



PURCHASING ITEM FOR COUNCIL AGENDA

Memo No. CS09-176

1. Agenda Item Number:

28

2. Council Meeting Date: March 12, 2009

TO: MAYOR & COUNCIL

3. Date Prepared: February 27, 2009

THROUGH: CITY MANAGER

4. Requesting Department: Community Services

5. SUBJECT: Approve purchase of furnishings from Arizona School Furnishings utilizing the State of Arizona Contract EPS070112-3 in an amount not to exceed \$185,000.00.

6. RECOMMENDATION: Request approval to purchase furnishings from Arizona School Furnishings utilizing the State of Arizona Contract EPS070112-3 in an amount not to exceed \$185,000.00.

7. HISTORICAL BACKGROUND/DISCUSSION: The furnishings of the Downtown Library were purchased in 1987 when the library moved into larger quarters at the Rocky Mountain building and were later moved to the new Downtown Library in 1996. A local manufacturer of Army furnishings donated additional used furniture in 2002 due to a renovation of their facility. Additionally, chair fabric has been reupholstered several times and wooden parts of the furnishings have deteriorated. Staff continues to receive complaints and negative comments about the condition of the furnishings in the Library. Replacement of the 22-year-old furnishings will improve the overall maintenance of the facility and result in an enhanced and safer service level for the community. More than half a million visits were made to the Downtown Library last fiscal year. This does not include replacement of the Council Chamber furnishings in recognition of the anticipated relocation to the new City Hall complex nor does it involve any replacement of any staff office furniture. This purchase has been reviewed and endorsed by the Library Board.

8. EVALUATION PROCESS: The State of Arizona solicited bids for miscellaneous furnishings and a contract was awarded to Arizona School Furnishings, No. EPS070112-3. By using the Arizona State contract, bidding costs are eliminated and better pricing is obtained due to the purchasing discounts the State receives. This purchase represents various discounts depending on the type of furniture purchased, shipping, delivery, and installation. A purchase order will be used as the form of contract to purchase these items.

9. FINANCIAL IMPLICATIONS:

Acct No.	Fund:	Program Name:	Funds:
430.4320.6410.9LI622	Library Bond Fund	Downtown Library Remodel	\$185,000.00

10. PROPOSED MOTION: Move to approve the purchase of furnishings from Arizona School Furnishings utilizing the State of Arizona Contract No. EPS070112-3 in an amount not to exceed \$185,000.00 per staff recommendation.

APPROVALS

11. Requesting Department

Brenda Brown, Library Manager

12. Department Head

Mark M. Eynatten

13. Procurement Officer

Glenda Shackelford, CPPB

14. City Manager

W. Mark Pentz