBORHOOD RESOURCES- COUNCIL MEMO NR08-012

DATE: 10 APRIL 2008

TO: MAYOR AND COUNCIL

THRU: W. MARK PENTZ, CITY MANAGER
 RICH DLUGAS, ASSISTANT CITY MANAGER RD
 JUDY REGISTER, NEIGHBORHOOD RESOURCES DIRECTOR JLR

FROM: PAT TYRRELL, COMMUNITY DEVELOPMENT COORDINATOR BT -

SUBJECT: RESOLUTION NUMBER 4176: FY 2008/2009 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – PUBLIC HEARING

HHSC AND STAFF RECOMMENDATION: Mayor and City Council are requested to approve Resolution Number 4176 authorizing the receipt of FY 2008/2009 Community Development Block Grant funds and allocating those funds in accordance with the recommendations of the Chandler Housing and Human Services Commission (HHSC) and city staff.

BACKGROUND: The City of Chandler expects to be awarded approximately \$1,384,500 in FY 2008/2009 Community Development Block Grant (CDBG) Entitlement and Program Income from the U.S. Department of Housing and Urban Development.

The purpose of the CDBG Program is to benefit low and moderate-income residents and alleviate conditions of slum and blight. Over the past two months, HHSC has met four times, twice in public hearings, to discuss recommendations to the Chandler City Council for the allocation of these funds.

During the application process, HHSC also reviewed applications for other Chandler Human Service funding. The other programs are the Youth Enhancement, Social Service Fund and Acts of Kindness and are locally funded (and total \$917,450 for FY 08/09). When established, the Housing and Human Services Commission was charged with the allocation process and final award of these funds and is charged with making recommendations to Mayor and Council regarding the allocation of federal CDBG dollars. HHSC made final allocations and awarded \$198,650 in Chandler Social Service Funds, \$68,000 in Acts of Kindness Funds, and \$650,800 in Youth Enhancement Program funds.

Additionally, it should be noted that the City of Chandler regularly funds many local service providers outside of this process. Specifically, the city regularly budgets funds to specific programs/agencies during the Annual Budget Process. Please refer to the following list of awards received during the current fiscal year:

Mesa Community Action Network (East Valley Transitional Shelter):	\$45,000
Chandler Education Foundation (Children of Promise):	\$35,000
Maricopa County Special Transportation Service:	\$125,000
Community Services of AZ (Community Action Program):	\$84,731
Community Services of AZ (Senior Meals):	\$42,706
Chandler Symphony:	\$42,000
Chandler Historical Museum:	\$105,000
Habitat for Humanity:	\$235,000
Total:	\$714,437

Finally, Mayor and Council awarded \$30,000 of one-time money in current fiscal year funding to assist in a study for the Chandler Non Profit Coalition. Instead of undertaking this study, it was included as part of the city's recent Human Services Needs Assessment and, as previously reported to Council, might be used to further fund programs.

DISCUSSION: The City of Chandler annually receives funds from the U.S. Department of Housing and Urban Development through the CDBG Program to benefit our city's low and moderate-income residents. The City of Chandler can expect to receive at least \$1,384,500 in the aforementioned funds through its annual entitlement.

HHSC and staff believe the recommendations to Mayor and Council provide financial support to organizations that provide valuable services to low and moderate-income residents of Chandler and reflect a response to the current needs of our community.

During the months of February, March and April 2008, the HHSC met to discuss applications by various public and private agencies for program/project funding during the coming fiscal year. In total, HHSC discussed these applications at four different meetings (including two public hearings) during the aforementioned period. Unfortunately, although all of the programs/projects considered were beneficial to the citizens of our city, requests for all funding sources, including CDBG funding, far exceeded available funds. As a result, HHSC was forced to recommend no funding in some cases and less than requested funding for many public service programs/projects. The requests for Social Service, Non-Capital Programs were particularly competitive. A total allocation of \$917,450 was approved by HHSC using Social Service Funds, Acts of Kindness Funds, and Youth Enhancement Program funds to fund programs/projects in this category. CDBG funding for this category is recommended at \$193,500. Federal statute governing the spending of CDBG funds restricts the amount of CDBG funds used for these activities.

