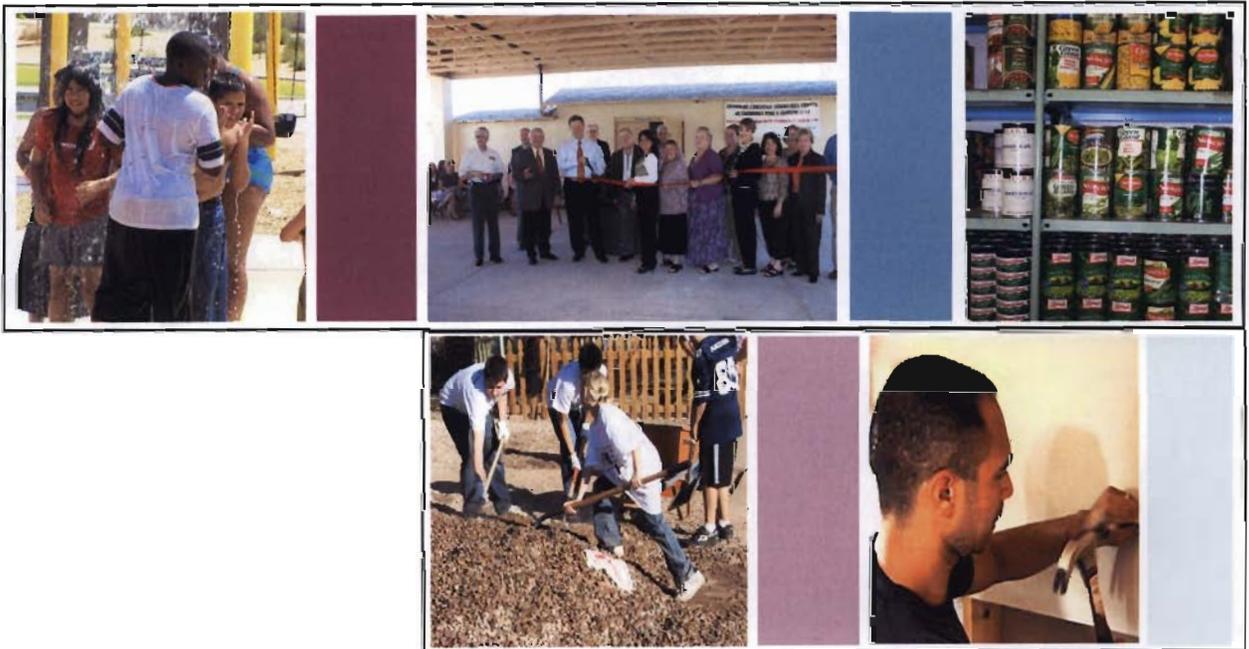


*City of Chandler*

# Consolidated Annual Performance Report

**2009-2010**





**Chandler · Arizona**  
*Where Values Make The Difference*

September 23, 2010

Michael Flores  
HUD Community Planning & Development  
One N. Central Ave., Suite 600  
Phoenix, AZ 85004

RE: City of Chandler FY 09/10 Consolidated Annual Performance and Evaluation Report (CAPER)

Dear Mr. Flores:

Please find enclosed one original and one copy of the City of Chandler's FY 09/10 Consolidated Annual Performance and Evaluation Report (CAPER) for its Community Development Block Grant (CDBG) Program. An electronic copy of the report was e-mailed to you on Thursday, September 23, 2010. The report details the projects and goals completed by the City of Chandler during the fiscal year 2009-2010.

Thank you in advance for your review of the material. If you have any questions or require clarification, I can be reached at (480) 782-4347.

Sincerely,

Jennifer Morrison  
Neighborhood Resources Director

## CITY OF CHANDLER

### Consolidated Annual Performance Evaluation Report (CAPER) Review Checklist updated 10/16/2007

When reviewing the CAPER, please bear in mind:

- Ascertain whether the activities undertaken during the year were in compliance with program requirements, (eligible, met national objectives, etc.).
- Check if any Integrated Disbursement and Information System (IDIS) information needs to be updated and identify any technical assistance needs.
- Refer to the 24 CFR Parts 91 and 570, "Consolidated Plan Revisions and Updates; Final Rule," in the Federal Register, Volume 71, Number 27, published on February 9, 2006. **NEW**
- Refer to the "Notice of Outcome Performance Measurement System for Community Planning and Development Formula Grant Programs, Federal Register, Volume 71, Number 44" published on March 7, 2006. **NEW**
- Please add/attach to this checklist any comments, notes, relevant e-mails and correspondence, etc.

#### Submission

1. Was the report received on time?  YES  NO If not, grantee should be advised of importance of statutory deadline for submission.
2. Is the report properly authorized by the chief executive or designee?  YES  NO  
If no, a signed cover letter should be obtained.
3. Does the report cover the appropriate program year?  YES  NO
4. The grantee is a recipient of the following program allocations that should be covered under this reporting period.

Check as appropriate:  CDBG  HOME  ADDI  ESG  HOPWA

#### Citizen Participation

1. Is there evidence that the 15-day comment period for citizens was provided?  
 YES  NO 31 page If not, such information should be obtained.
2. Were there any citizen comments?  YES  NO Attachment 5, page 27 page
3. If yes, did the grantee summarize the responses to the citizen comments?  
 YES  NO  NA Attachment 5, page 27 page

#### General Questions

1. Does the report include a self-evaluation?  YES  NO 23 page

2. Geographic Distribution of Investments

- a. Does the report describe the geographic distribution and location of investments? (91.520(a))  YES  NO 6 page
- b. If yes, were investments made in areas of low-income and minority concentration?  YES  NO  NA 6 page If no and if there is a minority population not being served, then please discuss with FHEO.

3. Has the grantee provided a summary of any of the following actions?:

- a. obstacles to serving under served needs?  YES  NO  NA 5 page
- b. foster and maintain affordable housing?  YES  NO  NA 3 page
- c. eliminate barriers to affordable housing?  YES  NO  NA 10 page
- d. overcome gaps in institutional structures?  YES  NO  NA 21 page
- e. public housing and resident initiatives?  YES  NO  NA 3 page
- f. lead-based paint hazards?  YES  NO  NA 9 page
- g. compliance and monitoring?  YES  NO  NA 10 page
- h. reduce number of families in poverty?  YES  NO  NA 5 page
- i. other (if a yes, identify in space below)?  YES  NO  NA      page

For performance measurement information, please refer to the Con Plan/Action Plan Tables (*optional to use* because the grantee may create their own format to provide the same information) **NEW**:

- o Table 1A Homeless and Special Needs Populations
- o Table 1B Special Needs (Non-Homeless) Populations
- o **Table 1C\*** Summary of Specific Housing/Community Development Objectives
- o **Table 2A\*** Priority Housing Needs/Investment Plan Table/Goals/Activities
- o **Table 2B\*** Priority Community Development Needs
- o **Table 2C\*** Summary of Specific Housing/Community Development Objectives
- o **Table 3A\*** Summary of Specific Annual Objectives
- o **Table 3B\*** Annual Housing Completion Goals
- o Table 3C Consolidated Plan Listing of Projects

\* These Tables may have the grantees' CAPER accomplishments information. There is also a new Section 108 Loan Guarantee Accomplishments Report.

Note: in the CPMP Tool, these tables are called "Priority Housing Needs Worksheet," "Homeless Needs Worksheet," "Community Development Worksheet," "HOPWA Worksheet," "Non-homeless Needs Worksheet," "Specific Objectives Worksheet," "Projects Workbook," and "Section 108 Report Worksheet."

4. Does the report include a summary of objectives and outcomes, including a comparison of proposed versus actual outcomes of each outcome measure? (91.520) **NEW**  YES  NO 11-13 page

- a. Did the grantee explain why progress was not made towards goals and objectives?

(91.520) **NEW**  YES  NO 22 page

5. Does the summary of accomplishments identify the following categories of persons assisted with housing (refer to Section 215 definition of affordable housing for rental and homeownership in 92.252 and 92.254):
- a. number of extremely low-income (0-30% of MFI) renter households assisted?  
 YES  NO  NA 11 page
  - b. number of extremely low-income (0-30% of MFI) owner households assisted?  
 YES  NO  NA 11 page
  - c. number of low-income (31-50% of MFI) renter households assisted?  
 YES  NO  NA 11 page
  - d. number of low-income (31-50% of MFI) owner households assisted?  
 YES  NO  NA 11 page
  - e. number of moderate-income (51-80% of MFI) renter households assisted?  
 YES  NO  NA      page
  - f. number of moderate-income (51-80% of MFI) owner households assisted?  
 YES  NO  NA 11 page
  - g. number of homeless individuals/families assisted?  
 YES  NO  NA 8 page
  - h. number of non-homeless special needs persons?  
 YES  NO  NA 13 page  
(special needs persons includes elderly, frail elderly, persons with mental, physical, and/or developmental disabilities, persons with alcohol or other drug addiction, persons with HIV/AIDS and their families and public housing residents (91.215) **NEW**).

6. Did the grantee include information on meeting the needs of homeless persons? (91.100, 91.205, and 91.210)? **NEW**  YES  NO  NA 8 page (includes homeless prevention and emergency, transitional, permanent supportive, and permanent housing for the homeless, chronically homeless, and different homeless subpopulations).

#### Questions for all Programs:

1. Are the projects/activities eligible and categorized correctly? If not, identify the projects/activities that may be ineligible.

CDBG  YES  NO  NA 12 page

(check matrix codes and national objectives, refer to **PR03**)

HOME  YES  NO  NA      page

ESG  YES  NO  NA      page

HOPWA  YES  NO  NA      page

2. During the past program year did the grantee meet timeliness of expenditures requirements?

CDBG  YES  NO  NA 22 page (1.5 standard 60 days prior to end of program year)

HOME  YES  NO  NA      page (24 months commitment / 5 year disbursement)

ESG  YES  NO  NA      page (180 days commitment / 24 month expenditure)

HOPWA  YES  NO  NA      page (balance should not exceed 3 years of funds)

3. Are there any relocation or displacement issues (i.e. with acquisition, rehabilitation or demolition activities)? If yes, please notify the Relocation Specialist.

CDBG\_\_YES  NO \_\_\_NA  
HOME\_\_YES \_\_\_NO  NA  
ESG\_\_YES \_\_\_NO  NA  
HOPWA\_\_YES \_\_\_NO  NA

4. Using both IDIS and any supplemental information, has the grantee identified:

- a. program income generated? (Refer to PR26 for CDBG or PR27 and Annual Performance Report HUD 40107 form for HOME).

CDBG  YES \_\_\_NO \_\_\_NA 14 page  
HOME\_\_YES \_\_\_NO  NA \_\_\_page  
ESG\_\_YES \_\_\_NO  NA \_\_\_page  
HOPWA\_\_YES \_\_\_NO  NA \_\_\_page

- b. If yes, is the program income (general program income or revolving loan) reported in the CAPER the same amount reported in IDIS? (Refer to PR26 for CDBG or PR27 and Annual Performance Report HUD 40107 form for HOME)

CDBG  YES \_\_\_NO \_\_\_NA 26 page  
HOME\_\_YES \_\_\_NO  NA \_\_\_page  
ESG\_\_YES \_\_\_NO  NA \_\_\_page  
HOPWA\_\_YES \_\_\_NO  NA \_\_\_page

Please note: for the CDBG program, program income may be generated from revolving funds, float-funded activities, sale of real property, other loan repayments, prior period adjustments, loans outstanding or written off, parcels of CDBG-acquired property available for sale, or lump sum drawdowns.

5. Regarding data in IDIS, has the grantee:

- a. Entered performance measurement data (including objectives, outcomes, and outputs) **NEW**?

CDBG  YES \_\_\_NO \_\_\_NA (PR83 and if applicable PR84)  
HOME\_\_YES \_\_\_NO  NA (PR85)  
ESG\_\_YES \_\_\_NO  NA (PR81)  
HOPWA\_\_YES \_\_\_NO  NA (PR80 and PR82)

- b. According to IDIS, are there any slow-moving projects (i.e. more than 2 years)? If yes, please describe. Refer to PR02.

