



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA**

**1. Agenda Item Number:**

**21**

**2. Council Meeting Date:**

May 28, 2009

**TO: MAYOR & COUNCIL**

**3. Date Prepared:** May 11, 2009

**THROUGH: CITY MANAGER**

**4. Requesting Department:** City Manager

**5. SUBJECT:** Approve the utilization of the State of Arizona Contract #AD050028 to purchase Lotus Notes application support and maintenance renewal from Dell Marketing in an amount not to exceed \$80,271.

**6. RECOMMENDATION:** Recommend approval of the utilization of the State of Arizona Contract #AD050028 to purchase Lotus Notes application support and maintenance renewal from Dell Marketing in an amount not to exceed \$80,271.

**7. HISTORICAL BACKGROUND/DISCUSSION:** The City uses IBM Lotus Notes software for email, calendaring and domino document storage for PD. The Lotus Notes environment includes over 2,000 email and calendaring licenses supporting City full time and temporary staff as well as onsite contract staff. The software is also used for rapid application development for departments that are requesting a quick application solution. The software supports applications such as Water Distribution, Water Lab, Water Quality, Water Web reporting and a number of other smaller applications. The annual maintenance will include Lotus Notes Domino servers (processor maintenance renewal), Lotus Notes client (license maintenance renewal & upgrades) and Lotus Enterprise Integrator. These are annual recurring costs to cover upgrades, maintenance and technical support for these applications.

**8. EVALUATION PROCESS:** The State of Arizona has bid Designated Software License Agent Volume license agreements and awarded a contract to Dell Marketing. The use of this contract eliminates the cost of issuing a bid and captures the State's volume purchasing power.

**9. FINANCIAL IMPLICATIONS:** Funds for this project are available from the following account: 101.1280.0000.5419.ITSRTY General Funds, IT Infrastructure & Client Support, Other Equipment R&M, IT Security \$80,271.

**10. PROPOSED MOTION:** Move to approve the utilization of the State of Arizona Contract #AD050028 to purchase Lotus Notes application support and maintenance renewal from Dell Marketing in an amount not to exceed \$80,271.

**APPROVALS**

**11. Requesting/Department**

Patrick Hait, IT Infrastructure Manager

**12. Department Head**

Steven Philbrick, Chief Information Officer

**13. Procurement Officer**

Carolee Stees, CPPB

**14. City Manager**

W. Mark Pentz