



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

1. Agenda Item Number:

**43**

2. Council Meeting Date:  
February 12, 2009

**TO: MAYOR & COUNCIL**

3. Date Prepared: December 30, 2008

**THROUGH: CITY MANAGER**

4. Requesting Department: Planning & Development

**5. SUBJECT:** Approve use of U.S. Communities contract No. 05091 with Home Depot and HD Supply Maintenance Solutions for the purchase of Maintenance and Hardware Supplies in an amount not to exceed \$325,000.

**6. RECOMMENDATION:** Recommend approving use of U.S. Communities Contract No. 05091 with Home Depot and HD Supply Maintenance Solutions for the purchase of Maintenance and Hardware Supplies in an amount not to exceed \$325,000.

**7. HISTORICAL BACKGROUND/DISCUSSION:** City departments use Home Depot and HD Maintenance Solutions to purchase miscellaneous lumber and building materials for unforeseen items needed for the day-to-day operation of the City. Some of these items are not purchased on a continuous basis and therefore not feasible to stock in the City's Central Supply warehouse. An example of items being purchased includes lumber, nails, paint brushes, paints, nuts & bolts, cement, bathroom fixtures, hinges, closet doors, cabinets, wall board, garden supplies, etc. Expenditures with Home Depot and HD Maintenance Solutions have exceeded the bidding requirements established by the City and therefore require Council/PHAC approval. This amount is based on a 12-month period.

**8. EVALUATION PROCESS:** Maintenance and Hardware supplies have been bid by U.S. Communities, with Maricopa County being the lead agency. The use of the U.S. Communities contract eliminates the cost of going out for bid, reduces the lead-time in obtaining the products, and offers an annual rebate back to the City. City staff recommends utilization of this contract for the purchase of maintenance and hardware supplies.

**9. FINANCIAL IMPLICATIONS:** Funding will be derived from various department's Maintenance, Repair, Capital and Operating Supplies, except for Housing which will utilize a portion from HUD funds.

**10. PROPOSED MOTION:** Move to approve use of U.S. Communities contract No. 05091 with Home Depot and HD Supply Maintenance Solutions for the purchase of Maintenance and Hardware Supplies in an amount not to exceed \$325,000.

**APPROVALS**

11. Requesting Department

Kurt Knutson, Housing & Redevelopment Manager

12. Department Head

Jeff Kurtz, Acting Planning & Development Director

13. Procurement Officer

Sharon Brause, CPPB

14. City Manager

W. Mark Pentz