CDBG  YES \_\_\_NO \_\_\_NA  
HOME\_\_YES \_\_\_NO  NA  
ESG\_\_YES \_\_\_NO  NA  
HOPWA\_\_YES \_\_\_NO  NA

- c. Are any activities reported as the Activity Status Code in IDIS, "Underway" or "Funds Budgeted", but should be "Completed"? If yes, please explain.

CDBG\_\_YES  NO \_\_\_NA

HOME  YES  NO  NA

Are HOME activities "Completed" within 120 days of final draw (see PR22 report "Status of Activities")

ESG  YES  NO  NA

HOPWA  YES  NO  NA

Check if there are any unexpended funds for "Completed" activities and if any funds needs to be reprogrammed.

d. Did the grantee complete beneficiaries' data (i.e. race/ethnicity, income category, etc.)? **NEW**  YES  NO  NA 9 page

CDBG  YES  NO  NA

(for CDBG is extremely low-income, low-income, moderate-income households beneficiaries data collected (91.215.(a))?)

HOME  YES  NO  NA

ESG  YES  NO  NA

HOPWA  YES  NO  NA

### Community Development Block Grant (CDBG)

1. Identify the percent of CDBG funds the grantee determined was used for activities considered to benefit persons of low and moderate income: 99.14 % (Please refer to the Financial Summary Report or **PR26** for the information)

a. Did the grantee expend at least 70% of its annual CDBG funding, excluding Planning/Administration expenses, to benefit low and moderate income persons over the period certified to in its Annual Action Plan (1, 2 or 3 years)?  YES  NO  NA 26 page

b. If no, did the grantee provide a summary of why funded activities did not meet the national objective requirements and of the steps that grantee has taken to ensure that this will not happen again?  YES  NO  NA      page

c. If the grantee is using a multiyear certification, identify the years in the Specific CDBG Certification: Year(s)     ,     ,     .

d. If multifamily unit housing structures are assisted with CDBG funds, did the grantee properly calculate the amount of CDBG funds counted toward the 70% certification to benefit low and moderate income persons?  YES  NO  NA      page

2. Did program activities trigger one-for-one replacement requirements?

YES  NO  NA      page

a. If so, has the jurisdiction replaced units on a one for one basis as required by Section 104(d)?  YES  NO  NA      page

b. Were publicly assisted housing units (Section 8 or public housing) demolished?  YES  NO  NA      page

3. For economic development, did the grantee report the number of:

a. businesses assisted during reporting period?

YES  NO  NA      page

- b. jobs created/retained during reporting period?  
 YES  NO  NA \_\_\_page
- c. extremely low-, low-, and moderate-income persons assisted during reporting period?  
 YES  NO  NA \_\_\_page
- d. activities for which the low/mod jobs national objectives have not been met, is the required narrative included?  YES  NO  NA \_\_\_page
4. For limited clientele activities not qualifying under the presumed benefit category, is the required narrative included?  YES  NO  NA \_\_\_page
5. Did the grantee describe and meet Neighborhood Revitalization Strategy Areas (NRSAs) outputs and outcomes/accomplishments?  YES  NO  NA \_\_\_page
6. Is the total expenditure of funds consistent in the narrative with what is reported in IDIS **NEW?**  YES  NO  NA 7 page
7. What is the percent of funds expended during the year for public service activities? 15 %. If more than 15%, then the grantee has exceeded the public service cap. (Please note, if the grantee has undertaken public service activities within an approved NRSA using a CBDO, then the disbursements for these activities should be excluded from the analysis. If an activity is recategorized as public service, please recalculate the overall percentage of funds for public service. Please check that the public service funding amount in the narrative is consistent with what is reported in IDIS.) Please refer to **PR03 and PR26**.
8. What is the percent of funds obligated during the year for planning/admin activities? 19.97 %. If more than 20%, then the grantee has exceeded the Planning/Administration cap. (Please check that the planning/admin funding amount in the narrative is consistent with what is reported in IDIS) Please refer to **PR03 and PR26**.
9. Was the amount of program income held by the grantees as of the last day of the program year more than 1/12th of the entitlement's grant?  YES  NO  NA 26 page Please exclude Revolving Loan Funds and any interest earned from program income from this calculation. Please refer to **PR01 and PR09**. (570.504(b)(iii)).
- a. If yes, did the grantee return excess program income to HUD to be placed in the grantee's line of credit? Please check with Program Support.  YES  NO  NA \_\_\_page
- b. Has any interest earned on revolving loan fund program income been returned to the U.S. Treasury? Please check with Program Support.  YES  NO  NA \_\_\_page (If the Financial Summary or **PR26** reflects revolving loan fund program income and no interest has been returned check with grantee regarding status of returning grant funds).

## HOME

1. For the Participating Jurisdictions' (PJs) match:
- a. What is the match requirement for the period covered by the CAPER:

- 25%    12.5%    0%    NA
- b. If the match requirement is either 12.5% or 0%, was the grantee determined to be fiscally distressed, or due to the PJ receiving a Presidentially Declared Disaster designation?    Fiscally Distressed    Disaster Area    NA
  - c. If the match reduction is due to disaster area designation, what is the period covered by the match reduction in Federal Fiscal Years?
  - d. Has the **HOME Match Report HUD-40107-A form** been submitted with the CAPER?    YES    NO    NA (If the report has not been submitted, the PJ should be requested to submit it).
  - e. Based upon the amount of HOME funds expended during the PJ's program year, did the PJ contribute the appropriate amount of match (25%,12.5%)?    YES    NO    NA   24-25 page
2. For HOME jurisdictions with completed rental housing projects, are the results of on-site property inspections noted in the narrative?    YES    NO    NA        page
  3. Does the CAPER contain an assessment of the PJ's affirmative marketing actions? (91.520(d) and 92.351(a))    YES    NO    NA   10 page If no, notify FHEO.
  4. Does the CAPER contain an assessment of the PJ's outreach efforts and a report of contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs)? (refer to the Annual Performance Report HOME Program **Part III of the Annual Performance Report HUD-40107 form**? (91.520(d) and 92.351(b))    YES    NO    NA   9 page If no, notify FHEO.

### Emergency Shelter Grant (ESG)

#### City of Chandler does not receive ESG funds.

1. Did the grantee provide a description of the sources of funds used to meet match requirements of the ESG program?    YES    NO    NA        page
2. Have the match requirements been met (42 USC 11375(a)(1))?    YES    NO    NA        page
3. Are the ESG caps met for **NEW**:
  - a. ESG services (30% cap)?    YES    NO    NA        page
  - b. Homeless prevention (30% cap)?    YES    NO    NA        page
  - c. Operating staff costs (10% cap)?    YES    NO    NA        page
  - d. Administration (5% cap)?    YES    NO    NA        page

### Housing Opportunities for Persons With AIDS (HOPWA)

#### City of Chandler does not receive HOPWA funds.

1. Has the grantee summarized activities carried out to meet needs, evaluation of meeting objectives, leveraging public and private resources, how funds were distributed, barriers or trends, description of sponsor selection (including grassroots faith-based and other community organizations), and monitoring/oversight process?    YES    NO    NA

\_\_\_page

2. Has the grantee identified activities that provide short-term rent, mortgage, utility assistance payments to prevent homelessness; tenant-based rental assistance; and/or units provided in housing facilities that are being developed, leased, or operated with HOPWA funds (91.220 (l)(3))? **NEW** \_\_\_YES \_\_\_NO X NA \_\_\_page
3. Have other resources used in conjunction with HOPWA funds been identified? \_\_\_YES \_\_\_NO X NA \_\_\_page
4. Has the grantee completed the HOPWA accomplishment data Chart 1, 2 and 3 (see HOPWA CAPER Measuring Performance Outcomes, HUD 40110-D, Rev 1/2006)? **NEW** \_\_\_YES \_\_\_NO X NA \_\_\_page

**Other Issues:**

1. Are there any grantee staff or management capacity issues? \_\_\_YES \_\_\_NO \_\_\_NA If yes, please describe.
2. Is the grantee in need of technical assistance or training? \_\_\_YES \_\_\_NO \_\_\_NA If yes, please describe.
3. Are there any other comments? \_\_\_YES \_\_\_NO If yes, please describe.

**Signature Page**

\_\_\_\_\_  
CPD Representative (Date)

\_\_\_\_\_  
Program Manager (Date)

\_\_\_\_\_  
Director (Date)

# CITY OF CHANDLER

## 2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT

### Mission

The mission of the City of Chandler Neighborhood Resources Division is to strengthen and enrich the community by providing high quality services and resources through:

- Educational programs
- Neighborhood revitalization
- Resident empowerment
- Promotion and celebration of diversity
- City code enforcement
- Subsidized housing assistance



### What is the Consolidated Annual Performance Report (CAPER)?

As a recipient of federal funds from the US Department of Housing and Urban Development (HUD), the City of Chandler is required to publish an annual performance report detailing activities that took place during the most recent program year with those federal funds. The purpose of this report is to measure Chandler's success in meeting the priority needs, goals and strategies described in the City's 2005-2009 Five-year Consolidated Plan.

The City carries out many activities to meet the needs of and enhance the quality of life of residents, leveraging a variety of funds from other federal, state, local, and private sources. In order to demonstrate how the City's programs and activities work together in carrying out our objectives, the annual performance report includes activities funded with non-federal funds.

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### 2009 Program Year CAPER Resources

<b>Entitlement Programs</b>	
Community Development Block Grant (CDBG)	\$ 1,409,771
HOME (through an agreement with Maricopa County)	\$ 442,376
<b>Public Housing Programs</b>	
Section 8 Housing Choice Voucher Program	\$ 4,800,000
Public Housing Program	\$1,580,000
Public Housing Capital Funds	\$ 549,803
<b>Competitive and Stimulus Programs</b>	
Community Development Block Grant – Recovery (CDBG-R)	\$ 376,240
Neighborhood Stabilization Program	\$ 2,415,100
Homeless Prevention and Rapid Re-housing Program	\$ 575,271
<b>Local Resources and Leverage</b>	
CDBG Program Income	\$ 13,793
HOME Program Income	\$ 28,710
Acts of Kindness (AOK)	\$ 70,500
Social Service Funds (SSF)	\$ 434,000
Youth Enhancement Program (YEP)	\$ 646,500
<b>Total Leverage</b>	<b>\$ 1,193,503</b>

**CITY OF CHANDLER**  
**2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT**

**EXECUTIVE SUMMARY**

**HOUSING**

- Assisted 2 first-time homebuyers through ADDI-funded down payment assistance programs.
- Assisted 10 first-time homebuyers through the NSP-funded Chandler Community Land Trust Program.
- Provided emergency home repairs to 91 low and moderate income owner households through a CDBG-funded nonprofit-managed program.

**HOUSING AFFORDABILITY**

- Provided Housing Choice Vouchers to 480 households, preserving the affordability of decent, safe and sanitary rental housing.
- Partnered with Save the Family Foundation to acquire and rehabilitate 6 units for occupancy by renters using NSP funds.

**NON-HOUSING COMMUNITY DEVELOPMENT**

- Provided ongoing code enforcement activities to maintain safety and aesthetics of Chandler neighborhoods. CDBG funds benefitted more than 1,200 Chandler residents residing in Community Development Target Areas.
- Made improvements to the Chandler Public Housing Stock, using CDBG funds and benefitting 714 occupants of Public Housing Units.
- Completed 23 projects in Community Development Target Areas, including Emergency Home Repairs to 20 owner-occupied housing units and assistance to 3 first-time homebuyers through the Neighborhood Stabilization Program.

