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MEMORANDUM **Fire**

DATE: APRIL 28, 2008

TO: MAYOR AND CITY COUNCIL

THRU: W. MARK PENTZ, CITY MANAGER

FROM: TOM CARLSON, ACTING FIRE CHIEF TC

SUBJECT: FY 2007 ASSISTANCE TO FIREFIGHTERS – FIRE PREVENTION AND SAFETY PROGRAM

RECOMMENDATION: Staff recommends acceptance of \$51,323 in grant funding from the U.S. Department of Homeland Security and the Federal Emergency Management Agency (FEMA) Fiscal Year 2007 Assistance to Firefighters – Fire Prevention and Safety Program (Grant No. EMW-2007-FP-02225).

BACKGROUND: The Assistance to Firefighters – Fire Prevention and Safety Program (FP&S Program) provides funds to assist state, regional, national or local organizations to address fire prevention and safety. The primary goal is to reach high-risk target groups including children, seniors and firefighters. The emphasis for these grants is the prevention of fire related injuries to children. On April 18, 2007, the Chandler Fire Department was awarded \$51,323 in FY 2007 FP&S Program funds to produce eight (8) episodes of the cable television show Sprinkler’s Clubhouse. This program is a joint venture of the Fire Department and the Communications & Public Affairs Division. The grant will fund personnel and equipment. A City match of \$12,830 is required.

FINANCIAL IMPLICATIONS: The grant requires \$12,830 in matching funds. The Fire Department has sufficient funds in our FY 2007/08 budget (line item 101-2210-0000-6320) to meet the matching requirement. The Fire Department will request reimbursement from FEMA in the amount of \$51,323 once the project is completed.

PROPOSED MOTION: Move to accept the obligation of \$51,323 in 2007 Assistance to Firefighters – Fire Prevention and Safety Program funding from the U.S. Department of Homeland Security and the Federal Emergency Management Agency to the City of Chandler Fire Department.

Attachments:
Award Notification

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Ms. Deborah Simpkins
Chandler Fire Department
P.O. Box 4008
Chandler, Arizona 85244-4008

Re: Grant No.EMW-2007-FP-02225

Dear Ms. Simpkins:

On behalf of the Federal Emergency Management Agency (FEMA), I am pleased to inform you that your grant application submitted under the 07 Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants has been approved. FEMA is responsible for carrying out the Federal responsibilities of administering your grant. The approved project costs total to \$64,153.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your Grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the Grant and Grant Agreement Articles when you request and receive any of the Federal Grant funds awarded to you.**

The first step in requesting your grant funds is to confirm your correct Direct Deposit Information. Please go on-line to the AFG eGrants system at www.firegrantsupport.com and if you have not done so, complete and submit your SF 1199A, Direct Deposit Sign-up Form. Please forward the original, completed SF 1199A, Direct Deposit Sign-up Form, signed by your organization and the banking institution to the address below:

Department of Homeland Security
Federal Emergency Management Agency
Grants Management Branch
500 C Street, SW, Suite 450
Washington, DC 20472

Attn: Assistance to Firefighters Grant Program

After your SF 1199A is reviewed and you receive an email indicating the form is approved, you will be able to request payments online. If you have any questions or concerns regarding the process to request your grant funds, please call 1-866-274-0960.

Sincerely,

A handwritten signature in black ink that reads "R. David Paulison".

R. David Paulison
Administrator