Priority was given during the recommendation process to programs/projects that demonstrated a community need and whose services addressed those needs in an effective manner showing the

benefits to Chandler residents. Earlier in the year, the Chandler Human Services Needs Assessment was completed. The HHSC relied heavily on the findings in this assessment to rank and rate the various requests for funding. In the past, the city has used CDBG funds to assist in the operation of several social service programs including the Chandler Christian Community Center, ICAN, San Marcos Family Resource Center and certain Community Action Program initiatives.

Specifically, the CDBG program was originally designed to underwrite costs associated with “brick and mortar” projects benefiting moderate-income areas. Examples of programs undertaken include the city’s Housing Rehabilitation Loan Program and improvements to the Child Crisis Center of the East Valley and the Chandler Christian Community Center.

Please find attached, a listing of requests for FY 2008/2009 Human Services funding which includes requests for CDBG funds. Additionally, please find attached a listing of recommendations for CDBG funds only and a brief description of the programs for which CDBG funds was recommended.

FINAL IMPLICATIONS: All costs associated with the federal Community Development Block Grant Program will be paid by the federal government and do not require repayment on the part of the City of Chandler.

PROPOSED MOTION: Move to approve Resolution Number 4176 authorizing the receipt and allocation of FY 2008/2009 Community Development Block Grant funds in accordance with the recommendations of the Chandler Housing and Human Services Commission and staff.

Attachments: “A” – Resolution Number 4176
 “B” – Listing of FY 2008/2009 Final HHSC/Staff CDBG Funding Recommendations
 “C” – Application Descriptions
 “D” – Listing of FY 2008/2009 Human Services Funding Applications

MEMO NR08-012
10 APRIL 2008
Page 4 of 16

Attachment "A"
Resolution No. 4176

RESOLUTION NO. 4176

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHANDLER, MARICOPA COUNTY, ARIZONA AUTHORIZING APPROVAL OF AN APPLICATION FOR AND USE OF FISCAL YEAR 2008/2009 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE FEDERAL HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1977

BE IT RESOLVED by the City Council of the City of Chandler, Arizona, as follows:

WHEREAS, the City of Chandler anticipates receiving in excess of \$1,380,000 in FY 2008/2009 annual entitlement from the United States Department of Housing and Urban Development to use for its Fiscal Year 2008/2009 Community Development Block Grant Program; and

WHEREAS, the City of Chandler is attempting to create a more viable urban community; and

WHEREAS, the Housing and Community Development Act of 1977 made available funds in Fiscal Year 2008/2009 to assist the City of Chandler in creating a more viable community; and

WHEREAS, after public hearings and careful deliberation of various community needs, the Chandler Housing and Human Service Commission has prepared a program which will address these needs; and

WHEREAS, the City Council has examined the proposed program and received input from citizens of the community in public hearings, and has deliberated on the needs, goals, and programs specified for Community Development funding; and

WHEREAS, staff has prepared a Consolidated Plan for the use of Community Development resources through the year 2010.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby approve application to the U.S. Department of Housing and Urban Development with all documents, submissions, plans, and materials required by the Act: and

FURTHER, that the Mayor or City Manager, subject to requirements of the City Code, or their designee(s) are authorized to apply for funds for the program hereby adopted, and are authorized to prepare, submit, negotiate and execute all contracts for services and funds to be made available to the City under the Housing and Community Development Act of 1977 for financing and implementation of all referenced programs and projects; and

FURTHER, the City Manager or his designee shall have authority to provide required policy and administrative assurances including civil rights, equal opportunity, citizen participation, relocation and property acquisition policy, environmental assurances, labor

MEMO NR08-012

10 APRIL 2008

Page 6 of 18

standards, and others as may be specified in Federal Rules and Regulations Chapter V, Part 570, Community Development Block Grants, Subpart D, Section 570.303(e); and

FURTHER, that the City Manager or his designee be and is hereby authorized to take those actions necessary and prudent to implement the program outlined by the City Council including the expenditure of funds, the hiring of personnel and/or contractors, the scheduling of activities, the establishment of procedures for monitoring and evaluation of program activities and other steps necessary to insure that the program can be carried out in a timely and effective manner, including but not limited to the establishment of administrative procedures.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CHANDLER, ARIZONA THIS _____ DAY OF _____, 2008.

