



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

42

2. Council Meeting Date:
June 25, 2009

TO: **MAYOR & COUNCIL**

3. Date Prepared: June 11, 2009

THROUGH: **CITY MANAGER**

4. Requesting Department: City Manager

5. SUBJECT: Approve purchase of mobile communication equipment and airtime from Verizon Wireless, Alltel and Sprint/Nextel utilizing the State of Arizona and Western States Contracting Alliance (WSCA) contract (EPS070070) and State of Arizona contract (EPS060000) in an amount not to exceed \$120,000.

6. RECOMMENDATION: Request approval to purchase mobile communication equipment and airtime from Verizon Wireless, Alltel and Sprint/Nextel utilizing the State of Arizona and Western States Contracting Alliance (WSCA) contract (EPS070070) and State of Arizona contract (EPS060000) in an amount not to exceed \$120,000.

7. HISTORICAL BACKGROUND/DISCUSSION: Most departments are using mobile communication equipment (cell phone, blackberry, push to talk device, or data card) and cellular service. The City has approximately 650 mobile communication devices under 50+ different service plans with Verizon Wireless and Sprint/Nextel. This council memo approval amount request is based on department estimates for FY 09/10.

For the past several months, City staff have been researching ways to reduce City expenditures in this area. This research has identified that out of the number of minutes the city purchases each month, it only uses approximately 60% of those minutes purchased. Staff have identified that a 24% savings in annual costs can be achieved by consolidating cellular services citywide with a single provider and pooling all minutes purchased so they will be shared between the cellular service users.

City staff are working on a transition plan by developing an electronic process/application and changing City policy to save ongoing funds. City staff projects this transition will be completed by October 31, 2009. This request covers 4 months of service at the current rate with the existing vendors.

Staff will be back to Council shortly with the consolidation plan and a request for approval for the reduced cost, recognizing the savings achieved by implementing this plan.

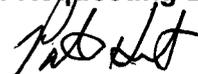
8. EVALUATION PROCESS: The Arizona State Procurement Office adopted the WSCA contract for their use through the signing of an addendum, thus making it a cooperative contract for other public entities statewide to utilize services with Verizon Wireless, Alltel and Sprint/Nextel. A purchase order will be used as the contract to purchase these services. Council has approved the form of the purchase order as well as an intergovernmental agreement with the State of Arizona.

9. FINANCIAL IMPLICATIONS: Funds for mobile communication equipment and airtime will come from various departments' communication telephone service accounts.

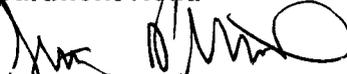
10. PROPOSED MOTION: Move to approve the purchase of mobile communication equipment and airtime from Verizon Wireless and Sprint/Nextel utilizing the State of Arizona and Western States Contracting Alliance (WSCA) contract (EPS070070) and State of Arizona contract (EPS060000) in an amount not to exceed \$120,000.

APPROVALS

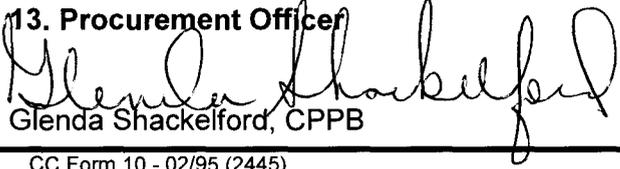
11. Requesting Department


Patrick Hait, IT Infrastructure Manger

12. Department Head


Steve Philbrick, Chief Information Officer

13. Procurement Officer


Glenda Shackelford, CPPB

14. City Manager


W. Mark Pentz