



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

32

2. Council Meeting Date:
November 19, 2009

TO: MAYOR & COUNCIL

3. Date Prepared: October 26, 2009

THROUGH: CITY MANAGER

4. Requesting Department: Municipal Utilities

5. SUBJECT: Approve use of City of Flagstaff Contract for Hazardous Waste Support Services with Clean Harbors, Inc. in an amount not to exceed \$110,000.

6. RECOMMENDATION: Recommend approval to use City of Flagstaff Contract for Hazardous Waste Support Services with Clean Harbors, Inc. in an amount not to exceed \$110,000.

7. HISTORICAL BACKGROUND/DISCUSSION: Chandler's household hazardous waste collection facility operates at the Recycling-Solid Waste Collection Center. This facility offers residents convenient service for proper and safe recycling and disposal of household products containing hazardous waste.

Over the last year, the household hazardous waste collection program diverted nearly 170,000 pounds of paint, oil, pesticides, flammables, and other hazardous waste. For waste that cannot be recycled, staff works closely with a contractor to ensure disposal is compliant with local, state and federal regulations. This professional service is required to ensure regulatory compliance at all levels.

Staff regularly assesses operations to seek ways to increase diversion through reuse and recycling, and reduce costs associated with managing this service. Operational measures implemented include a paint reuse program, currently offering paint to other City departments for community projects; and, recycling oil and antifreeze, for which the City receives revenue for this waste. Other long-term cost savings include additional technical staff training to limit the need for contractor's staff onsite during hours of operation. Staff anticipates savings of approximately \$30,000 compared to last year's total costs of \$137,387.

8. EVALUATION PROCESS: The City of Flagstaff solicited Request for Proposals for contractual support services for managing transportation and disposal of hazardous waste. The City of Flagstaff contract contains a Cooperative Use option for other municipalities to use services rendered by Clean Harbors. The City will avoid costs associated with a bid process by using the City of Flagstaff contract. The contract is extendable through December 2010. A Purchase Order will be issued for the contract.

9. FINANCIAL IMPLICATIONS:

Cost: \$110,000
Savings: Reduction of costs associated with landfill disposal and environmental clean-up resulting from improper disposal; and, potential for payment of waste with recycling or reuse value.

Fund Source:

<u>Account No.</u>	<u>Fund Name</u>	<u>Program Name</u>	<u>CIP Funded</u>	<u>Amount</u>
625.3700.0000.5219	Solid Waste Operating	Other Prof./Contract Services	Non-CIP	\$110,000

10. PROPOSED MOTION: Move to approve use of the City of Flagstaff Contract for Hazardous Waste Support Services with Clean Harbors, Inc. in an amount not to exceed \$110,000.

APPROVALS

11. Requesting Department

Sheree Sepulveda

Sheree Sepulveda, Solid Waste/Recycling Supervisor

12. Department Head

Dave Siegel

Dave Siegel, Municipal Utilities Director

13. Procurement Officer

Mike Mandt

Mike Mandt, CPPB

14. City Manager

W. Mark Pentz

W. Mark Pentz