



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

**MEMO NO. TN09-05**

**1. Agenda Item Number:**

**34**

**2. Council Meeting Date:**  
September 25, 2008

**TO: MAYOR & COUNCIL**

**3. Date Prepared:** August 26, 2008

**THROUGH: CITY MANAGER**

**4. Requesting Department:** Public Works

**5. SUBJECT:** Approval of the sole source purchase of bus shelter furniture from Lacor Streetscape, Inc. for a total amount not to exceed \$ 37,923.

**6. RECOMMENDATION:** Approval of the sole source purchase of bus shelter furniture from Lacor Streetscape, Inc. for a total amount not to exceed \$ 37,923.

**7. BACKGROUND/DISCUSSION:** The City recently expanded bus service by adding four new bus routes. The City has several bus pullouts and bus stops that have shelter pads ready for bus shelters and accompanying furniture. This purchase is for fabrication and installation of 3 shelters and the rehabilitation of one shelter, three trash receptacles and three benches. The City's current bus shelter advertising contract which expires in two years includes installation and maintenance of shelters, but the City has completed all shelter installation identified under that contract. Additionally, the City must procure and install Transit furniture in the Arizona Department of Transportation right-of-way, which doesn't allow advertising. All bus shelters will be maintained by the shelter maintenance contractor. This purchase and rehabilitation of shelters and accompanying furniture will help support those high ridership areas where we currently have only bus shelter concrete pads in place.

**8. EVALUATION PROCESS:** The City has two approved transit shelter furniture designs. Lacor Streetscape has been the approved vendor for transit furniture. To remain consistent with bus shelter design throughout the City, Lacor Streetscape furniture is recommended.

**9. FINANCIAL IMPLICATIONS:**

Cost: \$ 37,923

Savings: \$0

Long Term Costs: N/A

Funding Source:

<u>Acct No:</u>	<u>Fund:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Funds:</u>
411.3310.0000.6517.9ST015	Street Bond Fund	Bus Pullouts & Bus Stops	FY 08/09	\$ 37,923

**10. PROPOSED MOTION:** Approval of the sole source purchase of bus shelter furniture from Lacor Streetscape, Inc. for a total amount not to exceed \$ 37,923.

**ATTACHMENT: Request For Sole Source**

**APPROVALS**

**11. Requesting Department**

**12. Department Head**

*[Signature]*  
Daniel W. Cook, Deputy Public Works Director

*[Signature]*  
R.J. Zeder, Public Works Director

**13. Procurement Officer/Contract Admin.**

**14. City Manager**

*[Signature]*  
Sharon Brause, CPPB

*[Signature]*  
W. Mark Pentz



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Where Values Make The Difference

# Request for Sole Source

TO: PURCHASING OFFICE

DATE: 9/11/08

FM: Richard Becker \_\_\_\_\_  
Name of Requester

PHONE NO. x3443

Public Works Transit \_\_\_\_\_  
Name of Division/Department

SUB: Sole Source Request for the Purchase Of: Bus Shelter Furniture

REQUESTED SUPPLIER: Lacor Streetscape

SUPPLIER'S ADDRESS: 8837 N. Central Ave. Phoenix, AZ 85020

CONTACT: Robin Stacy PHONE: 602-371-3110 COST ESTIMATE \$ 37,923

## STATEMENT OF NEED:

This recommendation for sole source is based upon an objective review of the product/service being required and appears to be in the best interest of the City. I know of no conflict of interest on my part or involved in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Refer to the attached sole source justification as prepared by our (user) department, to the attached review of available products/services and to my (user department's) completed Purchase Requisition.

SIGNATURE OF REQUESTER:

  
\_\_\_\_\_

DATE: 9/11/08

SIGNATURE OF REQUESTING DIVISION HEAD:

  
\_\_\_\_\_

DATE: 9/11/08

APPROVAL OF DEPARTMENT DIRECTOR OR ASSISTANT DIRECTOR:

  
\_\_\_\_\_

DATE: 9/11/08

JUSTIFICATION FOR SOLE SOURCE: (Describe the unique nature of the product or service, what efforts were made to locate other sources, any market testing and research results, any other information that may help evaluate the request for sole source. Attach documents as appropriate to this request.)

Lacor Transit furniture is the only brand of bus shelter furniture the City has purchased over the last 20 years. The City currently has 105 bus shelters using Lacor Transit furniture components. The furniture design was approved by the Transportation Commission and to remain consistent throughout the City with approved designs, it is recommended Lacor furniture components be procured. No other brand of Transit furniture is known to compare with the exact design features of the Primavera style approved and utilized by the City.

PURCHASING COMMENTS:

PURCHASING APPROVALS:

BUYER: \_\_\_\_\_

DATE: \_\_\_\_\_

*bu* PURCHASING & MATERIAL MGR: *Paul A. G...*

DATE: 7/12/18



8837 N. Central Avenue  
 Phoenix, AZ 85020  
 tel 602-371-3110 / fax 602-371-3721

**QUOTATION**

September 11, 2008

Mr. Rick Becker, CPM, Transit Services Coordinator  
 City of Chandler Public Works - Transit Services

Chandler, AZ

Work Item	Description	QTY	Unit Price	Ext. Price
1*	Relocate 3 benches and 3 receptacles	LOT	\$1,250.00	\$1,250.00
	Refurbish 3 benches and 3 receptacles (sandblast & powder coat)	LOT	\$1,363.00	\$1,363.00
2**	Fabricate 3 ea. PM12BS Shelters	3	\$8,285.00	\$24,855.00
	Install 3 ea. shelters, benches and receptacles	LOT	\$2,100.00	\$2,100.00
3***	Pick up 1 ea. OA13BS shelter and re-install (reinstall with receptacle and bench from Item 1 above)	LOT	\$950.00	\$950.00
	Refurbish OA13BS Shelter (repair, sand and re-paint)	LOT	\$3,725.00	\$3,725.00
4	SW-5000 LED Solar Unit, Installed on PM12BS above	1	\$1,850.00	\$1,850.00
	<b>SUBTOTAL:</b>			<b>\$36,093.00</b>
	Sales Tax - Contracting	LOT		\$1,829.92
	<b>TOTAL:</b>			<b>\$37,922.92</b>

- \*1 Reference Item 1 on the attached for description.
- \*\*2 Reference Item 2 on the attached for description.
- \*\*\*3 Reference Item 3 on the attached for description.

Thank you for the opportunity to provide this quote.

Sincerely,

Robin Stacy  
 Sales Manager