

JUL 30 2009



**Chandler • Arizona**  
Where Values Make The Difference

**MEMORANDUM PURCHASING & MATERIALS MANAGEMENT DIVISION**

**DATE:** JULY 29, 2009

**TO:** MAYOR AND CITY COUNCILMEMBERS

**THRU:** W. MARK PENTZ, CITY MANAGER  
RICH DLUGAS, ASSISTANT CITY MANAGER <sup>RD</sup>  
DENNIS STRACHOTA, MANAGEMENT SERVICES DIRECTOR

**FROM:** ROBERT COMBS, PURCHASING MANAGER *Robert Combs*

**SUBJECT:** FURNITURE FOR BOYS AND GIRLS CLUB

Staff presented a recommendation for purchasing furniture for the Compadre Branch of the Boys and Girls Club. Council agenda item no. 36 was for an award to Corporate Express using a cooperative agreement from Maricopa Community College. This is a S.A.V.E. (Strategic Alliance for Volume Expenditures) contract for which Maricopa Community Colleges was the lead agency initiating the bid. When a lead agency prepares to issue a bid or RFP on behalf of all members, it solicits estimated purchases from all members so vendors may fix their price points appropriately. In the case of S.A.V.E., 138 members are represented (see attached list). Regretfully, the dollar volume represented in the 2006 agreement could not be found in the S.A.V.E. 2006 archives, but surely it represents millions of dollars in contrast to the recommended purchase of just under \$121,000.

It is noteworthy to mention that the City considered two other agreements for this purchase in addition to the S.A.V.E. agreement. They include a State of Arizona contract let in November 2007 and a Mohave Educational Services Cooperative (390 government and school members) contract let in January 2009. Neither one offered better prices than the S.A.V.E. agreement. Moreover, the S.A.V.E. agreement proposed for use has been amended twice (July 2008 and 2009) with no change in price or discounts.

It is also interesting to note that the State of Arizona, which spends about \$20 million annually for furniture and Maricopa Community Colleges, which spent \$4.5 million over the last year, both used the S.A.V.E. agreement for their furniture buys. These

**purchases attest to the cost savings that can be attained through large volume purchasing.**

**Since the City would not be able to match or exceed the savings attainable through the S.A.V.E contract, I strongly urge the Council to approve item 36 in lieu of a separate bid.**

**Attachment: S.A.V.E. Cooperative Membership List**

# Strategic Alliance for Volume Expenditures

SAVE --- Cooperative Purchasing Agreements

The following agencies have signed the Cooperative Purchasing Agreement with the SAVE association as of July 5, 2007

## Municipalities

City of Apache Junction  
City of Avondale  
City of Bullhead City  
City of Chandler  
City of Cottonwood  
City of Eloy  
City of Flagstaff  
City of Glendale  
City of Goodyear  
City of Maricopa  
City of Mesa  
City of Page  
City of Peoria  
City of Prescott  
City of Scottsdale  
City of Sierra Vista  
City of Somerton  
City of Surprise  
City of Tempe  
City of Tucson  
City of Yuma  
Town of Buckeye  
Town of Camp Verde  
Town of Cave Creek  
Town of Florence  
Town of Fountain Hills  
Town of Paradise Valley  
Town of Prescott Valley  
Town of Queen Creek  
Town of Superior

## Counties

Cochise County  
Coconino County  
Gila County  
La Paz County  
Maricopa County  
Mohave County  
Navajo County  
Pima County  
Pinal County  
Santa Cruz County  
Yavapai County  
Yuma County

## Higher Education

Arizona State University  
Arizona Western College  
Maricopa Community College District  
Northern Arizona University  
University of Arizona  
Yavapai College

## Political Agencies

AZ Dept of Administration, State Procurement Office

Maricopa Integrated Health System  
North Country Community Health Center  
Superstition Mt Community Facilities District  
Tucson Airport Authority  
Valley Metro Regional Public Transit Authority  
Williams Gateway Airport Authority

