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OCT 30 2008



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**MEMORANDUM**  
**NEIGHBORHOOD RESOURCES DIVISION - Council Memo No. NR08-040**

**DATE:** OCTOBER 17, 2008

**TO:** MAYOR AND CITY COUNCIL

**THRU:** W. MARK PENTZ, CITY MANAGER  
 RICH DLUGAS, ASSISTANT CITY MANAGER *RD*  
 JUDY REGISTER, NEIGHBORHOOD RESOURCES DIRECTOR *JR*

**FROM:** JUDY RAMOS, NEIGHBORHOOD PROGRAMS ADMINISTRATOR *R*

**SUBJECT:** KERBY ESTATES (HOA) MATCHING GRANT PROPOSAL

**RECOMMENDATION:** Neighborhood Programs staff and the Neighborhood Advisory Committee recommend approval of the Kerby Estates HOA matching grant request in the amount of \$2,500.00.

**BACKGROUND/DISCUSSION:** Kerby Estates HOA has applied for grant funds to host their first Crossbow Neighborhood Park Dedication Festival. The festival will include participation of a neighboring community, Pine lake Estates HOA, and will consist of carnival games, arts and craft tables, food booths, live music, participation by City staff, and a small memorial service in recognition of John Irvine, Kerby Estates HOA Board member who recently died.

Kerby Estates HOA will celebrate the completion of their newly completed park on January 24, 2009. In addition, they have installed a toy airplane as a memorial to the late John Irvine, the Kerby Estates HOA President and community leader, who died earlier this year. They will honor John Irvine with a small ceremony in recognition for his years of service and dedication to the community. The event coordinators are expecting close to 400 participants that will bring families together to meet one another and play.

The total budget for the festival is \$5,000.00. Neighbors have already donated over 200 hours in planning the event. The HOA will pay the remaining \$2,500.00 to complete the project. This is the first grant application for Kerby Estates HOA.

The application has met all the requirements of the HOA Grant Program guidelines. Members of the Grant Review Committee and Neighborhood Advisory Committee have reviewed the grant application and recommend approval.

**NEIGHBORHOOD ADVISORY COMMITTEE VOTE REPORT:**

Motion to approve:

In Favor: 5    Opposed: 0    Absent: 2

**FINANCIAL IMPLICATIONS:** HOA Matching Grant Funds have been budgeted and are available.

**PROPOSED MOTION:** Move to approve the Kerby Estaes HOA grant request in the amount of \$2,500.00.

*Attachments:* Neighborhood Map/Aerial Photo

