



**PURCHASING ITEM
FOR
COUNCIL AGENDA
Memo No. CA09-014**

1. Agenda Item Number:
35
2. Council Meeting Date:
July 31, 2008

TO: MAYOR & COUNCIL
THROUGH: CITY MANAGER

3. Date Prepared: July 10, 2008
4. Requesting Department: Municipal Utilities

5. SUBJECT: Award a project agreement for the design of Collection System Facility Improvements, Project No. WW0820-201, to Carollo Engineers in an amount not to exceed \$147,224.

6. RECOMMENDATION: Staff recommends Council award a project agreement for the design of Collection System Facility Improvements, Project No. WW0820-201, to Carollo Engineers in an amount not to exceed \$147,224.

7. BACKGROUND/DISCUSSION: The Municipal Utilities Department operates and maintains nine wastewater lift stations. Five lift stations greater than fifteen years old require routine rehabilitation and safety related improvements. This project will include the design for new electrical instrumentation and controls, discharge piping replacement, rehabilitation and recoating of the wet well structures, and installation of access hatches and equipment lifts at various facilities.

8. EVALUATION PROCESS: The consultant selection process was conducted in accordance with established City policies and procedures. On May 22, 2007, staff received statements of qualifications from twenty-two firms to provide water and wastewater facility design services. The selection committee reviewed the qualifications and selected five firms for recommendation of contract award. The selection committee consisted of the following members:

- John Knudson, Senior Engineer, Municipal Utilities
- Tim Krawczyk, Engineer Assistant, Contract Administration
- Doug Toy, Senior Engineer, Municipal Utilities
- Ray Dubois, Water Distribution Superintendent, Municipal Utilities
- John Pinkston, Wastewater Facilities Superintendent, Municipal Utilities
- Dennis Mittlestedt, Resident

Council approved the selection of Carollo Engineers on September 6, 2007.

9. FINANCIAL IMPLICATIONS:

Cost: \$147,224
Savings: None
Long Term Costs: None

Fund Source:

Acct. No.:	Fund Name:	Program Name:	CIP Funded:	Amount:
615.3910.0000.6814.9WW196	Wastewater Operating	Collection System Facility Improvements	FY 08/09	\$147,224

10. PROPOSED MOTION: Move that Council award a project agreement for Collection System Facility Improvements, Project No. WW0820-201, to Carollo Engineers in an amount not to exceed \$147,224, and authorize the Mayor to sign the contract documents.

ATTACHMENTS: Project Agreement

APPROVALS

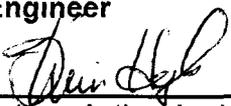
11. Requesting Department


Robert Mulvey, Assistant Municipal Utilities Director

13. Department Head


Dave Siegel, Municipal Utilities Director

12. City Engineer


Sheina Hughes, Acting Assistant Public Works Director/City Engineer

14. City Manager


W. Mark Pentz

