



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

1. Agenda Item Number:

**27**

2. Council Meeting Date:

June 26, 2008

**TO: MAYOR & COUNCIL**

3. Date Prepared: May 30, 2008

**THROUGH: CITY MANAGER**

4. Requesting Department: Planning and  
Development – Development Services

5. **SUBJECT:** One year extension of agreements for Building Plan Review Services, Contract no. DS5-925-2179 in an amount not to exceed \$300,000 .

6. **RECOMMENDATION:** Staff recommends a one year extension of the agreements to the following firms in an amount not to exceed \$300,000 :

Building Plan Review Services, Contract no. DS5-925-2179:

Stantec Consulting, Inc.

Willdan

Bureau Veritas North America (formerly Linhart Petersen Powers Associates)

MADARA Engineering, Inc.

Brown Certified Inspection Services, Inc.

7. **HISTORICAL BACKGROUND/DISCUSSION:** For more than 10 years, Development Services has used consultant services in the area of Building Plan Review. This service augments permanent staff. At one time, these services were funded from the fees collected to defray the cost of the services provided. For the last several years, the funding of these services has been from approved line items in the annual budget. On August 11, 2005, Council approved the agreements for the area indicated above. On June 28, 2007, Council approved the extension of the agreements for a one (1) year period.

8. **EVALUATION PROCESS:** The contracts were awarded for a two (2) year period and authorizing three (3) one year extension options. This is the second extension.

City staff is satisfied with each firm's work and is recommending that the extensions of the agreements be approved. All rates remain the same, except for MADARA Engineering, Inc. whose fees will be reduced by 10%.

9. **FINANCIAL IMPLICATIONS:** Consultant Services are paid from the line items funded during budget process. The request does not carry any request for additional funding and will be paid from existing budgeted line items. Account # 101-1530-5244 is budgeted at \$300,000 for building plan review and building inspection services.

10. **PROPOSED MOTION:** Move to approve extension of agreements for: DS5-925-2179 (5 contractors), and authorize the Mayor to sign the extension agreements in an amount not to exceed \$300,000 .

**APPROVALS**

11. Requesting Department

Charles Coleman, Development Services Manager

12. Department Head

Doug Ballard, Director

13. Purchasing Supervisor

Robert Descheemaker, CPPB

14. City Manager

W. Mark Pentz

AMENDMENT NUMBER Two,  
TO AGREEMENT BETWEEN THE CITY OF CHANDLER AND Stantec Consulting, Inc..  
FOR Building Plan Review Services Contract No. DS5-925-2179

This Amendment # Two to that certain Agreement Between the City Of Chandler (CITY) and Stantec Consulting, Inc. (CONSULTANT) for Building Plan Review Services dated August 15, 2005, is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

WHEREAS, the contract expires July 31, 2008

WHEREAS, the contract has provisions to extend up to 2 additional terms on one year each

WHEREAS, the parties agree to extend the contract for one year

NOW THEREFORE, the parties agree as follows:

1. Section 5, Term, is hereby amended to extend the contract one year beginning August 1, 2008, terminating on July 31, 2009
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

CITY OF CHANDLER:

By: \_\_\_\_\_  
Mayor

CONSULTANT: Stantec Consulting

By: \_\_\_\_\_  
Title: Principal

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

ATTEST: (If corporation)

ATTEST:  
\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Secretary

WITNESS: (If individual or Partnership)  
\_\_\_\_\_

[SEAL]



**EXHIBIT B  
FEE SCHEDULE  
Revision per Amendment 2**

Project Valuation shall be calculated in accordance with the attached sheet labeled "ATTACHMENT A ". When a complete plan package is submitted, the valuation for the project shall be the valuation placed upon the entire project. When the project is not submitted in one plan package, each of the parts of the project shall be reviewed as separate plan packages and the valuation for that package shall be the valuation for the work to complete that particular plan package.

In the event there is disagreement regarding the valuation of the work, the fee due the CONSULTANT doing the work, or any other item effecting the cost of the work to be done, those matters shall be reviewed and an acceptable agreement reached prior to the commencement of any work.

The building permit fee assessed to the permit applicant shall be the fee used to calculate the consultant fee. The building permit fee schedule shall be the table attached and labeled as "ATTACHMENT B ". In the event there is a need to calculate fees differently or pay for the CONSULTANT services in any manner other than as directed here, agreement shall be reached prior to the commencement of any work.

For services described in Exhibit A of this Agreement, the City shall pay the CONSULTANT a fee of 65% of building plan check fees as described above. Fourth and subsequent reviews are subject to additional plan review fees. Additional plan review services not covered above will be billed as shown below. Payment will be made monthly on the basis of billings.

