



PURCHASING ITEM
FOR
COUNCIL AGENDA
CS09-014

1. Agenda Item Number:

32

2. Council Meeting Date:
August 14, 2008

TO: MAYOR & COUNCIL

3. Date Prepared: July 22, 2008

THROUGH: CITY MANAGER

4. Requesting Department: Community Services

5. SUBJECT: Approve the use of Maricopa County Contract #03110S for duct cleaning services – HVAC in an amount not to exceed \$60,000.00.

6. RECOMMENDATION: Approve the use of Maricopa County Contract #03110S for duct cleaning services – HVAC in an amount not to exceed \$60,000.00.

7. HISTORICAL BACKGROUND/DISCUSSION: This service provides cleaning of air conditioning/heating ducts and equipment and the washing and repainting of return and air supply registers. This contract will be used solely to clean the 500 air registers in the Chandler Main Police Station. These ducts are insulated from the inside and require specialized equipment to clean without damaging the interior insulation. The contractor has estimated the work will take one month to complete and will be performed in the evening hours to reduce disturbance to police staff.

8. EVALUATION PROCESS: Maricopa County issued a cooperative bid for duct cleaning services - HVAC. The intent was to establish a source for the cleaning of HVAC duct, air handlers, fans, including all ancillary items and associated equipment. A multiple award was made to Empire Maintenance Company Inc., KM Facility Services, LLC, and Fresh Air Systems, Inc. By utilizing the Maricopa County contract, the City is able to expedite the required services. A purchase order will serve as the contract for these services.

9. FINANCIAL IMPLICATIONS: Funds for this service are allocated in 101.4580.0000.6611.9PR628, Existing Community Facility Renovations.

10. PROPOSED MOTION: Move to approve the use of Maricopa County Contract #03110S for duct cleaning services – HVAC in an amount not to exceed \$60,000.00.

APPROVALS

11. Requesting Department

Kris Kircher, Parks & Facilities Maintenance Manager

12. Department Head

Mark M. Eynatten, Community Services Director

13. Procurement Officer

Sharon Brause, CPPB

14. City Manager

W. Mark Pentz