## School Districts

Agua Fria Union High School District # 216  
Alhambra Elementary School District # 68  
Amphitheater Unified School District #10  
Antelope Union High School #50  
Apache Junction Unified School District # 43  
Arlington Elementary School District #47  
Avondale Elementary School District #44  
Balsz Elementary School District #31  
Benson Unified School District #9  
Bisbee Unified School District #2  
Blue Ridge Unified School District #32  
Buckeye Elementary School District #33  
Buckeye Union High School District #201  
Cartwright Elementary School District #83  
Casa Blanca Middle School  
Casa Grande Middle School  
Casa Grande Elementary School District  
Casa Grande Union High School District  
Catalina Foothills Unified School District #16  
Cave Creek Unified School District #93  
Cedar Unified School District #25  
Chandler Unified School District # 80  
Chinle Unified School District #24  
Chino Valley Unified School District #51  
Colorado River Union High School District  
J.O. Combs Elementary School District #44  
Coolidge Unified School District #21  
Cottonwood-Oak Creek School District #6  
Crane Elementary School District # 13  
Deer Valley Unified School District #97  
Douglas Unified School District #27  
Dysart Unified School District # 89  
East Valley Institute of Technology  
Flagstaff Unified School District # 1  
Florence Unified School District # 1  
Flowing Wells Unified School District #8  
Fort Huachuca Accommodation School District  
Fort Thomas Unified School District #7  
Fountain Hills Unified School District #98  
Fowler Elementary School District #45  
Gadsden Elementary School District # 32  
Ganado Unified School District #20  
Gilbert Unified School District #4  
Glendale Elementary School District #40  
Glenda Union High School District  
Grand Canyon Unified School District #4  
Hackberry Elementary School District #3  
Heber-Overgaard Unified School District #6  
Higley Unified School District #60

Holbrook Unified School District #3  
Indian Oasis-Baboquivari School District #40  
Isaac Elementary School District # 5  
Joseph City Unified School District #2  
Kayenta Unified School District #27  
Kingman Unified School District #20  
Kyrene Elementary School District #28  
Lake Havasu Unified School District # 1  
Laveen Elementary School District #59  
Liberty Elementary School District #25  
Litchfield Elementary School District #79  
Littleton Elementary School District #65  
Madison Elementary School District #38  
Mammoth-San Manuel Unified School District #8  
Marana Unified School District #6  
Maricopa Regional School District #509  
Maricopa Unified School District  
Mayer Unified School District #43  
Mesa Unified School District # 4  
Mobile Elementary School District #86  
Mohawk Valley School District # 17  
Murphy Elementary School District #21  
Naco Unified School District #9  
Nadaburg Elementary District #81  
Nogales Unified School District # 1  
Osborn Elementary School District #8  
Page Unified School District #8  
Paradise Valley Unified School District #69  
Parker Unified School District #27  
Patagonia Elementary School District #6  
Patagonia Union High School District #92  
Payson Unified School District #10  
Peach Springs Unified School District #8  
Pendergast School District #92  
Peoria Unified School District #11  
Phoenix Elementary School District # 1  
Phoenix Union High School District #210  
Picacho Elementary School District #33  
Pine Strawberry Elementary School District #12  
Pinon Unified School District #4

Prescott Unified School District #1  
Quartzsite Elementary School District #4  
Queen Creek Unified School District # 95  
Riverside Elementary School District #2  
Roosevelt Elementary School District # 66  
Round Valley Unified School District #10  
Saddle Mountain Unified School District #90  
Safford Unified School District #1  
Sahuarita Unified School District #30  
Santa Cruz Valley Unified School District #35  
Santa Cruz Valley Union High School District #840  
Scottsdale Unified School District # 48  
Sedona-Oak Creek Unified School District #9  
Sentinel Elementary School District #71  
Show Low Unified School District #10  
Sierra Vista Unified School District # 68  
Snowflake Unified School District #5  
Somerton Elementary School District #11  
Sunnyside Unified School District #12  
Tempe Elementary School District # 3  
Tempe Union High School District # 213  
Toltec Elementary School District #22  
Tolleson Elementary School District #17  
Tolleson Union High School District # 214  
Tombstone Unified School District #1  
Tuba City Unified School District #15  
Tucson Unified School District  
Union Elementary School District #62  
Vail Unified School District #20  
Valley Union High School District #22  
Washington Elementary School District # 6  
Wellton Elementary School District #24  
Whiteriver Unified School District #20  
Wickenburg Unified School District #9  
Willcox Unified School District  
Wilson Elementary School District #7  
Winslow Unified School District #1  
Young Public School District  
Yuma Elementary School District # 1  
Yuma Union High School District # 70