Fourth and subsequent reviews shall be charged at the rate of:

Plans Examiner--\$67.50/hour

OR

65% of a new plan review fee, at the City's discretion

Additional Plan Review fees not covered above, as requested by the City:

Engineer--\$76.50/hour

Work that has been identified as "Expedited" shall pay at the rate of twice the CONSULTANT fee as described above. If there is need to deviate from either the timetable as identified as Exhibit A or the fees as described herein, and agreement acceptable to both the CITY and the CONSULTANT shall be reached before any work is done.

AMENDMENT NUMBER Two,  
TO AGREEMENT BETWEEN THE CITY OF CHANDLER AND Brown Certified  
Inspection Services, Inc.  
FOR Building Plan Review Services Contract No. DS5-925-2179

This Amendment # Two to that certain Agreement Between the City Of Chandler (CITY) and Brown Certified Inspection Services, Inc. (CONSULTANT) for Building Plan Review Services dated August 15, 2005, is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

WHEREAS, the contract expires July 31, 2008

WHEREAS, the contract has provisions to extend up to 2 additional terms of one year each

WHEREAS, the parties agree to extend the contract for one year

NOW THEREFORE, the parties agree as follows:

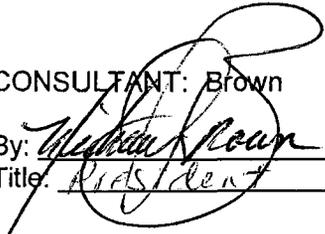
1. Section 5, Term, is hereby amended to extend the contract one year beginning August 1, 2008, terminating on July 31, 2009
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

CITY OF CHANDLER:

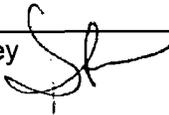
By: \_\_\_\_\_  
Mayor

CONSULTANT: Brown

By:   
Title: President

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney



ATTEST: (If corporation)

\_\_\_\_\_  
Secretary

ATTEST:

\_\_\_\_\_  
City Clerk

WITNESS: (If individual or Partnership)

\_\_\_\_\_  
[SEAL]

AMENDMENT NUMBER Two,  
TO AGREEMENT BETWEEN THE CITY OF CHANDLER AND Bureau Veritas North  
America, Inc. -- DS5-925-2179

This Amendment # Two to that certain Agreement Between the City Of Chandler (CITY) and Bureau Veritas North America, Inc. (CONSULTANT) for Building Plan Review Services dated August 15, 2005, is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

WHEREAS, the contract expires July 31, 2008

WHEREAS, the contract has provisions to extend up to 2 additional terms of one year each

WHEREAS, the parties agree to extend the contract for one year

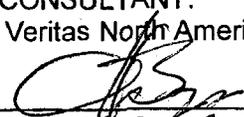
NOW THEREFORE, the parties agree as follows:

1. Section 5, Term, is hereby amended to extend the contract one year beginning August 1, 2008, terminating on July 31, 2009.
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

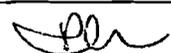
IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

CITY OF CHANDLER:

By: \_\_\_\_\_  
Mayor

CONSULTANT:  
Bureau Veritas North America  
By:   
Title: DIRECTOR OF CODE COMPLIANCE SERVICES

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney 

ATTEST: (If corporation)

ATTEST:  
\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Secretary

WITNESS: (If individual or Partnership)  
\_\_\_\_\_

[SEAL]

AMENDMENT NUMBER Two,  
TO AGREEMENT BETWEEN THE CITY OF CHANDLER AND Willdan  
FOR Building Plan Review Services Contract No. DS5-925-2179

This Amendment # Two to that certain Agreement Between the City Of Chandler (CITY) and Willdan (CONSULTANT) for Building Plan Review Services dated August 15, 2005, is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

WHEREAS, the contract expires July 31, 2008

WHEREAS, the contract has provisions to extend up to 2 additional terms of one year each

WHEREAS, the parties agree to extend the contract for one year

NOW THEREFORE, the parties agree as follows:

1. Section 5, Term, is hereby amended to extend the contract one year beginning August 1, 2008, terminating on July 31, 2009.
2. All other terms and conditions of the above referenced Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

CITY OF CHANDLER:

By: \_\_\_\_\_  
Mayor

CONSULTANT: Willdan

By: Suzanne L. Shaw  
Title: Sh. V. Proctor

APPROVED AS TO FORM:

City Attorney 

ATTEST: (If corporation)

ATTEST:  
\_\_\_\_\_  
City Clerk

  
Secretary

WITNESS: (If individual or Partnership)

\_\_\_\_\_  
[SEAL]