**HOMELESSNESS**

- Using CDBG and AOK funding provided 4,966 bed nights of shelter for the homeless.
- Using CDBG, AOK, SSF, and YEP funding provided 8,083 bed nights of shelter for victims of domestic violence.
- Provided shelter support for 53 individuals using CDBG, AOK and YEP funding.
- Through AOK funding provided resource referrals to 2,551 individuals.
- Provided CDBG funds to 7 programs that provide emergency and transitional shelter for homeless individuals and families and victims of domestic violence. These programs assisted 485 homeless individuals and families.
- Participated in the annual homeless street count, Project Homeless Connect, and hydration stations during the summer months.

**SPECIAL POPULATIONS**

- Supported with CDBG funds a program that provided 532 individuals with crisis care and medical detoxification in a substance abuse emergency.
- Through general fund resources, funded:
  - A program that will serve 215 individuals at high risk for HIV/AIDs.
  - Four programs that provide 564 victims of domestic violence with shelter and supportive services that allow them to gain self-sufficiency.
  - Seven programs that provide 666 disabled youth and adults with various services.
  - Four programs that provide 1,078 seniors with assistance to meet their basic needs, including food, clothing and transportation.

**ANTI-POVERTY AND HUMAN SERVICES**

- Provided CDBG funds to assist low-income Chandler residents with tax assistance through the Volunteer Income Tax Assistance Program (VITA).
- Operated the Chandler Public Housing Youth Program, which utilizes educational, and skill building programs to encourage youth to become involved in positive activities, complete homework, and participate with the Chandler Boys and Girls Club team sports. CDBG funds benefitted 1,348 youth participating in this program.
- Provided 270 families with emergency financial assistance to prevent evictions and utility shut-offs through the Community Services of Arizona Community Action Program.
- Through CDBG funding, the Child Crisis Nursery Resource Center assisted 977 families through services such as play groups, children's anger management, active parenting classes, parenting a child with ADHD, and baby care.
- Utilized CDBG funding to provide attorneys and legal advocates for free to resolve civil legal problems for 382 low-income Chandler residents through Community Legal Services.

**LOCAL / LEVERAGE RESOURCES**

- The Acts of Kindness (AOK) program committed funds to 11 programs that will collectively serve over 6,000 Chandler residents.
- The Social Services Fund (SSF) committed funds to 10 programs that will collectively serve over 329,000 Chandler residents.
- The Youth Enhancement Program (YEP) committed funds to 34 programs that will serve over 24,500 youth and their families.

See the funding table on page 7 for a complete list of CDBG projects funded, amounts expended, and number of persons assisted.

**HOUSING**

**CDBG Funding Assists 96 Low and Moderate Income Households with Housing Rehabilitation & Emergency Home Repair Assistance**

The City utilized CDBG funds for both substantial housing rehabilitation and emergency home repair programs. During 2009, five homeowners received substantial housing rehabilitation assistance through the investment of CDBG funds. Four assisted homeowners earned less than 80% of the median income, while the fifth homeowner earned less than 50% of the median income.

The housing rehabilitation program is operated by the City of Chandler and provides substantial repairs such as electrical and plumbing systems, heating and cooling, roof repairs, and other items that make a home dangerous or uninhabitable.

The Housing Rehabilitation program meets the needs of low to moderate income households and has further preference for applicants who not only meet income eligibility guidelines but also have one of the following:

- Physically disabled as evidenced by a medical certification
- Age 60 or older.
- Age 60 or older with Social Security being their sole source of income; applicants in this category would be eligible for 100% forgivable loan but must reside in the home throughout the term of affordability. Should the borrower decide to move or sell the home during the forgivable term, the total amount is due in full.
- Residing in an area designated as targeted for services or special projects by the Chandler Housing and Human Services Commission.

Emergency home repairs assist homeowners with repairs that represent an imminent threat to health and safety. The emergency home repair program is operated by Community Services of Arizona (CSA). During the year, \$302,500 CDBG funds provided emergency repair to 91 low and moderate income households, one third who earned less than 50% of the median income.

**HOME and the American Dream Down Payment Initiative (ADDI)**

The City of Chandler is a member of the Maricopa HOME Consortium and receives a pro-rata share funds under an Intergovernmental Agreement (IGA) with the Maricopa County Consortium. The City expended \$37,987 in HOME Administrative funding during the program year. \$19,620 of ADDI funds assisted 2 low-moderate income first-time homebuyers who completed housing education and counseling and contributed \$1,000 of their own funds. The ADDI assistance was provided as a 10-year forgivable loan. If the homebuyer remains in the home for 10 years, the ADDI loan is forgiven; if the homebuyer sells or rents the home in the 10-year loan period, the ADDI funds must be repaid.

**Public Housing and Housing Choice Vouchers**

The Chandler Public Housing Authority addresses the needs of extremely low income, low income and moderate-income families. The Public Housing program and Section 8 program have been designated by HUD as "High Performing". The City's PHA manages 303 public housing units and 480 Housing Choice Vouchers. In addition, the Housing and Redevelopment Division operates 4 scattered site senior homes in gated designated adult communities as a non-federal affordable housing venture.

Two hundred of the City's 303 public housing units are more than 40 years old. While the overall management and capital improvements of the 200 apartments have been well implemented, the investment of CDBG resources assists with maintenance issues that cannot be addressed with current funding.

Using CDBG funds, the Chandler Housing Division made exterior improvements at various public housing sites including grounds improvements, roof replacement, A/C replacement, electrical panels, foundation and wall repairs, and sewer, water and gas upgrades. Together these upgrades benefitted 714 residents of public housing.

**2009 Housing Goals**

- Increase homeownership through first-time homebuyer and down payment assistance programs.
- Increase the quality of owner-occupied housing through rehabilitation assistance to low and moderate-income households.
- Increase the habitability of owner-occupied housing with emergency home repair assistance.
- Increase the supply of affordable owner-occupied housing and permanent affordable rental housing through development of new housing stock.
- Preserve affordability of decent, safe and sanitary rental housing through the Housing Choice Voucher Program.
- Increase the supply of affordable housing stock by continuing to partner with agencies to acquire and rehabilitate housing for purchase and or rental.

**CITY OF CHANDLER**  
**2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT**

**CDBG PUBLIC SERVICES ACTIVITIES - HOMELESSNESS**

Addressing the needs of homeless families and individuals is a high-priority of the City as identified through a 2007 Human Services Needs Assessment. During the program year, the City provided CDBG support to eight nonprofit organizations that provide shelter and services to homeless individuals and families, and victims of domestic violence. In addition, the City actively participated in the Maricopa Association of Governments Continuum of Care, the annual regional homeless street count, Homeless Connect project, and hydration stations during the summer months. Additional shelter and services were funded with leverage resources from the City's general fund, described on pages 16 through 19.

**Emergency and Transitional Housing – Public Services**

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• The National Advocacy and Training Center provided transitional housing and supportive services for three homeless women in recovery. Women participate in many levels of programming and receive support services.</li> <li>• The East Valley Men's Shelter – A New Leaf provides the only beds for single, adult homeless men in the East Valley and served 17 homeless Chandler individuals. EVMC maintains 84 shelter beds in a highly structured environment that requires each resident to remain sober, save money, and make progress towards achieving self-identified goals for economic and social self-sufficiency. EVMC is unique because the program is free and predicated on each resident finding and keeping gainful employment and making a commitment to stay in the program and get off the streets.</li> <li>• A New Leaf - La Mesita Family Homeless Shelter is the only emergency shelter in the East Valley that provides comprehensive services in a single location for homeless families with children. The shelter provided 37 Chandler families with emergency shelter and case management services. Families may stay at the shelter for up to 120 days. During the past year, La Mesita implemented a new program based on participatory action research. The mission of this program is improving community life through communicating ideas and solutions.</li> <li>• The UMOM New Day Shelter utilized \$10,000 to provide shelter and services to 25 homeless individuals.</li> </ul> | <ul style="list-style-type: none"> <li>• Central Arizona Shelter Services - Adult Shelter provided 266 homeless Chandler adults over the age of 18 with emergency shelter and supportive services. CDBG funds supported staff salaries, which constitute the majority of program expenses. Occupancy in the CASS single adult shelter is 107.3%.</li> <li>• Labor's Community Service Agency – Transitional Housing provided monthly utility costs for three Chandler families occupying transitional housing units. The transitional housing program assists homeless families to address their social and financial responsibilities through comprehensive case management. These services are designed to move the family from homelessness to permanent housing. Families in transitional housing made progress towards self-sufficiency during the year, upgrading or maintaining long-term employment and all children moving up a grade.</li> <li>• Save the Family Transitional Housing provided housing and case management to 23 Chandler families. The goal of the program is to move previously homeless families towards self-sufficiency and permanent housing. Of Chandler families currently working towards their self-sufficiency goals, all are maintaining full-time employment sufficient to meet their self-sufficiency goals.</li> <li>• Central Arizona Shelter Services - Women's Shelter provides homeless adult women with shelter and services. During the program year, CASS provided 92 women with shelter and services. Occupancy in the CASS women's shelter is 108.4%.</li> </ul> |
|---|--|

**2009 Homeless Goals**

- Support prevention and education programs that provide financial and case management assistance to those facing homelessness.
- Provide financial and technical support to programs that provide emergency and transitional shelter for homeless individuals and families and victims of domestic violence.
- Support regional Continuum of Care activities to serve the homeless including the regional homeless count, Homeless Connect project, and hydration stations during summer months.
- Prioritize funding and support to the homeless population as identified in the city wide Human Services Needs Assessment, which was identified as the second highest priority population category.

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**CDBG PUBLIC SERVICES ACTIVITIES**

**CDBG Public Services – Non homeless and Special Populations**

During the 2009 Program Year, the City allocated \$14% of its CDBG funding for public services activities. In addition to shelter and services for the homeless and City-operated resource and referral programs, the City utilized CDBG funding to support five programs to meet the needs of poverty-level households and special populations.

- The Child Crisis Resource Center provides family counseling and resources at the Child Crisis Nursery, a facility for abused and neglected children. During the year, the Resource Center assisted 977 families through services such as play groups, children's anger management, active parenting classes, parenting a child with ADHD, and baby care.
- The Chandler Housing Weed and Seed program provided afterschool and daily recreation programs for 1,348 youth residing with their families in public housing. During the year, the Chandler Boys and Girls Club began a partnership with the Housing Youth Program, making the recreation room an official club. Many youth residents are now club members. The Club leader works with the housing leaders to provide programming and activities. An annual family fun fest was one of those activities – providing residents an opportunity to meet their neighbors.
- Community Services of Arizona Community Action Program provided 270 families with emergency financial assistance to prevent evictions and utility shut-offs. Special transportation services were also provided.
- The City of Chandler Volunteer Income Tax Assistance Program (VITA) provided IRS trained and certified volunteers who assist low-income residents with tax assistance.
- Community Legal Services – Legal Advocacy for Low Income Chandler Residents provided attorneys and legal advocates for free to resolve civil legal problems for 382 low-income Chandler residents. Services included self-resolution instruction, document review, advice clinics, and direct representation. The program assisted residents with a variety of legal issues including consumer/finance, family law, health, housing, income maintenance and education.
- Community Bridges provided substance abuse crisis and medical detoxification services to 102 Chandler working poor and homeless individuals. Ninety-four percent of those who received crisis care completed the program and 89% of individuals receiving medical detox assistance completed the program.

**Addressing Underserved Needs**

The City of Chandler has taken several actions to address obstacles to meeting underserved needs. Chandler partnered with Community Services of Arizona and First Credit Union to provide the Volunteer Income Tax Assistance (VITA) program. The program provides free income tax assistance and banking resources to assist low-income persons obtain eligible Earned Income Tax Credits.

In addition, the City has staffed a faith-based coalition named "For Our City" which partners with local non-profits to meet community and non-profit needs. There are approximately 100 faith-based organizations that help identify gaps in community services and help provide assistance to meet those gaps.

Finally, Chandler hosted its first Project Homeless Connect event in October 2009, in which homeless individuals and families were provided meals, basic needs and social service resources such as birth certificates and access to apply for food stamps and medical benefits.

