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JUN 12 2008



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Where Values Make The Difference

MEMORANDUM

Public Works Department – Memo No. TN08-27

DATE: JUNE 12, 2008

TO: MAYOR & COUNCIL

THRU: W. MARK PENTZ, CITY MANAGER
RJ ZEDER, PUBLIC WORKS DIRECTOR *RJZ*
DANIEL W. COOK, DEPUTY PUBLIC WORKS DIRECTOR *for*

FROM: MIKE NORMAND, TRANSPORTATION SERVICES & PLANNING MANAGER *mark*

SUBJECT: RESOLUTION NO. 4154 APPROVING AN ANNUAL AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY (RPTA) TO PROVIDE REGIONAL DIAL-A-RIDE SERVICES FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES FOR FY 2008/09 IN THE AMOUNT OF \$153,140.

RECOMMENDATION: Staff recommends that Council pass and adopt Resolution No. 4154 approving an annual amendment to the Intergovernmental Agreement (IGA) with the Regional Public Transportation Authority (RPTA) to provide Regional Dial-A-Ride services for senior citizens and persons with disabilities for FY 2008/09 in the amount of \$153,140.

BACKGROUND AND DISCUSSION: The East Valley Dial-A-Ride (EVDAR) provides door-to-door, shared-ride public transportation services for senior citizens and persons with disabilities. Council approved an Intergovernmental Agreement with the RPTA (Valley Metro) in 2004 to provide Dial-A-Ride service for eight years to the City of Chandler in partnership with the Cities of Mesa, Tempe, Scottsdale and the Town of Gilbert. This is the fourth of eight annual amendments to adjust costs for changes in service levels, procurement of capital equipment, and inflation.

This agreement will provide 15,102 hours of Dial-A-Ride service at a total net cost of \$1,074,374. As part of Proposition 400, RPTA will fund the cost of service for persons with disabilities in accordance with the Americans with Disabilities Act (ADA) in the amount of \$926,528. Non-ADA service will be paid by the City at a cost of \$147,846. This year's

agreement also includes \$5,294 in local match funds for a federal grant to purchase an Interactive Voice Response System (IVR) for the East Valley Dial-a-Ride. The IVR will improve dial-a-ride customer service and efficiency by providing customers access to the reservation system 24 hours a day, seven days a week. The total contract amount including the local match funds is \$153,140.

Service levels and funding through the City and Proposition 400 for fiscal years 2007/08 – 2008/09 are shown in Table 1.

Table 1
Dial-A-Ride Service Levels and Funding, Fiscal Years 2007/08 – 2008/09

Fiscal Year	07/08	08/09
Projected Service Hours	13,549	15,102
Projected Passenger Trips	22,309	25,132
Chandler Funding (Non-ADA)	\$114,006	\$147,846
Proposition 400 Funding (ADA)	\$735,084	\$926,528
Total Dial-a-Ride Funding	\$849,090	\$1,074,374
Net Cost per Service Hour	\$62.67	\$71.14
Capital Cost/ Grant Matching Funds	\$0	\$5,294
Total Contract Amount	\$114,006	\$153,140

TRANSPORTATION COMMISSION: This agreement was reviewed at the May 21 meeting of the Transportation Commission and recommended for approval by a vote of 7-0.

FINANCIAL IMPLICATIONS:

Net City Cost: \$153,140
 Savings: \$926,528 for ADA Dial-A-Ride service funded by Proposition 400.
 Long Term Costs: N/A

Fund Source:

<u>Acct. No:</u>	<u>Fund Name</u>	<u>Program Name</u>	<u>Funds</u>
216.3340.0000.5219	Local Transportation (Lottery)	Transit Operations	\$83,140
101.3340.0000.5219	General Fund	Transit Operations	\$70,000

PROPOSED MOTION: Move that the City Council pass and adopt Resolution No. 4154 approving an annual amendment to the IGA with the Regional Public Transportation Authority (RPTA) to provide Regional Dial-A-Ride services for senior citizens and persons with disabilities for FY 2008/09 in the amount of \$153,140.

Attachments: Resolution No.4154
 RPTA East Valley Dial-A-Ride IGA Amendment

RESOLUTION NO. 4154

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHANDLER, ARIZONA, AMENDING THE INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE REGIONAL PUBLIC TRANSPORTATION AUTHORITY (RPTA) TO PROVIDE REGIONAL DIAL-A-RIDE SERVICE FOR SENIOR CITIZENS AND PERSONS WITH DISABILITIES FOR FY2008/09 IN THE AMOUNT OF \$153,140.