ATTEST:

CITY CLERK

MAYOR

CERTIFICATION

I HEREBY CERTIFY that the above foregoing Resolution No. 4176 was duly passed and adopted by the City Council of the City of Chandler, Arizona at a regular meeting held on the _____ day of _____, 20____, and that a quorum was present thereat.

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY GDS

MEMO NR08-012
10 APRIL 2008
Page 7 of 16

Attachment "B"
**Fiscal Year 2008/2009 CDBG Funding Recommendations from the
Chandler Housing and Human Services Commission and City Staff To Be Considered by
Mayor and Council**

City of Chandler FY 08-09 CDBG Recommendations

	Received in FY 07/08	Requested Amount	HHSC Allocation
CDBG Public Service Non-Capital			
A New Leaf (formerly PREHAB)	\$ 7,000	\$ 10,000	\$ 7,000
A New Leaf (formerly PREHAB)	\$ 13,500	\$ 20,000	\$ 13,500
CASS - Central Arizona Shelter Services	\$ 6,000	\$ 7,000	\$ 6,000
CASS - Central Arizona Shelter Services	\$ 9,000	\$ 15,000	\$ 9,000
City of Chandler Housing and Redevelopment	\$ 15,000	\$ 45,000	\$ 15,000
Community Legal Services	\$ 10,500	\$ 15,000	\$ 10,500
Community Services of Arizona	\$ 66,000	\$ 82,658	\$ 70,000
Maricopa County Human Services Department	\$ 22,500	\$ 30,000	\$ 22,500
National Advocacy & Training Network	\$ -	\$ 30,000	\$ 10,000
Shoebox Ministry	\$ 5,000	\$ 5,000	\$ 5,000
UMOM New Day Centers, Inc.	\$ -	\$ 10,000	\$ 10,000
The United Food Bank	\$ 12,500	\$ 15,000	\$ 15,000
Sub-total Pubic Service Non-Capital	\$ 167,000	\$ 284,658	\$ 193,500

PUBLIC SERVICE CAPITAL			
City of Chandler - Housing Division	\$ 200,000	\$ 200,000	\$ 185,000
Sub-total Public Service Capital	\$ 200,000	\$ 200,000	\$ 185,000

HOUSING REHABILITATION PROGRAMS			
City of Chandler - Housing Rehab Program	\$ 456,000	\$ 651,000	\$ 456,000
Community Services of Arizona - Emergency Home Repair	\$ 275,000	\$ 275,000	\$ 275,000
Foundation for Senior Living	\$ -	\$ 186,060	\$ -
Foundation for Senior Living	\$ -	\$ 248,948	\$ -
Habitat for Humanity	\$ -	\$ 118,875	\$ -
Rebuilding Together	\$ -	\$ 30,000	\$ -
Sub-total Housing Rehabilitation Programs	\$ 731,000	\$ 1,509,883	\$ 731,000

PROGRAM ADMINISTRATION			
City of Chandler - CDBG Program Administration	\$ 260,000	\$ 275,000	\$ 275,000
Sub-total Program Administration	\$ 260,000	\$ 275,000	\$ 275,000

TOTAL CDBG Recommendations	\$ 1,358,000	\$ 2,269,541	\$ 1,384,500
-----------------------------------	---------------------	---------------------	---------------------

Attachment "C"
CDBG Program/Project Descriptions

CDBG Program and Project Descriptions

Neighborhood Resource Activities

Program/Project Recommendations:

- a. City of Chandler – Housing Rehabilitation Program:
Request: \$651,000
HHSC Recommendation: \$456,000
During FY 2008/2009 the Housing Rehabilitation Program anticipates rehabilitating 18 substandard Chandler homes owner occupied by low and moderate-income families. This program targets Chandler’s lowest income neighborhoods and specifically provides housing rehabilitation in areas where deteriorated housing conditions are most present. Rehabilitation includes electrical systems, plumbing, heating and cooling, roof repair and any other items that make the home dangerous or uninhabitable.

