

Repl # 24

MAY 28 2009



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MEMORANDUM

Public Works Department - Memo No. PWA09-068

DATE: MAY 28, 2009

TO: MAYOR AND CITY COUNCIL

FROM: R.J. ZEDER, PUBLIC WORKS DIRECTOR 

SUBJECT: May 28, 2009 Council Agenda Item #24 - Sole Source Purchase, Refurbishment
And Installation of Bus Shelter Furniture from Lacor Streetscape, Inc.

Staff recommends that this item be removed from the agenda.



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

Memo No. TN09-029

1. Agenda Item Number:

24

2. Council Meeting Date:

May 28, 2009

TO: MAYOR & COUNCIL

3. Date Prepared: May 12, 2009

THROUGH: CITY MANAGER

4. Requesting Department: Public Works

5. SUBJECT: Approval of the sole source purchase, refurbishment, and installation of bus shelter furniture from Lacor Streetscape, Inc. for a total amount not to exceed \$223,157.

6. RECOMMENDATION: Approval of the sole source purchase, refurbishment, and installation of bus shelter furniture from Lacor Streetscape, Inc. for a total amount not to exceed \$223,157.

7. BACKGROUND/DISCUSSION: In February 2009, City Council approved a bus shelter refurbishment program utilizing Capital Improvement Program funds to be later reimbursed from the Proposition 400 Bus Stop Improvement Reimbursement Program. As part of this refurbishment program, City staff worked with the manufacturer to redesign the shelter to update the mid-screen design and increase the amount of shade provided. This shelter refurbishment program includes the purchase and installation of 18 new shelters with solar lighting to replace existing older shelters at pre-approved locations. It also includes purchasing and refurbishing a portion of shelter benches, advertising kiosks, and trash receptacles. This purchase of shelters and related furniture will upgrade the quality of bus shelter amenities used by the public.

8. EVALUATION PROCESS: The City has two approved Transit shelter furniture designs that have been utilized by both the City and the City's bus shelter installation and maintenance contractor. Lacor Streetscape has been the approved vendor for all Transit shelter furniture. To remain consistent with bus shelter design throughout the City, Lacor Streetscape furniture is recommended.

9. FINANCIAL IMPLICATIONS:

Cost: \$223,157

Savings: \$0

Long Term Costs: N/A

Funding Source:

<u>Acct No:</u>	<u>Fund:</u>	<u>Program Name:</u>	<u>CIP Funded:</u>	<u>Funds:</u>
411.3310.6517.9ST015	Street Bond Fund	Bus Pullouts & Bus Stops	FY 08/09	\$223,157

10. PROPOSED MOTION: Approval of the sole source purchase, refurbishment, and installation of bus shelter furniture from Lacor Streetscape, Inc. for a total amount not to exceed \$223,157.

Attachments: Request For Sole Source

APPROVALS

11. Requesting Department

Daniel W. Cook, Deputy Public Works Director

12. Department Head

R.J. Zeder, Public Works Director

13. Procurement Officer/Contract Admin.

Sharon Brause, CPPB, CPCP

14. City Manager

W. Mark Pentz



Request for Sole Source

TO: PURCHASING OFFICE

DATE: 5/12/09

FM: Richard Becker _____
Name of Requester

PHONE NO. x3443

Public Works Transit _____
Name of Division/Department

SUB: Sole Source Request for the Purchase Of: Bus Shelter Furniture -Procurement, installation and refurbishment of 18 current shelters

REQUESTED SUPPLIER: Lacor Streetscape

SUPPLIER'S ADDRESS: 8837 N. Central Ave. Phoenix, AZ 85020

CONTACT: Robin Stacy PHONE: 602-371-3110 COST ESTIMATE \$ 223,156.07

STATEMENT OF NEED:

This recommendation for sole source is based upon an objective review of the product/service being required and appears to be in the best interest of the City. I know of no conflict of interest on my part or involved in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

Refer to the attached sole source justification as prepared by our (user) department, to the attached review of available products/services and to my (user department's) completed Purchase Requisition.

SIGNATURE OF REQUESTER:



DATE: 4/29/09

SIGNATURE OF REQUESTING DIVISION HEAD:



DATE: 4-29-09

APPROVAL OF DEPARTMENT DIRECTOR OR ASSISTANT DIRECTOR:



DATE: 4.29.09

JUSTIFICATION FOR SOLE SOURCE: (Describe the unique nature of the product or service, what efforts were made to locate other sources, any market testing and research results, any other information that may help evaluate the request for sole source. Attach documents as appropriate to this request.)

Council recently tasked Public Works Transit to develop a bus shelter refurbishment program. The nature and elements of the program was presented to Council and approved. Lacor Transit furniture is the only brand of bus shelter furniture the City has purchased over the last 20 years. The City currently has 113 bus shelters using Lacor Transit furniture components. The City recently worked with the manufacturer to update the style and increase the amount of shade provided by both the mid-screen and roof components. The updated shelter design was approved by the Transportation Commission and to remain consistent throughout the City with approved designs, it is recommended Lacor furniture components be procured. No other brand of Transit furniture is known to compare with the exact design features of the Primavera style redesigned, approved and utilized by the City.

PURCHASING COMMENTS:

PURCHASING APPROVALS:

BUYER: 

DATE: 5/6/09

PURCHASING & MATERIAL MGR: 

DATE: April, 30, 2009