**Addressing the Needs of Poverty-level Households**

In addition to CDBG-funded activities, the local leverage resources described on pages 16 -19 are primarily targeted to human services activities. These activities assist the City's most vulnerable individuals and families.

**2009 Human Services and Anti-poverty Goals**

To arrest further economic decline and assist households in crisis, direct human services funding to intervention and prevention strategies that meet the basic needs of Chandler's low and moderate income households:

- Food and clothing.
- Emergency and transitional shelter with services.
- Crisis assistance to move through personal and systemic barriers.
- Credit and housing counseling.
- Job skills development programs.
- Asset-building strategies.
- Assistance navigating social and economic systems.
- Physical and mental health services.
- Eviction and foreclosure prevention programs.
- Rental assistance.

# CITY OF CHANDLER

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### GEOGRAPHIC DISTRIBUTION OF ACTIVITIES

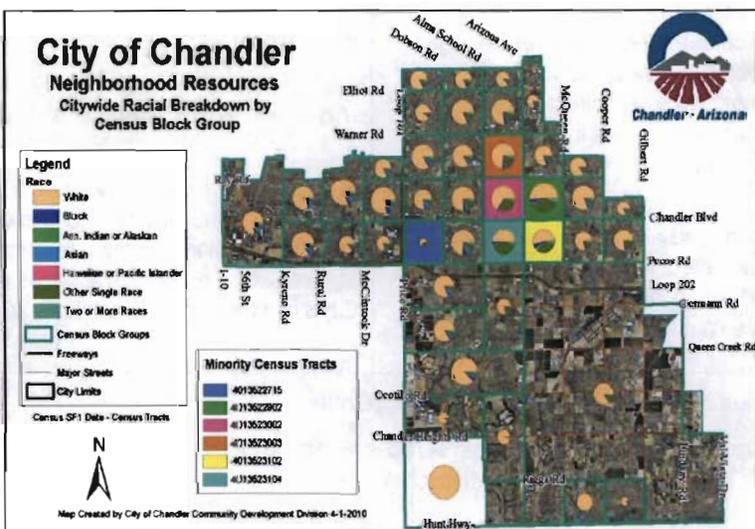
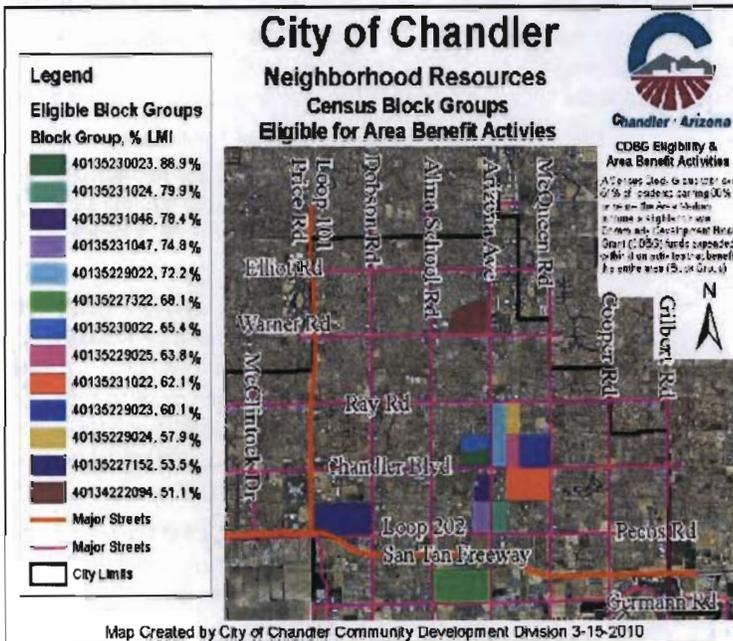
#### Community Development Target Areas

There are thirteen Community Development Target Areas in Chandler. Community Development Target Areas are Census Tract Block Groups where at least 51% of the population is low or moderate income.

- 18,863 households reside in these target areas.
- 49% of the people are Hispanic or Latino
- 41% of the people are minorities, and may also be Hispanic or Latino
- 68% of households are low- or moderate-income.

During FY 2009, the City provided Emergency Home Repair assistance to 23 homeowners, benefitting 81 individuals and improving the quality of life for area residents.

In addition, the City removed graffiti in the 85225 zip code, benefitting more than 1,200 residents.



#### Areas of Minority Concentration

Areas of minority concentration are those in which the proportion of minorities is 10% or more than the proportion of minorities as a whole. According to the 2000 Census, seven Census Tract Block Groups in Chandler have a disproportionate concentration of minorities. Five of the seven Block Groups are also Community Development Target Areas.

During FY 2009, the City provided Emergency Home Repair assistance to 38 homeowners in Areas of Minority Concentration, benefitting 133 individuals and improving the quality of life for area residents.

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**TABLE 1 - CDBG FUNDING AND OUTCOMES - FY 2009**

Program Year	Agency / Program	Funding Allocated	Spent in FY 2009	Total Spent	HUD Outcome	Persons Assisted
<b>Programs that Address Basic Needs (Public Services)</b>						
2007	Child Crisis Center Operations	\$ 2,380	\$ 2,380	\$ 2,380	SL1	977
2008	Chandler Weed and Seed	\$ 15,000	\$ 1,520	\$ 15,000	SL3	1,348
2008	Community Services of AZ CAP	\$ 70,000	\$ 16,064	\$ 70,000	SL3	270
2009	Community Bridges Substance Disorder	\$ 13,000	\$13,000	\$ 13,000	SL3	532
2009	Chandler Housing Youth Program	\$ 45,000	\$ 41,887	\$ 41,887	SL1	1,248
2009	Chandler VITA Program Tax Assistance	\$ 5,000	\$ -	\$ -	EO3	0
2009	Community Legal Assistance Free Legal Services	\$ 15,000	\$ 15,000	\$ 15,000	EO2	382
2009	East Valley Men's Shelter - A New Leaf	\$ 42,500	\$42,500	\$ 42,500	SL1	17
2009	CASS - Single Adult Women Homeless Shelter	\$ 7,000	\$ 7,000	\$ 7,000	SL3	92
2009	CASS – Homeless Single Adults	\$ 12,000	\$ 12,000	\$12,000	SL3	266
2009	Save the Family Transitional Housing	\$ 30,500	\$ 30,500	\$ 30,500	SL2	23
2009	UMOM Emergency Shelter Chandler	\$ 10,000	\$ 10,000	\$ 10,000	SL1	25
2008	National Advocacy & Training Network	\$ 10,000	\$ 2,500	\$ 10,000	SL1	15
2009	La Mesita Homeless Shelter - A New Leaf	\$ 15,000	\$ 15,000	\$ 15,000	SL3	37
2009	Labors Community Services Transitional Housing	\$ 5,500	\$ 4,580	\$ 4,580	SL2	10
<b>Capital Funding for Public Facilities and Housing</b>						
2008	Chandler Public Housing Improvements	\$ 185,000	\$ 57,153	\$ 185,000	DH3	375
2009	Chandler Public Housing Improvements	\$ 206,662	\$ 79,743	\$ 79,743	DH3	339
2009	Catholic Charities My Sister's Place Playground **	\$ 26,680	\$ -	\$ -	SL3	0
2009	Barness Family JCC Floor Replacement **	\$ 41,383	\$ -	\$ -	SL1	0
2008	Chandler Housing Rehabilitation	\$ 480,396	\$ 34,642	\$ 417,915	SL3	4
2009	Community Svcs of AZ Emergency Home Repairs	\$ 302,500	\$ 302,500	\$ 302,500	SL2	91
2009	Chandler Housing Rehabilitation	\$ 446,317	\$ -	\$ -	SL3	1
2009	Chandler Code Enforcement Graffiti Abatement	\$ 6,000	\$ 6,000	\$ 6,000	SL3	1,200
<b>Program Administration</b>						
2009	Chandler Program Administration	\$ 284,209	\$ 284,209	\$ 284,209	n/a	
** denotes projects receiving a reallocation of funds late in the program year.						
<b>HUD Outcome Code Key</b>		<b>Availability / Accessibility</b>		<b>Affordability</b>		<b>Sustainability</b>
Decent Housing		DH1		DH2		DH3
Suitable Living Environment		SL1		SL2		SL3
Economic Opportunity		EO1		EO2		EO3
<b>CDBG Program Commitment &amp; Expenditure</b>						
<b>Entitlement</b>	<b>Commitment</b>	<b>Expenditures</b>		<b>Balance</b>		
\$ 1,409,771	\$ 1,409,771	\$ 978,178		\$1,480,688		

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**TABLE 2 - HOMELESS PREVENTION PROGRAMS, SOURCES OF FUNDS AND OUTCOMES**

Agency Name	Program Description	Funding Category	Funding Source	FY 2009/10 Funding Allocation	Outcome/ People served
A New Leaf – East Valley Men’s Shelter	Homeless single adult males	Emergency	CDBG	\$42,500	17
A New Leaf – La Mesita Homeless Shelter	Homeless families	Emergency	CDBG	\$15,000	37
Central Arizona Shelter Services – Adult Shelter	Homeless single adult males	Emergency	CDBG	\$12,000	266
Central Arizona Shelter Services – Women’s Shelter	Homeless single adult women	Emergency	CDBG	\$7,000	92
Community Bridges	Homeless men and women – medical detox	Supportive	CDBG	\$13,000	415
Community Legal Services	Homeless men, women & families – public benefit representation	Supportive	CDBG	\$15,000	388
Labor’s Community Service Agency	Homeless families	Transitional	CDBG	\$5,500	3
Save the Family	Transitional Shelter for Homeless families	Transitional	CDBG	\$30,500	23
UMOM New Day Center	Homeless families	Emergency	CDBG	\$10,000	25
A & A Cottages	Foster girls – 18 and older	Re-housing	HPRP	\$33,970	11
A New Leaf – East Valley Men’s Shelter	Homeless single adult males	Re-Housing	HPRP	\$64,680	8
A New Leaf – La Mesita Homeless Shelter	Homeless families	Re-housing	HPRP	\$31,970	9
Save the Family	Eviction Prevention	Supportive	HPRP	\$123,940	56
UMOM New Day Center	Homeless families	Re-Housing	HPRP	\$33,970	12
Community Services of Arizona	CAP office – Eviction Prevention	Supportive	Gen. Funds / HPRP	\$175,000	892
Salvation Army	Emergency Financial Assistance – Eviction Prevention	Supportive	Gen. Funds / HPRP	\$35,000	11,120
A & A Cottages	Foster girls	Transitional	Gen. Funds	\$8,000	23
Advocates for the Disabled	Homeless benefit assistance	Supportive	Gen. Funds	\$5,000	31
A New Leaf – Child & Youth Development Center	Homeless families – daycare assistance	Emergency	Gen. Funds	\$10,000	12
Catholic Charities – My Sister’s Place	Homeless DV victims	Emergency	Gen. Funds	\$12,000	315
Chrysalis	Homeless DV victims	Emergency	Gen. Funds	\$10,000	29
Save the Family	Homeless Intervention Program	Supportive	Gen. Funds	\$10,000	62
Shoebox Ministry	Toiletries Kit for Homeless and DV	Supportive	Gen. Funds	\$5,500	708
<b>Totals:</b>				<b>\$709,530</b>	<b>14,554</b>