- b. Community Services of Arizona – Emergency Home Repair Program
Request: \$275,000
HHSC Recommendation: \$275,000
Unfortunately, many properties in the city will continue to need the services of the Chandler Emergency Home Repair Program. As such, HHSC recommends that a total of \$275,000 be allocated to this activity. The implementation of this program will continue to be the responsibility of Community Services of Arizona. Community Services of Arizona has demonstrated their ability to provide this service to the citizens of Chandler in an efficient and affective manner.

Social Service Programs

As in past years, the number of applicants for social service funding through the CDBG Program exceeds the total amount available. Federal law requires that not more than 15% of the city’s annual entitlement could be allocated to social service programs for operations.

HHSC and staff are in agreement that all of the applicants and their respective programs are of great value to our community, however, the funds available for these activities do not meet the needs implied by our non-profit partners.

Because of the volume of applications and their diversity, staff has prepared a brief description of all the programs recommended for CDBG funding, the agency’s respective request along with the recommendations for funding for each.

HHSC RECOMMENDATION:

FY 2008/2009 CDBG (14.00% of annual entitlement): \$193,500

- a. A New Leaf (formerly PREHAB) – Child & Youth Development Center
Request: \$ 10,000
HHSC CDBG Recommendation: \$ 7,000
This program provides care and structured programs for children of homeless families, enabling parents to seek employment, work, attend training and schedule relevant appointments that will help the family develop the skills and resources to become self sufficient. The goal of the program is that homeless children residing with their parents at the shelter will develop skills to help them succeed in public school.
- b. A New Leaf (formerly PREHAB) – La Mesita Family Shelter
Request: \$20,000
HHSC CDBG Recommendation: \$13,500
La Mesita provides temporary emergency housing, case management, job development, childcare as well as health and other support services to homeless families with minor-aged children.
- c. Central Arizona Shelter Services – Emergency Shelter for Homeless Single Adult Women
Request: \$ 7,000
HHSC CDBG Recommendation: \$ 6,000
Provides 100 beds for single adult women and five rest beds for women with limited medical needs referred to CASS by Maricopa County Health Care for the Homeless each night. The shelter is available 24/7. Clients also have access to other basic needs including food, clothing and hygiene supplies.
- d. Central Arizona Shelter Services – Emergency Shelter for Homeless Single Adults
Request: \$15,000
HHSC CDBG Recommendation: \$ 9,000
The shelter program provides 400 emergency shelter beds 24 hours a day/365 days a year. Shelter includes beds and access to other basic needs including food, clothing and hygiene supplies.
- e. City of Chandler Public Housing Youth Program – Weed & Seed Program
Request: \$45,000
HHSC CDBG Recommendation: \$15,000
Funds are requested to help offset costs associated with running the Public Housing Weed & Seed Program that includes homework help, arts & crafts, recreational activities and peer mediation for Chandler’s public housing youth.

- f. Community Legal Services – Legal Advocacy for Low Income Chandler Residents
Request: \$15,000
HHSC CDBG Recommendation: \$10,500
This program provides attorneys and legal advocates for free to resolve civil legal problems for low-income Chandler residents. Services include self-resolution instruction, document review, advice clinics, and direct representation. Clients are assisted in Family Law, Housing, Consumer, Education, Employment, Government Benefits and Health Care.

- g. Community Services of Arizona – Chandler CAP Office
Request: \$82,658
HHSC CDBG Recommendation: \$70,000
The CAP office assists Chandler residents in crisis situations, prevents homelessness, promotes self-sufficiency through financial assistance of emergency rental supplements to families who are at risk of becoming homeless and provides utility financial assistance to families who are at risk of having their utilities shut off.

- h. Maricopa County Human Services Department – Special Transportation Services
Request: \$30,000
HHSC CDBG Recommendation: \$22,500
The STS program provides assisted, door-to-door, advance reservation transportation to elderly, low-income and disabled Maricopa County residents. In addition, STS provides Chandler residents van delivery of hot mid-day meals to homebound elderly residents and transportation to and from work for low to moderate-income transportation dependent workers.

- i. National Advocacy & Training Network – (SEEDs) Support, Education, Empowerment & Directions
Request: \$30,000
HHSC CDBG Recommendation: \$10,000
This program provides transitional housing, case management, support groups, life skills, domestic violence and substance abuse education, legal advocacy and referrals for homeless, battered and sexually abused women in recovery.