WHEREAS, the City of Chandler desires to provide Dial-A-Ride public transportation services to its disabled and senior citizens; and

WHEREAS, the City of Chandler entered into an Intergovernmental Agreement (IGA) with the Regional Public Transportation Authority (RPTA) on March 15, 2005 for provision of Dial-A-Ride public transportation services between the City of Chandler, the City of Mesa, the City of Tempe, and City of Scottsdale, and the Town of Gilbert; and

WHEREAS, it is deemed in the best interest of the City of Chandler and the citizens thereof to continue provision of Dial-A-Ride transportation services for FY2008/09;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chandler, Arizona, that the Mayor is authorized to sign and execute an amendment to the Intergovernmental Agreement (IGA) with the Regional Public Transportation Authority (RPTA) to provide Regional Dial-A-Ride service for senior citizens and persons with disabilities for FY2008/09 in the amount of \$153,140 on behalf of the City of Chandler.

PASSED AND ADOPTED by the City Council of the City of Chandler, Arizona, this ____ day of _____, 2008.

ATTEST:

CITY CLERK

MAYOR

CERTIFICATION

I HEREBY CERTIFY that the above and foregoing Resolution No. 4154 was duly passed and adopted by the City council of the City of Chandler, Arizona, at a regular meeting held on the ____ day of _____, 2008, and that a quorum was present thereat.

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

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**INTERGOVERNMENTAL
AGREEMENT AMENDMENT**

CONTRACT # 118-32-2009

As of the 1st day of July, 2008 this amends the following items of the East Valley Dial-a-Ride Agreement entered into between the City of Chandler and the RPTA, dated the 1st day of July, 2004 as amended July 1, 2005, July 1, 2006 and July 1, 2007.

The following sections replace and supersede those sections of the agreement entered into July 1, 2004, as amended July 1, 2005, July 1, 2006 and July 1, 2007.

The attached Schedule C replaces and supersedes Schedule C entered into July 1, 2007.

The attached Schedule D replaces and supersedes Schedule D entered into July 1, 2007.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the _____ day
of _____, 2008.

By: _____
Boyd Dunn
Mayor

By: _____
David A. Boggs
Executive Director

ATTEST: _____
Chandler City Clerk

ATTEST: _____
Jon Medwin
Contracts and Procurement Manager

ATTEST: _____
Christopher Curcio
Deputy Executive Director
Finance

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with the requirements of A.R.S. Section 11-952(D), each of the undersigned attorneys acknowledge that: (1) they have reviewed the above Agreement on behalf of their respective clients; and, (2) as to their respective clients only, each attorney has determined that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

For the City of Chandler

Attorney for RPTA

SCHEDULE C
FINANCIAL INFORMATION

I Sources of Project Operating Budget:

FY 2008-2009

For the period of time July 1, 2008 through June 30, 2009, the City of Chandler will pay RPTA ~~\$147,846.00~~ for provision of East Valley Dial-a-Ride services in twelve (12) monthly installments of ~~\$12,320.50~~ that shall become due within thirty (30) calendar days after the receipt of an invoice from RPTA.

For the period of time July 1, 2008 through June 30, 2009 and exclusive to the fees listed above, the City of Chandler will pay RPTA ~~\$5,294.09~~ for their share of the local matching funds to purchase an interactive Voice Response System (IVR) to be paid in twelve (12) monthly installments of ~~\$441.17~~ that shall become due within thirty (30) calendar days after the receipt of an invoice from RPTA.

Funding for the provision of dial-a-ride services under this agreement will be proportionately allocated to City and the Other Cities based upon the number of vehicle revenue service hours (VRSH) provided in the respective city or town. VRSH shall be allocated between the cities and towns based upon the actual number of minutes vehicle(s) are located within the geographic boundaries of each city and town. VRSH shall accrue from the moment a vehicle picks-up its first passenger at the beginning of a daily shift until the vehicle drops-off its last passenger at the end of a daily shift. VRSH shall exclude any time (such as mechanical breakdown time and lunch breaks) when the vehicle is not available to provide revenue generating passenger transportation. RPTA shall maintain driver logs and/or dispatcher records showing the times at which vehicles are in service and the times at which vehicles enter and leave each city's or town's boundaries, together with all other information necessary to determine VRSH as described herein.

At the end of each quarter, RPTA will conduct a financial reconciliation of all costs of service (including any administrative fees) for informational purposes only. At the end of the fiscal year, a final reconciliation will be performed. If it is found that City has paid more than its share of the costs of service, RPTA shall refund such overpayment to City. Conversely, if City has under paid its share of the costs of services, RPTA shall bill the City for the underpayment.