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<b>Fair Housing</b>	<b>Lead-based Paint Activity</b>
<p>Low to moderate-income Chandler residents experience more discrimination than those with higher income. This is because low to moderate income persons feel they have no choice but to accept the discriminatory practices based on their income. The City's Community Development Assistant devoted 15% of her time to the following Fair Housing activities:</p> <ol style="list-style-type: none"> <li>1. Distributed to the public 350 copies of various pamphlets and other literature including the Fair Housing Brochure and a copy of the resolution adopted by Council. This literature effectively informs residents of basic fair housing rights, and how to detect and report unlawful housing discrimination, and provides the address and telephone number of the Fair Housing Hotline. All brochures and informative materials are available in Spanish and English.</li> <li>2. For all recipients of assisted housing, a copy of <i>Fair Housing, It's Your Right, Ten Most Common Mistakes</i> and a City fair housing complaint form were included in their briefing packet.</li> <li>3. Distributed to housing providers and real estate companies 50 copies of a brochure detailing the ten most common fair housing mistakes.</li> <li>4. Continually published through the City water bill information in both English and Spanish on how to contact the City's Fair Housing Hotline.</li> <li>5. Participated in Arizona Fair Housing Partnership (Partnership) activities, including attending the monthly meeting, participating in a video on age-restricted housing issues that is played at all Partnership events, staffed a booth at the City of Glendale Homebuyer Fair as a member of the Partnership, and participated in developing the new information and referral section of the Partnership's webpage.</li> <li>6. Maintained a call log for fair housing complaints and referrals. The City's hotline received 45 calls on fair housing – 41 from tenants and 4 from landlords. Callers are referred to the Arizona Attorney General's Office and the Arizona Fair Housing Center.</li> <li>7. A portion of the Community Development Assistant's time was spent on fair housing activities; the financial equivalent of staff time spent was \$14,695.</li> </ol>	<p>The City of Chandler has taken actions to evaluate and reduce lead-based paint hazards. Although only 3% of the total housing stock in the City of Chandler is at risk of lead based paint, the City educates and provides all recipients of federally funded programs on the hazards of lead based paint. A comprehensive effort includes creating educational programs, expanding current programs, and integrating them with other City departments.</p> <p>All recipients of federally funded programs receive a copy of the manual, "Protect Your Family From Lead Based Paint."</p> <p>All rehabilitation programs or projects that involve housing units constructed before 1980 include lead hazards testing and abatement in accordance with HUD's Lead Based Paint Regulation 24 CFR Part 35 et. al.</p> <p>Educational materials on Lead Based paint are available at the Community Development Division office as well as the Family Investment Center located at one of the public housing developments.</p>

**Outreach to Minority and Women Owned Businesses**

As stipulated by HUD in regulation 24 CFR Part 84, the City of Chandler includes in its contract agreements, requirements that developers make a good faith effort to involve minority and women owned business as contractors and subcontractors when working on federally funded projects. The City of Chandler includes the Minority and Women Owned business outreach requirements in all funding contracts with subrecipients. Subrecipients are to forward any flyers, Request for Proposals, and other program documents to specific minority and women owned business organizations. The City provides subrecipients with technical assistance on finding specific minority and women owned business organizations depending on the type of outreach efforts that are being conducted. HUD Form 40107 reports the results of HOME MBE/WBE contracting and is attached to this report.

**Race and Ethnicity of Housing Program Participants – FY 2009**

Race/Ethnicity	White	Hispanic	Black	Asian	Other Races
<b>Number Assisted</b>	89	41	10	1	1

# CITY OF CHANDLER

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### Monitoring

The City of Chandler regularly conducted internal audits of its departments to ensure that funds were being properly utilized and accounted for. In addition, outside agencies were regularly monitored for compliance utilizing a standard monitoring tool. The following items were included in contract monitoring:

- Organizational Summary
- Prior Monitoring Results Summary
- Contract Compliance
- Affirmative Marketing
- Non-Discrimination and Equal Access
- Section 504 of the Rehabilitation Act of 1973
- Drug Free Workplace
- Records Retention
- Citizen Participation
- Employee Verification
- Financial Audits and Reports
- Match
- Program Income
- CHDO Proceeds
- Environmental Review
- Procurement
- Section 3
- Federal Labor Standards
- Lead Based Paint Hazards
- Relocation
- Affordability
- Recapture vs. Resale
- Program Beneficiaries
- HPRP Supplement
- Program Beneficiary Sheet

An on-site monitoring visit was made to each funded agency. The purpose of the visit was to verify that the Statement of Work for each contract was carried out according to the contract's provisions. The verification included interviews with appropriate fiscal and programmatic agency staff, review of case records, and inspection of other relevant agency documents. Technical assistance was provided in regard to any findings from the monitoring

A written report was made for each monitoring. The report included applicable findings of compliance and non-compliance with contract requirements. If non-compliance was found, each incident was identified as a "Corrective Action" in the report. A Corrective Action must be rectified within a specified time frame. The report also identified recommendations for improving procedures, policies, or activities related to administering or providing the contracted services. The results of monitoring and on-site inspections are reported in the Maricopa County HOME Consortium CAPER.

### Citizen Participation

For the 2009 CAPER, the City held one public hearing:

1. August 19, 2010 at the Chandler City Council Chambers.

The public hearing was advertised in the Arizona Republic and posted in public places, including Chandler public housing locations, the Neighborhood Resources office, and public libraries.

Notices included meeting locations, dates and times, key staff contacts, and the availability of the draft CAPER as well as other program-related documents relevant to the program year. The CAPER was also posted on the City's website.

Three public comments on the CAPER were received during the public comment period. Refer to Attachment 5 for summary of public comments received.

#### Overcoming Regulatory Barriers

As new construction permitting slowed, the City had an opportunity to more closely examine how to reduce regulatory barriers to affordable housing development. One important strategy was to identify methods for incorporating affordable housing into downtown and area redevelopment plans.

The City has established a goal of 1,000 new housing units in the downtown through the South Arizona Corridor study. The goal is to bring a mix of households to the downtown and create a vibrant urban-living environment. The area is currently undergoing substantial redevelopment and is shifting from an area of blighted conditions to a safer, more desirable area.

Balancing the need to redevelop existing neighborhoods is an opportunity to examine regulatory barriers and build new strategies for mixed-income and mixed-use development.

During the year, the City continued its Residential Infill Program to promote demolition of substandard homes and new construction in the area north of Pecos Road and ½ mile east of Price Road up to the City limits. This area includes many of the City's oldest homes and Community Development Target Areas.

The City offers a full impact fee reimbursement of approximately \$22,000 for the demolition of a substandard unit that is replaced with new construction.

Since its adoption in 2001, the construction of 119 residential units and the demolition of two substandard dwellings have been approved for financial awards through this program.

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**PERFORMANCE MEASUREMENTS**

**Performance Measurement System**

As part of the performance measurement system, the City asks sub-recipients to include in their funding proposals a logic model. In the logic model, sub-recipients establish long-term and short-term goals, activities, outputs and outcomes to achieve each goal identified, and the methodology required to prove that services will enhance the lives of clients residing in the City. In addition to client demographics, including individuals and households projected to be served, the City asks for units of service projected to be utilized for the upcoming program year.

The City requires updates on a quarterly basis showing the level of accomplishment towards meeting the original goals and objects, outlining the outputs and activities completed during each quarter to achieve their projected outcomes, clients/households served, and units of service provided. During the monitoring process, City staff evaluates the programs year to date achievements versus the projected achievements to be made on a quarterly basis to determine if goals are being met, if barriers have developed and how those barriers are being overcome.

During this fifth program year, the City is able to fully measure its progress towards the housing, community development and related goals established in the 5-year Consolidated Plan. In addition to the progress made by the City, nonprofit and private sector organizations implement activities that address Consolidated Plan needs. When organizations are seeking resources that require a Certification of Consistency with the 5-year Consolidated Plan, the City reviews the organizations' program or project and issues the Certification when an identified need will be addressed.

**Addressing High Priority Housing Needs**

The City identified eleven high-priority populations in the 5-year Consolidated Plan (5-year Plan). The estimated 5-year Plan need was 1,528 households, and the City addressed the housing needs of 1,291 households, meeting 84% of the stated goal. CDBG funds were particularly useful in addressing the needs of the City's lowest-income renters and low-income elderly renters. High success in these areas resulted from continued investment in improving the City's public housing stock and providing emergency home repairs. The City encourages high-priority households to apply for assistance, yet actual applicants self-identify. While the City continued its owner-occupied housing rehabilitation program, an in-depth program assessment and development of new program parameters resulted in slow progress towards addressing this need. The newly designed program will begin during FY 2010.

**Table 3 – Progress Towards Consolidated Plan High Priority Housing Needs**

Population		5-year Goal	Yrs 1-4	Year 5	Total	%
Renters Earning Less than 30% AMI	Elderly	76	60	0	60	79%
	Small-family	256	235	0	235	92%
	Large-family	216	504	0	504	233%
	All other	150	32	0	32	21%
Owners Earning Less than 30% AMI	Elderly	105	22	6	28	27%
	All other	105	34	30	64	61%
Renters Earning Less than 50% AMI	Elderly	80	48	0	48	60%
	Small-family	210	76	0	76	36%
	Large-family	185	81	0	81	44%
	All other	50	21	0	21	42%
Owners Earning Less than 50% AMI	Elderly	95	84	34	118	124%
Owners Earning 50% - 80% AMI	All other	10	1	23	24	240%
<b>Total High-Priority Housing Needs</b>		<b>1,528</b>	<b>1,197</b>	<b>36</b>	<b>1,291</b>	<b>84%</b>

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**PERFORMANCE MEASUREMENTS**

**Addressing High Priority Non-housing Community Development Needs**

The City identified fourteen high-priority public facilities and public services activities and made significant progress towards addressing the identified needs. During FY 2009, the City reallocated CDBG funds to 3 public facilities and provided public services to 810 individuals. The investment of resources in public facilities, particularly general facilities and facilities that serve abused and neglected children, made significant impacts. With the exception of senior, transportation and employment and training services, the City far exceeded its 5-year Plan goals to meet the needs of Chandler's low and moderate income residents. The investment of general fund resources targeted towards low and moderate income populations leveraged CDBG funding to significantly address additional needs as detailed on pages 16 through 19.

**Table 4 – Progress Towards Consolidated Plan High Priority Non-housing Community Development Needs**

<b>CDBG Public Facilities</b>	<b>5-year Goal</b>	<b>Yrs 1-4</b>	<b>Year 5</b>	<b>Total</b>	<b>%</b>
Public Facilities and Improvements (General) 570.201(c)	10	9	1	10	100%
Youth Centers 570.201(c)	10	4	0	6	60%
Abused and Neglected Children Facilities 570.201(c)	2	3	0	3	150%
<b>Total Public Facilities</b>	<b>22</b>	<b>18</b>	<b>1</b>	<b>19</b>	<b>86%</b>
<b>CDBG Public Services</b>	<b>5-year Goal</b>	<b>Yrs 1-4</b>	<b>Year 5</b>	<b>Total</b>	<b>%</b>
Public Services (General) 570.201(e)	2,000	10,034	809	10,843	542%
Senior Services 570.201(e)	1,270	988	36	1,024	81%
Handicapped Services 570.201(e)	150	242	42	284	189%
Legal Services 570.201(E)	525	495	388	883	168%
Youth Services 570.201(e)	1,860	33,937	1,248	35,185	1892%
Transportation Services 570.201(e)	620	559	0	559	90%
Substance Abuse Services 570.201(e)	485	700	532	1,232	254%
Employment Training 570.201(e)	600	418	0	418	70%
Rehab; Single-Unit Residential 570.202	205	366	0	366	179%
Public Housing Modernization 570.202	4	3	1	4	100%
Lead-Based/Lead Hazard Test/Abate 570.202	35	40	0	40	114%
<b>Total Public Services</b>	<b>7,754</b>	<b>47,819</b>	<b>3,056</b>	<b>50,838</b>	<b>656%</b>



**CITY OF CHANDLER**  
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**PERFORMANCE MEASUREMENTS**

**Addressing the Housing and Supportive Services Needs of Special Populations**

Special needs populations are particularly vulnerable and experience a host of housing and supportive service needs. The City addressed the housing needs of 381 individuals with special needs and the supportive services needs of 771 individuals with special needs during the program year. For the 5-year Plan period, the City addressed the housing needs of 2,044 individuals with special needs, and the supportive services needs of 2,708 individuals with special needs. The investment of general fund resources targeted towards vulnerable populations leveraged CDBG funding to significantly address additional needs as detailed on pages 16 through 19.