- j. Shoebox Ministry – Toiletries and Undergarments
Request: \$5,000
HHSC CDBG Recommendation: \$5,000
Shoebox Ministry distributes toiletry kits for men, women and families to about a dozen homeless shelters in the valley on a monthly basis. Kits include enough items to last a minimum of one month. Socks and undergarments are also distributed.

- k. UMOM New Day Centers, Inc. – Emergency Shelter
 - Request: \$10,000
 - HHSC CDBG Recommendation: \$10,000

UMOM provides for the basic needs of homeless families by offering emergency shelter, food, and safety and a full cadre of supportive services including case management, crisis counseling, housing assistance, follow-up case management, childcare, transportation assistance, and education/life skills training.

- l. The United Food Bank – Emergency & Supplemental Food Assistance (E&FSA) Program
 - Request: \$15,000
 - HHSC CDBG Recommendation: \$15,000

The United Food Bank is an indirect service provider supporting social service agencies access to a sufficient quantity of nutritious food for their food assistance programs that provide for the basic and emergency food needs of Chandler residents. As a primary food supplier, this program collects, sorts, and stores food items in large quantities and distributes them in bulk to partner agencies.

SOCIAL SERVICE – CAPITAL

- a. City of Chandler Housing Division – Public Housing Improvements
 - Request: \$200,000
 - HHSC CDBG Recommendation: \$185,000

Program Administration:

- a. City of Chandler Community Development Division – CDBG Program Administration
 - Request: \$275,000
 - HHSC CDBG Recommendation: \$275,000

HHSC recommends that the administration of the FY 2008/2009 CDBG Program be funded at \$275,000. This allocation will cover the costs of salary and benefits of the city’s Community Development Division that includes a Community Development Coordinator, a Community Development Assistant, a Customer Service Representative, as well as a portion of the Accountant.

Attachment "D"
FY 2008/2009 Applications and Recommendation for City of Chandler
Human Services Funding
Includes Non-CDBG Funds Already Allocated By HHSC

City of Chandler FY 08-09 Final Allocations

Social Service Fund	Received in FY 07/08	Requested Amount	HHSC Allocation
About Care, Inc.	\$ 12,000	\$ 30,000	\$ 19,150
Advocates for the Disabled, Inc.	\$ 5,000	\$ 7,500	\$ 5,000
Alzheimer's Association	\$ 5,000	\$ 10,000	\$ 5,000
Arizona Women's Education & Employment (AWEE)	\$ 5,000	\$ 10,000	\$ 5,000
Body Positive	\$ 7,000	\$ 10,800	\$ 5,000
Chandler Christian Community Center	\$ 40,000	\$ 45,000	\$ 40,000
Chandler Gilbert Arc	\$ 7,000	\$ 8,000	\$ 7,000
Chandler Gilbert Arc	\$ 5,000	\$ 5,000	\$ 5,000
City of Chandler Public Library	\$ 5,000	\$ 18,200	\$ 5,000
City of Chandler Public Library	\$ 4,500	\$ 5,200	\$ 4,500
Community Bridges	\$ 8,000	\$ 8,000	\$ 8,000
Community Information & Referral	\$ 5,000	\$ 5,000	\$ 5,000
Community Services of Arizona	\$ 48,000	\$ 90,516	\$ 48,000
Southwest Human Development	\$ 17,000	\$ 20,000	\$ 17,000
The Salvation Army	\$ 15,000	\$ 25,000	\$ 20,000
Sub-total Social Service Fund	\$ 188,500	\$ 298,216	\$ 198,650

Acts of Kindness			
Catholic Charities East Valley - My Sister's Place	\$ 10,000	\$ 10,500	\$ 10,000
Labor's Community Service Agency	\$ 5,000	\$ 6,000	\$ 5,000
Neighbors Who Care	\$ 12,000	\$ 15,000	\$ 15,000
Save the Family	\$ 28,000	\$ 66,340	\$ 28,000
Save the Family	\$ 10,000	\$ 28,410	\$ 10,000
Sub-total Acts of Kindness Fund	\$ 65,000	\$ 126,250	\$ 68,000