**PURCHASING ITEM  
FOR  
COUNCIL AGENDA  
CS09-286**

**1. Agenda Item Number:**

**36**

**2. Council Meeting Date:**  
July 30, 2009

**TO: MAYOR & COUNCIL**

**3. Date Prepared:** June 8, 2009

**THROUGH: CITY MANAGER**

**4. Requesting Department:** Community Services

**5. SUBJECT:** Approve the use of Maricopa Community Colleges' Contract #RFP2689-8 to purchase furniture for the Compadre Branch of the Boys and Girls Club from Corporate Express in an amount not to exceed \$120,982.72.

**6. RECOMMENDATION:** Recommend approval to use the Maricopa Community Colleges' Contract #RFP2689-8 to purchase furniture for the Compadre Branch of the Boys and Girls Club from Corporate Express in an amount not to exceed \$120,982.72.

**7. HISTORICAL BACKGROUND/DISCUSSION:** As a part of the Community Services capital budget, \$8,500,000 was allocated for the design, construction and furnishing of a new Chandler Boys and Girls Club facility. On February 2, 2009, construction began on this new and exciting facility. The construction of this facility is currently 54% complete with final completion scheduled for November of this year. This new 30,000 square foot facility will include a gymnasium, meeting rooms, multi-purpose rooms, computer lab and office space. The building will also be the first Boys and Girls Club LEED certified building in the state of Arizona. This contract is for the purchase of new furniture identified and requested by the Boys and Girls Club staff. Officials of the Boys and Girls Club have either raised funds or acquired in-kind donations of another \$100,016 worth of computer hardware, sound and software equipment necessary to complete the operational furnishing of the facility.

**8. EVALUATION PROCESS:** Furniture has been bid by Maricopa Community Colleges and an award was made to Corporate Express (RFP2689-8). The use of this cooperative contract eliminates the cost of going out to bid, reduces the lead-time in obtaining the products and results in a lower overall cost. Cost includes furniture, delivery, installation and sales tax.

**9. FINANCIAL IMPLICATIONS:**

Cost: Not to exceed \$120,982.72  
Savings: N/A  
Long Term Cost: N/A  
Fund Source:

Account Number:	Fund Name:	Program Name:	Budget Year:	Funds:
420.4580.0000.6210.8PR627	GO Bonds	Boys and Girls Club Renovation	FY 2008-09	\$120,982.72

**10. PROPOSED MOTION:** Move to approve the use of the Maricopa Community Colleges' Contract #RFP2689-8 to purchase furniture for the Compadre Branch of the Boys and Girls Club from Corporate Express in an amount not to exceed \$120,982.72 per staff recommendation.

**APPROVALS**

**11. Requesting Department**

Mickey Ohland, Park Development & Operations Manager

**12. Department Head**

Mark M. Eynatten, Community Services Director

**13. Procurement Officer**

Kristy Garcia

**14. City Manager**

W. Mark Pentz



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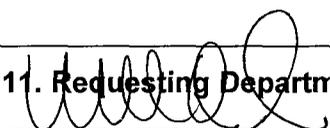
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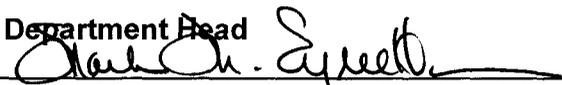
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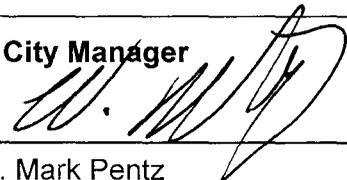
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