**Table 5 – Progress Towards Consolidated Plan Special Populations Needs**

	Population	5-year Goal	Yrs 1-4	Year 5	Total	%
<b>HOUSING NEEDS</b>	Elderly	100	270	36	306	306%
	Frail Elderly	25	19	0	19	76%
	Persons w/ Severe Mental Illness	0	0	0	0	N/A
	Developmentally Disabled	0	12	0	12	N/A
	Physically Disabled	50	40	42	82	164%
	Alcohol/Other Drug Addicted	100	110	0	110	110%
	Persons w/ HIV/AIDS & their families	0	0	0	0	N/A
	Public Housing Residents	1,515	1,212	303	1,515	100%
	<b>Total Housing Needs</b>	<b>1,790</b>	<b>1,663</b>	<b>381</b>	<b>2,044</b>	<b>114%</b>
<b>SUPPORTIVE SERVICES NEEDS</b>	Elderly	175	243	22	265	151%
	Frail Elderly	25	17	0	17	68%
	Persons w/ Severe Mental Illness	0	0	0	0	N/A
	Developmentally Disabled	50	38	0	38	76%
	Physically Disabled	150	291	31	322	215%
	Alcohol/Other Drug Addicted	100	111	415	526	526%
	Persons w/ HIV/AIDS & their families	0	25	0	25	N/A
	Public Housing Residents	1,515	1,212	303	1,515	100%
	<b>Total Supportive Services Needs</b>	<b>2,015</b>	<b>1,937</b>	<b>771</b>	<b>2,708</b>	<b>134%</b>



# CITY OF CHANDLER

## 2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT

### Program Income

During FY 2009, the City received program income from its housing rehabilitation programs - \$13,793 from CDBG-funded activities and \$28,710 from HOME-funded activities. The City currently has 53 outstanding loans that require repayment of principal. The outstanding principal amount of these loans is \$568,342.

In addition, the City currently has 76 outstanding loans that may be forgiven in whole or in part over the next 15 years. The outstanding principal amount of these loans is \$2,408,909.

Program income is received from the City's housing rehabilitation programs from loan payments on previous rehabilitation loans re-paid back to the City. Federal regulation states that program income derived from federal and consortium activities may allow a member to retain PI for other HOME activities provided the member uses the PI before additional HOME funds are drawn down for use within its boundaries.

Under the City's Major Housing Rehabilitation Program, the loan provides partially forgiven, 0% interest adjustable term loans to qualifying participants. Of the total amount of the city funds borrowed by a participant, the borrower will repay 50% over a term of up to 15 years. A participant may borrow up to \$50,000. When underwriting a loan, a total Loan to Value of 110% will be allowed. When determining a monthly payment due from a borrower, a monthly housing debt of 45% will be used. For example, should a borrower need \$50,000 to complete necessary work on their property but a standard monthly payment of \$138.89 would place the borrower's total monthly housing debt over 45%, loan terms and conditions are adjusted to accommodate.

The following factors are considered when determining Monthly Housing Debt:

- Monthly average property taxes
- Monthly homeowners insurance premiums
- Average utilities for a property
- Monthly homeowners association fees, if applicable

In cases of very low-income owner-occupants, where any monthly payment would produce undue financial hardship, repayment of the loan may be deferred and/or forgiven at the end of the applicable term. These deferred loans would be secured and carry with them all program restrictions. A loan may be assumed in the case of death or incapacitation by a direct lineal descendent of a borrower. If assumed, the terms and conditions of the original loan remain in place and property must remain owner-occupied.

Any loan will be due and payable in full if the property is sold, transferred or rented during the term of the loan. This payback will include the original loan amount less the loan payments made on the 0% interest loan. It is expressly understood that a borrower owes the entire amount loaned including any amount forgiven.

### Minimizing Displacement

The City works with program sponsors to identify alternatives to projects that may cause displacement. Downpayment and first time homebuyer programs are not provided to buyers who are acquiring homes that are not vacant. The City follows a written Residential Anti-Displacement and Relocation Assistance Plan.

It is the policy of the City of Chandler to make reasonable efforts to ensure that activities undertaken with CDBG and HOME program funds will not cause unnecessary displacement. The City will continue to administer the CDBG and HOME Program in such a manner that careful consideration is given during the planning phase to avoiding displacement. Displacement of any nature is reserved as a last resort action necessitated when no other alternative is available and when the activity is determined necessary in order to carry out a specific goal or objective that is of benefit to the public.



**RECOVERY ACT PROGRAMS**

**Community Development Block Grant – Recovery (CDBG-R)**

On August 18, 2009, the City of Chandler received notification from the U.S. Department of Housing and Urban Development (HUD) of \$376,240 in funding available under the Community Development Block Grant Program Recovery (CDBG-R) Program. The funds were part of \$1.5 billion designated for this purpose by Title XII of the 2009 American Recovery and Reinvestment Act (Recovery Act).

The City identified the Knox Road Traffic Calming Project as the project under which to expend CDBG-R Recovery Act funds. Work commenced on the Knox Road Traffic Calming Project in May 2010 and will be complete by early August. Work included the installation of median islands, a raised crosswalk with decorative pavers and enhanced landscaping. In addition, work was performed on catch basins, manholes and scuppers and the road was sealed and re-stripped for the new configuration including bicycle lanes. ADA accessible ramps and driveways have also been integrated into the project along Knox Road.

Through June 30, 2010, the total number of jobs created on the project equaled 6.23 full time equivalents (FTEs) or 3,239 hours.

The total project cost of the Knox Road Traffic Calming Project is estimated to be \$315,240, approximately \$61,000 less than originally anticipated. In order to expend the balance of the funding awarded to the City under the CDBG-R funding, staff will be submitting an amendment to identify a new project.

**Homeless Prevention and Rapid Re-Housing Program (HPRP)**

In 2009, the City of Chandler received \$575,271 in Homeless Prevention and Rapid Re-Housing Program funds (HPRP) from HUD. The program is designed to address the growing homeless population specifically created by the recession. This targeted population consists of people who were historically economically stable, but had suffered job loss or another sudden economic shock. This population is more likely to be able to regain employment, and as a result, HPRP assistance has a strong temporary focus.

In October of 2009, the City contracted with eight non-profits to provide HPRP assistance to Chandler residents. As of June 30, 2010, \$274,775 has been expended under this program, which represents 48% of Chandler's total HPRP allocation. These expenditures have assisted 369 individuals and 132 households.

Over the past year, staff provided technical assistance to HPRP subgrantees. However, two non-profits found it difficult to identify HPRP-eligible clients and have since returned their funds to the City. In addition, contract amendments were approved and distributed in June 2010, adjusting line item and administrative budgets among the remaining six subgrantees. As a result of these adjustments and the return of funds from two non-profits, \$78,033 in HPRP will be reallocated through a Request for Proposals process.

**Neighborhood Stabilization Program**

In 2008, the City of Chandler received Neighborhood Stabilization Program (NSP) funds from HUD in the amount of \$2,415,100. The primary purpose of NSP is to stabilize neighborhoods hardest hit by foreclosed and abandoned homes. The City of Chandler Zip Code 85225 was identified by HUD as one such area.

The City developed the Chandler Community Land Trust Program in cooperation with Newtown Community Development Corporation and Land Trust. In this program, the City and Newtown purchase vacant, foreclosed properties in the NSP target area and sell only the structure to income-qualified homebuyers; the Land Trust retains ownership of the land. With this program, the cost of the purchase is reduced as the owner is purchasing only the structure. The owner shares the equity in the home with the Land Trust, yet the home remains affordable indefinitely as it may only be sold to another income-qualified buyer.

In FY 09/10 ten (10) homes were purchased and rehabilitated and six (6) first-time homebuyers received down payment assistance. In partnership with Save the Family, NSP funds were also used to purchase and rehabilitate six (6) condominiums for permanent affordable rental housing for formerly homeless families.



## **SOCIAL SERVICES FUNDS (SSF)**

Since 1987, the City of Chandler has reserved a portion of General Funds to be allocated to social service agencies whose programs assist Chandler's low- and moderate-income families. These dollars are available to non-profits who serve Chandler residents and provide basic needs (food, shelter, medical services, and clothing) and transportation services. The City gives preference to those programs that target residents of the Redevelopment area and serve at least 90% Chandler residents. During FY 2009, the City allocated \$434,500 to 10 social service programs that serve more than 300,000 low and moderate-income families.

- About Care, Inc. is a volunteer-run program that provides transportation for Chandler's homebound for shopping, errands, and doctor's appointments. In addition, volunteers provide reassurance calls, friendly visits and minor home repair or business help.
- Catholic Charities East Valley: My Sister's Place is a domestic violence shelter located in Chandler that provides emergency housing, crisis services and safety planning for residents escaping domestic violence. My Sister's Place coordinates with Chrysalis and other valley shelters to ensure that Chandler residents are placed in safe locations and free from harm from their abuser.
- Chandler Christian Community Center provides monthly emergency food boxes and weekly supplemental food distribution to needy Chandler families and individuals in crisis. Food boxes provide a balanced nutrition and are available only once a month per household. Supplemental food distribution is perishable items usually distributed on Fridays for weekend consumption and are available once a month per household.
- The Chandler/Gilbert ARC Independent Living Program provides supportive services for 8 developmentally disabled adults to live on their own and who do not qualify for state or federally funded programs. Assistance includes education and training for these individuals to become employable; learn money management so they may have utilities in their own names; assistance with bus passes or purchasing bicycles so they may be employed; and recreational and social activities.
- Community Services of Arizona: Chandler Community Action Program (CAP Office) is one of only several organizations that provide case management and emergency financial assistance. Financial assistance includes emergency rent or mortgage payments and utility shut-offs. The CAP office receives approximately 275 calls a week requesting assistance. Case management staff works with clients to address the root of the problem causing the crisis in addition to providing assistance to prevent homelessness or utilities being turned off.
- Community Services of Arizona: Senior Nutrition program utilizes volunteers to provide home-delivered meals to homebound Chandler residents and also provides congregate meals served at the Chandler Senior Center. In September 2008, CSA acquired Chandler Meals on Wheels and began serving their clients as well. CSA proposed to serve approximately 500 seniors and disabled with meals this year.
- Neighbors Who Care provides home-delivered meals and transportation to elderly and homebound residents located in South Chandler. Volunteers pick up and deliver meals, provide reassurance calls and provide transportation for necessary functions like shopping and medical appointments.
- The Salvation Army financial assistance program offers rent assistance, utility assistance, food boxes, bus passes and vision exam stipends for needy Chandler residents. The Salvation Army coordinates with Community Services of Arizona's CAP office to assist families in the best way possible without duplicating assistance. For example, the Salvation Army may provide assistance with rent while CSA may provide assistance with utilities for one month to help a family get through a crisis situation.
- The United Food Bank is the only East Valley Regional Food Bank Warehouse that provides partner agencies with food boxes and assistance. The United Food Bank offers food boxes to eligible clients, but mostly partners with Chandler non-profits to provide food boxes for referral clients and provides food to Chandler Christian Community Center, The Salvation Army and others.