Youth Enhance Program			
A & A Cottages	\$ 8,000	\$ 9,000	\$ 8,000
Arizona Cheetahs Track Club	\$ 18,900	\$ 80,000	\$ 10,000
Association for Supportive Child Care	\$ 5,000	\$ 6,000	\$ 5,000
Barness Family East Valley Jewish Community Center	\$ 10,000	\$ 20,000	\$ 10,000
Best Buddies Arizona	\$ -	\$ 7,500	\$ 7,500
Big Brothers Big Sisters	\$ 9,000	\$ 15,840	\$ 8,000
Boys & Girls Club	\$ 35,000	\$ 50,000	\$ 32,500
Boys & Girls Club	\$ 10,000	\$ 20,000	\$ 12,500
Boys & Girls Club	\$ 35,000	\$ 50,000	\$ 30,000
Camp Fire USA - Greater AZ Council	\$ 5,000	\$ 9,000	\$ 4,000
Camp Fire USA - Greater AZ Council	\$ 8,000	\$ 12,000	\$ 7,000
CASA - Center for Prevention of Abuse and Violence	\$ 10,000	\$ 10,000	\$ 10,000
Catholic Charities East Valley	\$ 22,000	\$ 23,100	\$ 10,000

Youth Enhance Program Continued	Received in FY 07/08	Requested Amount	HHSC Allocation
Chandler Education Foundation	\$ 5,000	\$ 7,250	\$ 5,000
Chandler Education Foundation	\$ 30,000	\$ 200,000	\$ 30,000
Chandler Unified School District	\$ 110,000	\$ 162,721	\$ 110,000
Chicanos Por La Causa	\$ 40,000	\$ 48,000	\$ 36,000
Child Crisis Center - East Valley	\$ 5,000	\$ 5,000	\$ 5,000
Child Crisis Center - East Valley	\$ 5,000	\$ 5,000	\$ 5,000
Child Crisis Center - East Valley	\$ 5,000	\$ 5,000	\$ 5,000
CHW Foundation - East Valley	\$ -	\$ 79,040	\$ 21,000
Civitan Foundation	\$ 10,000	\$ 10,000	\$ 10,000
Foundation for Blind Children	\$ 10,000	\$ 10,000	\$ 10,000
Gabriel's Angels	\$ 4,000	\$ 5,000	\$ 2,000
Girl Scouts - Arizona Cactus Pine Council	\$ 9,000	\$ 9,000	\$ 4,500
ICAN	\$ 104,500	\$ 125,200	\$ 104,500
Junior Achievement of AZ	\$ 15,000	\$ 20,000	\$ 10,000
Mental Health Association of Arizona	\$ -	\$ 10,000	\$ -
Pregnancy Care Center of Chandler	\$ 5,000	\$ 15,000	\$ 7,000
Recreation and Athletics for the Disabled (RAD)	\$ 8,500	\$ 17,650	\$ 8,500
Si Se Puede	\$ 50,000	\$ 60,000	\$ 45,000
Si Se Puede	\$ 5,000	\$ 10,000	\$ 3,500
Si Se Puede	\$ -	\$ 5,000	\$ -
Tempe/Kyrene Communities in Schools	\$ 13,000	\$ 13,000	\$ 10,000
Tempe/Kyrene Communities in Schools	\$ -	\$ 15,000	\$ 15,000
The Melonhead Foundation	\$ -	\$ 50,000	\$ -
The Phoenix Symphony	\$ -	\$ 4,000	\$ -
The Salvation Army	\$ 17,300	\$ 25,000	\$ 12,300
The United Food Bank	\$ 10,000	\$ 12,000	\$ 10,000
University of AZ - 4-H	\$ 9,500	\$ 24,535	\$ 7,000
Valley of the Sun YMCA	\$ 5,000	\$ 5,000	\$ 5,000
Valley of the Sun YMCA	\$ 20,000	\$ 20,000	\$ 15,000
Sub-total Youth Enhancement Program Fund	\$ 671,700	\$ 1,289,836	\$ 650,800
TOTAL SSF, AOK and YEP Allocations	\$ 925,200	\$ 1,714,302	\$ 917,450