II. Projected Service Level: FY 2008-2009

(For the period July 1, 2008 – June 30, 2009)

Revenue Hours:

Chandler: 15,102

III Administrative Fee:

Included in the estimated operating budget above, is a prorated fee of ~~\$54,183.00~~ charged by RPTA to administer, monitor, and market the project. The administrative fee has been divided among the cities and towns based upon the actual number of VRSH provided in each city or town. The Administrative Fee, and all service fees, will be due on a monthly basis, commencing July 1, 2008.

IV. Interactive Voice Response System

In addition to the estimated operating Budget, the City of Chandler will provide \$5,294.09 as its share of the local match money to purchase an Interactive Voice Response System (IVR) for the East Valley Dial-a-Ride. The estimated cost of the IVR is \$180,000 of which 80 percent will be paid with FTA New Freedom (5317) capital funds approved for this mobility management project. The IVR will improve dial-a-ride customer service and efficiency by providing customers access 24 hours a day, seven days a week. The 24/7 access will:

- Decrease No Shows – as customers can call at any time to cancel trips and trip reminder calls can be made the night before
- Raise customer service staff productivity – as “where’s my ride” calls can be handled by the IVR and free up employees to handle more complex calls
- Improve driver efficiency by calling passengers five minutes before the vehicle arrives reducing trip delays

SCHEDULE C Cont.
EAST VALLEY DIAL A RIDE COST PROJECTIONS FY 08/09

East Valley DIAL-A-RIDE
 Operating Budget
 FY 08/09

	Total	Chandler	Percent	Gilbert	Percent	Mesa	Percent	Scottsdale	Percent	Tempe	Percent
Boardings	244,000	25,132	10.3%	16,836	6.9%	115,168	47.2%	42,944	17.6%	43,920	18.0%
Revenue Hours	135,912	15,102	11.1%	11,615	8.5%	57,068	42.0%	24,222	17.8%	27,908	20.5%
Gross Contractor Cost	\$ 8,311,563	\$ 923,527	11.1%	\$ 710,293	8.5%	\$ 3,489,921	42.0%	\$ 1,481,264	17.8%	\$ 1,706,666	20.5%
Fuel Cost	\$ 1,001,897	\$ 111,324	11.1%	\$ 85,621	8.5%	\$ 420,684	42.0%	\$ 178,555	17.8%	\$ 205,726	20.5%
Facility Costs	\$ 247,171	\$ 27,464	11.1%	\$ 21,123	8.5%	\$ 103,784	42.0%	\$ 44,050	17.8%	\$ 50,753	20.5%
Admin. & Indirect Costs	\$ 487,635	\$ 54,183	11.1%	\$ 41,673	8.5%	\$ 204,752	42.0%	\$ 86,905	17.8%	\$ 100,129	20.5%
Gross EVDAR Svc Ops	\$ 10,048,266	\$ 1,116,498		\$ 858,709		\$ 4,219,141		\$ 1,790,775		\$ 2,063,274	
Less Fares	\$ (380,000)	\$ (39,140)	10.3%	\$ (26,220)	6.9%	\$ (179,360)	47.2%	\$ (66,880)	17.6%	\$ (68,400)	18.0%
Less PTF ADA Funds		\$ (926,528)	86.0%	\$ (749,240)	90.0%	\$ (2,527,269)	99.4%	\$ (1,292,921)	75.0%	\$ (1,595,899)	80.0%
FTA - Assoc Cap Maint	\$ (28,000)	\$ (2,984)	11.1%	\$ (2,408)	8.5%	\$ (12,590)	42.0%	\$ (4,811)	17.8%	\$ (5,207)	20.5%
Net EVDAR Svc Ops	\$ 9,640,266	\$ 147,846		\$ 80,841		\$ 1,499,922		\$ 426,163		\$ 393,768	

Monthly Billing

12,320.51

6,736.74

124,993.46

35,513.56

32,813.98

SCHEDULE D

PTF AVAILABILITY

For the period July 1, 2008 to June 30, 2009 the maximum amount of PTF ADA funds available for the City of Chandler is \$1,154,917. The PTF will pay actual costs for ADA trips and other requests for Paratransit service made by ADA certified Riders up to the maximum amount. The attached Operating Budget lists the estimated amount of PTF ADA funds for City based on the previous year's history. A final reconciliation at year end will be performed and adjustments, if necessary, will be made using actual ADA costs.

Maximum amounts:

City of Chandler	\$1,154,917
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