

#31

OCT 30 2008



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MEMORANDUM

Fire

DATE: SEPTEMBER 19, 2008

TO: MAYOR AND CITY COUNCIL

THRU: W. MARK PENTZ, CITY MANAGER
RICH DLUGAS, ASSISTANT CITY MANAGER
JEFF CLARK, FIRE CHIEF

FROM: TOM CARLSON, ASSISTANT FIRE CHIEF TC

SUBJECT: FY 2007 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM

RECOMMENDATION: Staff recommends acceptance of \$211,840 in grant funding from the U.S. Department of Homeland Security and the Federal Emergency Management Agency (FEMA) Fiscal Year 2007 Assistance to Firefighters Grant Program (Grant No. EMW-2007-FO-04800).

BACKGROUND: The Assistance to Firefighters Grant Program (AFG) awards one-year grants directly to fire departments to enhance their abilities with respect to fire and fire-related hazards. The primary goal is to provide assistance to meet fire departments' firefighting and emergency response needs. In September 2008, the Chandler Fire Department was awarded \$211,840 to purchase a driver training simulator and to conduct a training program using this equipment. A City match of \$52,959 is required.

FINANCIAL IMPLICATIONS: The grant requires \$52,959 in matching funds. The Fire Department has sufficient funds in our FY 2008/09 budget (line item 101-2210-0000-5921) to meet the matching requirement. The Fire Department will request reimbursement from FEMA in the amount of \$211,840 once the project is completed.

PROPOSED MOTION: Move to accept the obligation of \$211,840 in 2007 Assistance to Firefighters – Fire Prevention and Safety Program funding from the U.S. Department of Homeland Security and the Federal Emergency Management Agency to the City of Chandler Fire Department.

Attachments:
Award Notification

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Ms. Deborah Simpkins
Chandler Fire Department
P.O. Box 4008
Chandler, Arizona 85244-4008

Re: Grant No.EMW-2007-FO-04800

Dear Ms. Simpkins:

On behalf of the Department of Homeland Security (DHS), I am pleased to inform you that your grant application submitted under the FY 2007 Assistance to Firefighters Grant has been approved. The DHS Federal Emergency Management Agency's National Preparedness Directorate, in consultation with the U.S. Fire Administration, carry out the Federal responsibilities of administering your grant. The approved project costs total to \$264,799.00. The Federal share is 80 percent or \$211,840.00 of the approved amount and your share of the costs is 20 percent or \$52,959.00.

As part of your award package, you will find Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your Grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the Grant and Grant Agreement Articles when you request and receive any of the Federal Grant funds awarded to you.** By accepting the grant, you agree not to deviate from the approved scope of work without prior written approval from DHS.

The first step in requesting your grant funds is to confirm your correct Direct Deposit Information. Please go online to the AFG eGrants system at www.firegrantsupport.com and if you have not done so, complete and submit your SF 1199A, Direct Deposit Sign-up Form. Please forward the original, completed SF 1199A, Direct Deposit Sign-up Form, signed by your organization and the banking institution to the address below:

Department of Homeland Security
FEMA, National Preparedness Directorate
Grants Management Branch
500 C Street, SW, Room 334
Washington, DC 20472

Attn: Assistance to Firefighters Grant Program

After your SF 1199A is reviewed and you receive an email indicating the form is approved, you will be able to request payments online. Remember, you should basically request funds when you have an immediate cash need (i.e. you have a bill in-hand that is due within 30 days).

If you have any questions or concerns regarding the awards process, donations, or how to request your grant funds, please call the helpdesk at 1-866-274-0960.

Sincerely,

A handwritten signature in black ink, appearing to read "R. David Paulison".

R. David Paulison