



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

61

2. Council Meeting Date:

October 30, 2008

TO: MAYOR & COUNCIL

3. Date Prepared: October 14, 2008

THROUGH: CITY MANAGER

4. Requesting Department: Management Services

5. **SUBJECT:** Approve the use of Town of Queen Creek Contract 09-004 for Electrical Services from Horine Electrical Service in an amount not to exceed \$75,000.00.

6. **RECOMMENDATION:** Recommend use of Town of Queen Creek Contract 09-004 for Electrical Services from Horine Electrical Service in an amount not to exceed \$75,000.00.

7. **HISTORICAL BACKGROUND/DISCUSSION:** Town of Queen Creek issued a Request for Proposals for Electrical Services within the City. After reviewing our annual usage estimates, it was determined that it was in the best interest of the City to establish a term contract for this service. Utilization of the Town of Queen Creek contract will provide the City with an on-call electrician who can perform scheduled and emergency repairs.

8. **EVALUATION PROCESS:** Town of Queen Creek issued a Request for Proposals for Electrical Services Contract No. 09-004 and received 5 responses. An award was made to Horine Electrical Service. The proposal was issued as a cooperative bid with City of Chandler for Strategic Alliance for Volume Expenditures members (S.A.V.E.). In using this contract the City will save costs and time associated with the bid process. A purchase order will be used as the contract.

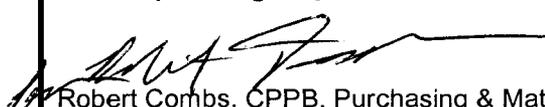
9. **FINANCIAL IMPLICATIONS:** Funds for the purchase of electrical services will be from the various Departments 5219 accounts.

10. **PROPOSED MOTION:** Move to approve the use of Town of Queen Creek Contract 09-004 for Electrical Services from Horine Electrical Service in an amount not to exceed \$75,000.00.

APPROVALS

11. Requesting Department

12. Department Head

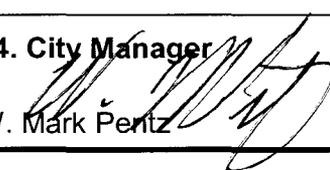

Robert Combs, CPPB, Purchasing & Materials Manager


Dennis Strachota, Management Services Director

13. Procurement Officer

14. City Manager


Sharon Brause, CPPB


W. Mark Peritz