



**PURCHASING ITEM
FOR
COUNCIL AGENDA
CS09-015**

1. Agenda Item Number:

33

2. Council Meeting Date:
August 14, 2008

TO: MAYOR & COUNCIL

3. Date Prepared: July 22, 2008

THROUGH: CITY MANAGER

4. Requesting Department: Community Services

5. SUBJECT: Approve the use of Maricopa County Contract #03106 to purchase HVAC tools, parts and accessories in an amount not to exceed \$150,000.00.

6. RECOMMENDATION: Approve the use of Maricopa County Contract #03106 to purchase HVAC tools, parts and accessories in an amount not to exceed \$150,000.00.

7. HISTORICAL BACKGROUND/DISCUSSION: Building and Facilities currently maintains 49 city buildings. Each facility has an HVAC system that requires routine maintenance. This contract will allow city maintenance staff to purchase parts and components for the various air conditioning and heating units used in city buildings. The contract allows flexibility to use several vendors which will expedite the repairs of down equipment in emergency situations.

8. EVALUATION PROCESS: Maricopa County issued a cooperative bid for the purchase of HVAC tools, parts and miscellaneous accessories. The intent was to establish a source for HVAC parts, components, accessories as well as tools. A multiple award was made to Refrigeration Supplies Distributors, Industrial Mining, Trane, Grainger, Burke Engineering, United Refrigeration, Webb Distributors and American Refrigeration Supplies. The Buildings & Facilities division uses several of these vendors to purchase repair parts for City HVAC units. By utilizing the Maricopa County contract, the City is able to expedite the purchase of various parts and tools. A purchase order will serve as our contract for these purchases.

9. FINANCIAL IMPLICATIONS: Funds for this service will be from the General Fund, Buildings and Facilities, 101.3200.0000.5316.

10. PROPOSED MOTION: Move to approve the use of Maricopa County Contract #03106 to purchase HVAC tools, parts and accessories in an amount not to exceed \$150,000.00.

APPROVALS

11. Requesting Department

[Signature]

Kris Kircher, Parks & Facilities Maintenance Manager

12. Department Head

[Signature]

Mark M. Eynatten, Community Services Director

13. Procurement Officer

[Signature]

Sharon Brause, CPPB

14. City Manager

[Signature]

W. Mark Pentz

for