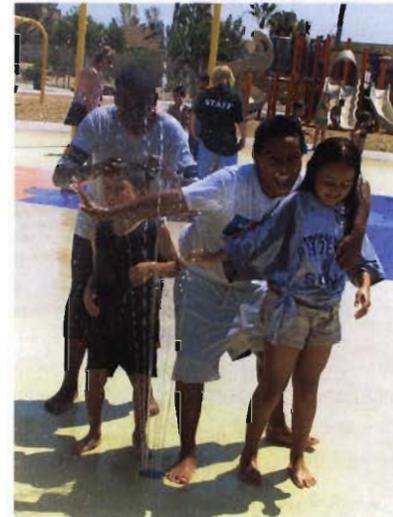


CITY OF CHANDLER  
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## YOUTH ENHANCEMENT PROGRAM (YEP)

The purpose of the City of Chandler's Youth Enhancement Program is to provide a catalyst for the development and operation of new programs for Chandler youth (ages 0-18 years). The Mayor and City Council are aware of the problems facing today's youth and desire to make available resources, which will fund diverse and various programs to provide positive activities for Chandler youth at all age levels. Therefore, the total allocation of Youth Enhancement Program funds is not to be absorbed by one agency or serve only one agency's clientele. Grants for funds will only be made to non-profit organizations with an I.R.S. designation of Section 501 c (3). During FY 2009, the City allocated \$646,500 to 34 programs that serve 24,568 youth and their families.

- A & A Cottages: EMPOWER Program is a transitional living program for high-risk female youth in foster care. These are young women who have not been adopted or placed in foster homes. The EMPOWER Program provides shelter, basic needs and education classes, such as finding employment, budgeting and how to live on your own, since many of these girls will be in this program until they turn 18 years of age.
- A New Leaf- La Mesita Child & Youth Development Center is located at the La Mesita Homeless Shelter and provides childcare for homeless families with children, which enables parents to work or seek employment. The Development Center is a licensed childcare facility for children ages 6-weeks to 17 years old, and is free to families staying in the shelter.
- Association for Supportive Child Care: Chandler Phone Friend Program operates a "warm line" run by volunteers, which allow children who are home alone after school to call and get homework help, listen to stories or just speak to a friendly voice. In addition, this program offers safety training in Chandler elementary schools.
- Barnes Family East Valley Jewish Community Center: Financial Assistance for Dual Earner & Single Parent Families offers financial assistance in the form of "scholarships" to assist single parents or dual-earner families to pay for childcare at the Jewish Community Center.
- Best Buddies Arizona: City of Chandler Friendship Program provides opportunities for intellectually disabled students at Chandler and Hamilton High School to be matched with a regular student for a year to form a mentoring friendship. Peer Buddies are responsible for social interaction, homework help and other needs to assist the intellectually disabled student be more successful during high school.
- Big Brothers Big Sisters: Chandler Community-based Mentoring matches volunteers with at-risk youth to form mentoring relationships. Many at-risk youth do not have positive role models in their life. Matching them with an adult to mentor them, do activities with them and provide support prove to be a positive influence in these youth's lives.
- Boys & Girls Club: Positive Programs for Teens offers teen-specific activities located at the Chandler Boys & Girls Club. These programs help deter teens from negative influences, and give them a place to go and learn after school. Program curriculum includes personal, educational and social
- Boys & Girls Club: Scholarships for Youth and Teens provides financial assistance for low-income Chandler residents to allow their children to participate in Boys & Girls Club activities. Activities include sports leagues, summer and intersession programs, and field trips.



- Boys & Girls Club: Technology and Sports Program provides Chandler youth with a variety of sports programs and a computer lab that youth can utilize for homework and other activities. The Technology Program includes a component in which a volunteer comes to teach youth how to fix computers. Students involved with this program are fixing laptops, which will be theirs to keep when completed.
- Camp Fire USA: Camp Fire Super Club partners with the City of Chandler Housing Division, and provides activities and services to youth residing in one of the City's public housing complexes. Many of these youth do not have transportation to other facilities, so Camp Fire brings activities to the youth. Activities include community awareness and involvement.
- Camp Fire USA: Teens in Action provides activities and services for teenage youth residing in the City's public housing complexes. Curriculum includes addressing issues of social competence, healthy lifestyles, volunteering, leadership and violence reduction. Camp Fire collaborates closely with Chandler Boys & Girls Club and ICAN to interact teens attending all three facilities, to reduce friction and encourage interaction.

## YOUTH ENHANCEMENT PROGRAM (YEP)

development activities to keep teens active in their community.

- Chandler/Gilbert ARC: Summer Program for Students with Disabilities provides activities and transportation for Chandler youth with disabilities ages 7 - 18 to attend a 5-week summer camp with appropriate activities.
- Chandler Unified School District: Chandler CARE Center offers medical and dental services free of charge to low-income Chandler youth. Doctors and dentists donate their time to provide free well exams, immunizations, dental x-rays and fluoride services to youth so they may be accepted to school meeting proper health requirements.
- Chicanos Por La Causa: Cultural Pride Linking Communities employs a full-time prevention specialist at Willis Junior High School, who works with school administrators and counselors to provide services to at-risk youth attending this school. Services include at-home site visits, involvement with parents, mentoring and tutoring for at-risk students.
- The Child Crisis Emergency Shelter provides temporary shelter for children age birth to 11 years during a crisis. Children may be placed in the shelter by their parents experiencing a crisis situation or children who have been removed by Child Protective Services.
- Child Crisis Center: Family Resource Center provides education and classes for parents experiencing crisis situations, and helps families to resolve the crisis and avoid future incidents.
- Child Crisis Center: Foster Care and Adoption provides education and resources to families interested in providing foster care or adopting children in the foster care system.
- CHW Foundation: Building Blocks for Children provides a children's dental clinic in partnership with the Chandler CARE Center in which children can get dental checks, fluoride treatments and x-rays. In addition, CHW proposes to expand their services to include an Oral Health Education program in both English and Spanish to educate low-income residents on the importance of preventative oral care.
- Foundation for Blind Children: Sports, Habilitation, Art and Recreation Program (SHARP) provides sports, activities, art and recreation programs specifically adapted for children with visual impairments.
- Girl Scouts- Arizona Cactus Pine Council: First Saturdays provides girls from low-income families with the opportunity to participate in traditional Girl Scout programs at the Boys & Girls Club. In collaboration with the Boys & Girls Club, transportation is provided for the girls to participate in activities once a month.
- ICAN: Out-of-School Time Prevention Programs provides after-school care and activities for low-income youth residing in the downtown redevelopment area. Programs and
  - Chandler Education Foundation: Chandler High School Leadership & Peer Intervention Program provides training for students at Chandler High School in peer mediation and conflict resolution. These trained students in turn provide mentoring to incoming freshman and mediation for all grades if a conflict arises.
  - Chandler Education Foundation: VISION: College Bound and Destination: College program offers financial scholarships to Chandler high school students who participate in the program and meet specific academic, attendance and community service goals. The Destination: College program provides fifth grade students in Chandler schools to attend Chandler-Gilbert Community College for three weeks.
  - Junior Achievement of Arizona: JA BizTown is a teacher-driven program that teaches children concepts of business, economics, entrepreneurship, citizenship, character and ethics. Children learn basic money management skills such as having a checkbook, making deposits and withdrawals, spending and saving.
  - Pregnancy Care Center of Chandler: Earn While You Learn provides pregnant teens and youth mothers with education classes regarding healthy pregnancies, parenting classes, and disciplining children.
  - Recreation and Athletics for the Disabled (RAD): Payment Assistance for Individuals with Disabilities (PAID) provides financial assistance for fees, equipment and uniform costs



associated with participation in the City of Chandler's therapeutic programs for individuals with disabilities.

- Si Se Puede offers after-school tutoring and recreational programs for low-income youth who attend Galveston Elementary School. Assistance also includes services to these youth's families to overcome language and resource barriers.
- Tempe/Kyrene Communities in Schools: ACE Club, which is transitioning to the KASP program, provides services to youth who have been suspended from school. Instead of these children staying at home, parents can enroll their children to attend this program for two-weeks at Pueblo Middle School.

**CITY OF CHANDLER**  
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**YOUTH ENHANCEMENT PROGRAM (YEP)**

<p>activities are focused on preventative measures to reduce substance abuse, gang prevention and violence.</p> <ul style="list-style-type: none"> <li>• Catholic Charities East Valley: My Sister's Place is a domestic violence shelter located in Chandler that provides emergency housing, crisis services and safety planning for residents escaping domestic violence. My Sister's Place coordinates with Chrysalis and other valley shelters.</li> <li>• Catholic Charities East Valley: PAVE Program provides in-class training regarding the prevention of relationship abuse in 10 Chandler elementary and high schools.</li> <li>• Center for Prevention of Abuse and Violence (CASA): No More Secrets - Kids Talk provides 1-hour in-class training on the prevention of sexual abuse in five Chandler elementary schools.</li> </ul>	<p>Activities include tutoring and structured academic and prevention programs to help these at-risk students stay in school and not repeat offenses that had gotten them suspended.</p> <ul style="list-style-type: none"> <li>• Tempe/Kyrene Communities in Schools: Kyrene Family Resource Center is located at Kyrene de los Ninos Elementary School and provides basic needs such as food, clothing, diapers, bus passes, eye glasses, prescription vouchers, household needs and furniture to needy families.</li> <li>• The Salvation Army: After-School Day Camp program provides after-school, intersession and summer camp programs for low-income Chandler youth. The program provides snacks, lunches, and activities for the youth attending camp.</li> <li>• United Food Bank: Kids L.I.F.E. Program provides lunches and snacks to partner with youth programs in Chandler. Programs included are the Chandler Boys and Girls Club, and The Salvation Army.</li> </ul>
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**ACTS OF KINDNESS (AOK)**

The Acts of Kindness program is funded through a voluntary \$1.00 contribution on monthly utility bills. No funds are retained for administrative costs, so every donated dollar is put right back into the community to help individuals and families in need. Non-profit agencies that provide essential services such as food, shelter, clothing, medical services and transportation to Chandler low-income citizens are eligible to apply for funding from the Acts of Kindness program. During FY 2009, the City allocated \$70,500 to 11 programs that serve individuals and families in need.

<ul style="list-style-type: none"> <li>• The Advocates for the Disabled program provides social workers that work with men, women and children under the age of 65, are low-income or homeless, and have an active claim for disability benefits. Many times, making claims is a difficult paperwork process that may take up to 12 weeks and require additional documentation, medical records, and expert testimony which are difficult for clients to obtain without assistance from Advocates for the Disabled.</li> <li>• The Alzheimer's Association provides educational classes at the Chandler Senior Center and support groups at Chandler Regional Hospital to educate individuals and family members about Alzheimer's disease. Alzheimer's Association also maintains a 24/7 helpline to provide referrals, support and education.</li> <li>• Arizona Women's Education and Employment (AWEE): East Valley Career Success Program provides wrap-around services for working poor and unemployed individuals at the Maricopa Workforce Center located in Gilbert. Services to Chandler residents include career planning, workshops, resume writing, interview skills assistance, job leads, basic needs and emergency assistance.</li> <li>• The Chandler Public Library Adult Literacy Program provides volunteer-run programs assisting Chandler adult residents with literacy programs. Programs consist of general conversation groups, small group language instruction, tutoring of adult basic</li> </ul>	<ul style="list-style-type: none"> <li>• Community Information &amp; Referral (CI &amp; R) provides a 24-Hour Help Hotline to provide referrals to over 2,000 health and human service providers for 10 central and northern counties in Arizona. CI &amp; R has the most comprehensive referral service in the state and allows callers to utilize one phone number to find assistance with a variety of needs rather than calling multiple locations in order to find assistance.</li> <li>• The Save the Family: Homeless Families Intervention Program provides a variety of services and assistance to homeless families with children currently staying at Save the Family. Services include childcare, employment training, parenting workshops, conflict resolution, holiday assistance, and social and recreational activities.</li> <li>• Shoebox Ministry provides personal hygiene kits and undergarments for homeless shelters, transitional living programs and domestic violence shelters throughout the valley, free of charge.</li> <li>• The Southwest Center for HIV/AIDS: Women's Health Empowerment Project provides education and training on HIV/AIDS and sexually transmitted diseases to at-risk women staying in transitional, homeless and domestic violence shelters. In addition, the Prevention Specialist providing the class on-site will conduct rapid HIV tests</li> </ul>
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# CITY OF CHANDLER

## 2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT

education requirements (GED), and one-on-one assistance with both adults and children seeking tutoring assistance.

