



**PURCHASING ITEM
FOR
COUNCIL AGENDA
CS09-099**

1. Agenda Item Number:

310

2. Council Meeting Date:
November 20, 2008

TO: MAYOR & COUNCIL

3. Date Prepared: October 27, 2008

THROUGH: CITY MANAGER

4. Requesting Department: Community Services

5. SUBJECT: Approve the use of Maricopa Community Colleges' Contract to purchase furniture for Tumbleweed Parks and Facilities Service Center from Corporate Express in an amount not to exceed \$166,000.

6. RECOMMENDATION: Recommend approval to use the Maricopa Community Colleges' Contract #RFP2689-8 to purchase furniture for Tumbleweed Parks and Facilities Service Center from Corporate Express in an amount not to exceed \$166,000.

7. HISTORICAL BACKGROUND/DISCUSSION: The Tumbleweed Parks and Facilities Service Center is currently under construction at Tumbleweed Park. The 17,000 square foot centralized service center will house approximately eighty Parks and Building and Facilities administrative and maintenance staff and equipment, which provides support citywide to 58 parks and 49 public buildings. The price for the new furniture includes tax, delivery and installation.

8. EVALUATION PROCESS: Furniture has been bid by Maricopa Community Colleges and an award was made to Corporate Express (RFP2689-8). The use of this cooperative contract eliminates the cost of going out to bid, reduces the lead-time in obtaining the products and results in a lower overall cost. Cost includes modular and case goods furniture, delivery, installation and sales tax.

9. FINANCIAL IMPLICATIONS:

Cost: Not to exceed \$166,000

Savings: N/A

Long Term Cost: N/A

Fund Source:

Acct. No.:	Fund Name:	Program Name:	Budget Year:	Funds:
420.4580.0000.6611.8PRO44	General Obligation Bonds	Tumbleweed Park	FY 08/09	\$166,000

10. PROPOSED MOTION: Move to approve the use of the Maricopa Community Colleges' Contract #RFP2689-8 to purchase Furniture for Tumbleweed Parks and Facilities Service Center from Corporate Express in an amount not to exceed \$166,000 per staff recommendation.

APPROVALS

11. Requesting Department

Kris Kircher, Parks & Facilities Maint. Manager

12. Department Head

Mark M. Eynatten, Community Services Director

13. Procurement Officer

Glenda Shackelford

14. City Manager

W. Mark Pentz