- Chrysalis is a domestic violence shelter with locations in both Phoenix and Scottsdale that provide Chandler residents escaping domestic violence with emergency shelter, crisis services and safety planning. Many times, victims of domestic violence who are seeking emergency shelter are placed outside of the city in which they reside in order to avoid confrontation with their batterer.
- The Civitan Foundation provides respite care one night a week at Corona Baptist Church in Chandler for developmental and physically disabled youth and adults. This structured time allows the caregivers, usually family members, much needed time off to rest or take care of other items. Caring for development and physically disabled persons is a 24-hour job and this time is crucial for socialization of disabled youth and adults, as well as much needed respite for the caregivers.

for those who request to be tested for HIV/AIDS. In addition, this organization provides full testing, support and services for those diagnosed with HIV/AIDS or sexually transmitted diseases.



**CITY OF CHANDLER NEIGHBORHOOD RESOURCES DIVISION**

**Housing and Human Services Commission**

Sharon Rosner, Chair  
 Francisco Heredia, Vice Chair  
 Raleigh Grady  
 Jenny Holsman  
 Natalie Krebs  
 Timothy Lewis  
 Justin Lisonbee  
 Scott Powell  
 Ann Stephani  
 Kelly Vickrey

**Neighborhood Resources Division**

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**Institutional Structure**

To overcome gaps in institutional structure and enhance coordination, the City of Chandler took several steps.

The Community Development department was consolidated with the Code Enforcement sections and the Neighborhood Programs sections into one division now called Neighborhood Resources. By combining these three areas, Neighborhood Resources can offer a variety of programs and strategic comprehensive solutions to addressing Chandler area neighborhood issues. In addition, in early 2010, the City's Housing and Redevelopment Division was added to the Neighborhood Resources Division to coordinate public housing needs among existing programs. The Neighborhood Resources Division also includes diversity programs.

Community Development staff are active members of the Chandler Non-Profit Coalition (CNPC), an ad-hoc coalition of local non-profit leadership that meet monthly to discuss local social service issues, share resources and provide collaborative opportunities.

Finally, the Neighborhood Resources Division staffs the Housing and Human Services Commission, a resident Council appointed Commission who evaluates funding applications for federal and general funds and provides review and recommendations for human services and housing programs.

**City of Chandler Council**

- |                         |                 |
|-------------------------|-----------------|
| Boyd Dunn, Mayor        |                 |
| Bob Cacammo, Vice Mayor | Trinity Donovan |
| Rick Heumann            | Matt Orlando    |
| Jack Sellers            | Jeff Weninger   |

**Acting City Manager**

Rich Dlugas

**City of Chandler Neighborhood Resources Division**

Jennifer Morrison, Director

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## ATTACHMENT 1 - CDBG PROGRAM CAPER REQUIREMENTS

HUD requires that all CDBG recipients provide an overview of the results and impacts of the CDBG Program. A list of funded activities, progress in expended funding, and units of assistance is found on page 7. The following measure the outcomes of the CDBG program and their relationship to the goals and objectives stated in the City's annual action plan for the program year.

### **Use of CDBG in Meeting Priorities.**

CDBG funds were used to meet a variety of the Priority Needs identified in the Consolidated Plan. The Executive Summary and Matrix of Accomplishments in this CAPER detail the City's use of CDBG funds.

### **Nature and Reasons for Changes in the CDBG Program.**

Chandler has re-evaluated all of its housing programs for residents and developed a comprehensive strategy to provide multiple housing initiatives. The City of Chandler redeveloped its Housing Rehabilitation Program in FY 09/10 to include a more streamlined process for providing rehabilitation assistance. Also, beginning in FY 10/11, the City will implement two new programs, Exterior Home Improvement Loan Program to assist residents in aging neighborhoods with aesthetic and safety exterior improvements and the Home Modification Program for Persons with Disabilities, to assist disabled Chandler residents remove accessibility barriers within their home.

In addition, Chandler implemented the new Chandler Community Land Trust Program utilizing NSP funds to increase the affordable housing stock for first time homebuyers and developed a Down Payment Assistance Program utilizing NSP funds. Finally, Chandler has partnered with Affordable Rental Movement of Save the Family to purchase and rehabilitate homes for permanent affordable rental housing for previously homeless Chandler families.

### **Carrying Out the Action Plan.**

The City received additional leverage resources to implement grant programs. Local sources include the Acts of Kindness (AOK), Social Services Funding (SSF), and Youth Enhancement Program (YEP). Together these programs address the needs of more than 300,000 Chandler residents.

### **Compliance with National Objectives.**

All City CDBG projects meet the national objective of low-to-moderate income benefit.

### **Activities to Minimize Displacement.**

The City works with program sponsors to identify alternatives to projects that may cause displacement. Downpayment assistance is not provided to buyers who are acquiring homes that are not vacant or owner-occupied. The City follows a written Residential Anti-Displacement and Relocation Assistance Plan.

### **Program Income.**

See page 14 for a full description.

### **Areas of Minority Concentration.**

See page 6 for a full description.

### **Implementation of the Action Plan.**

City staff has worked diligently with local agencies and community groups to implement the Action Plan. Staff provides technical assistance to applicants for HUD programs.

## ATTACHMENT 2 - SELF-EVALUATION

The Consolidated Plan is a concept that is designed to enable officials and citizens to become more aware of the larger picture and the extent to which all related programs are effective in collectively solving neighborhood and community problems. Moving beyond the compilation of program outputs, there is a focus on results that will allow a community to assess progress in meeting the priority needs and specific objectives identified in the strategic plan and action plan in order to help make the community's vision of the future a reality. This self-evaluation answers important questions asked by HUD to ensure that vision does become a reality.

### **Are the activities and strategies making an impact on identified needs?**

The output/outcome measurement system and database assists in quantifying the impact made by the CDBG Program. Specific accomplishments are described in the CAPER narrative.

### **What indicators would best describe the results?**

City staff has worked to create positive relationships to ensure organizations successfully implement projects and programs. Projects that have been funded by the City are visible throughout low-income neighborhoods and target areas.

### **What barriers may have a negative impact on fulfilling the strategies and overall vision?**

- State budget crises have impacted the amount of revenue to the City.
- Unfunded mandates that create a strain on existing dollars.
- While national models for programs exist, many are not appropriate to Chandler.
- Non-profit agency partners are facing escalating demand for services, yet no new dollars are targeted for emerging needs.
- Despite reduced capital and land acquisition costs, it is difficult to locate appropriate sites and obtain funding for the development and redevelopment of rental housing.
- The declining economy has severely effected non-profits' ability to fund raise.
- Low-income neighborhoods have not had an opportunity to participate in neighborhood-development based education, such as the Chandler HOA Academy. Therefore, there is a shortage of community leaders in some neighborhoods who have the time and education to deal with the complexities of projects.

### **What is the status of grant programs?**

- Staff is able to keep subgrantee projects on schedule and has revised the City's Housing Rehabilitation Programs guidelines.
- Staff has successfully incorporated HUD's Outcome and Performance Measurements into an electronic system of program reports.

### **Are any activities or types of activities falling behind schedule?**

Lack of sufficient funding limits the ability to enhance and/or expand services to vulnerable and special needs populations. Funds are necessarily targeted to maintaining existing services that address the most pressing needs. The Housing Rehabilitation program is behind schedule due to an extensive program review and the development of new guidelines.

### **Are grant disbursements timely?**

HUD's expenditure ratio is 1.5 – the City's current expenditure is 1.21, not including a draw that will take place during the 60 day end-of-year draw period.

### **Are major goals on target?**

The City is on target with most of its goals and has accomplished a great deal in the community development, homelessness and foreclosure stabilization arenas.

### **What adjustments or improvements to strategies and activities might meet your needs more effectively?**

The City is very effective in working with organizations and neighborhoods to address needs. To be even more effective, the City has identified the following adjustments and improvements:

- Assess and revise the City's application, allocation, and evaluation processes to identify methods to increase efficiency while addressing growing demand for services and resources.
- Assess current methods of identifying priority needs and prioritizing resources to ensure the highest priority needs are addressed.
- Activities that address abandoned structures would be effective in reducing blight in targeted areas.
- Attention must be given to the infrastructure systems that serve areas showing signs of deterioration.
- Completing infrastructure systems is important in maximizing efficiency and returns on public investments. System enhancements need to coincide with areas targeted for development intensification such as transit corridors and the downtown area.

# CITY OF CHANDLER

## 2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT

### ATTACHMENT 3 – HUD FORM 40107

#### Annual Performance Report HOME Program

U.S. Department of Housing  
and Urban Development  
Office of Community Planning  
and Development

OMB Approval No. 2506-0171  
(exp. 8/31/2009)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/M) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: <b>HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410</b>	Starting 7/1/09	Ending 6/30/10	8/3/10

#### Part I Participant Identification

1. Participant Number	2. Participant Name City of Chandler		
3. Name of Person completing this report Janice Tanzer		4. Phone Number (Include Area Code) 480-782-3215	
5. Address Mail Stop 101, PO Box 4008		6. City Chandler	7. State AZ
		8. Zip Code 85244-4008	

#### Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
\$0	\$28,710	\$28,710	\$0	\$0

#### Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
<b>A. Contracts</b>					
1. Number	0				
2. Dollar Amount	\$0				
<b>B. Sub-Contracts</b>					
1. Number	0				
2. Dollar Amount	\$0				
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
<b>C. Contracts</b>					
1. Number	0				
2. Dollar Amount	\$0				
<b>D. Sub-Contracts</b>					
1. Number	0				
2. Dollar Amounts	\$0				

# CITY OF CHANDLER

## 2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT

### Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number	0					
2. Dollar Amount	\$0					

### Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost
1. Parcels Acquired	0	\$0
2. Businesses Displaced	0	\$0
3. Nonprofit Organizations Displaced	0	\$0
4. Households Temporarily Relocated, not Displaced	0	\$0

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number	0					
6. Households Displaced - Cost	\$0					

**CITY OF CHANDLER**  
**2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT**

**ATTACHMENT 4 – HUD PR26 REPORT**

**PR 26 - CDBG Financial Summary Report – Chandler, AZ - Program Year 2009**

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,035,386.99
02 ENTITLEMENT GRANT	1,409,686.00
03 SURPLUS URBAN RENEWAL	0
04 SECTION 108 GUARANTEED LOAN FUNDS	0
05 CURRENT YEAR PROGRAM INCOME	13,793.05
06 RETURNS	0
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,458,866.04

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	792,954.88
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	-98,985.74
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	693,969.14
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	284,214.07
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	-5.35
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	978,177.86
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,480,688.18

**PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	786,954.88
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	-98,985.74
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	687,969.14
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.14%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	213,931.15
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	213,931.15
32 ENTITLEMENT GRANT	1,409,686.00
33 PRIOR YEAR PROGRAM INCOME	18,888.31
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	-2,264.73
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,426,309.58
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	15.00%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	284,214.07
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	-5.35
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	284,208.72
42 ENTITLEMENT GRANT	1,409,686.00
43 CURRENT YEAR PROGRAM INCOME	13,793.05
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,423,479.05
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.97%

CITY OF CHANDLER  
2009 – 2010 CONSOLIDATED ANNUAL PERFORMANCE REPORT

**ATTACHMENT 5 – PUBLIC COMMENTS**

Public comments received on September 7, 2010, Housing and Human Services Commission Meeting

- 1) The report provides depth and breadth in its support of Chandler residents and provides an positive opportunity for the City to shine.
  - Jenny Holsman, Chandler resident and HHSC Commissioner
- 2) If the City hasn't already, a copy of the CAPER should be provided to members of the Chandler Non-profit Coalition and should be made available to non-profit applicants during the annual funding process
  - Kelly Vickrey, Chandler resident and HHSC Commissioner
- 3) Good format.
  - Justin Lisonbee, Chandler resident and HHSC Commissioner

City response to public comments:

The City of Chandler will provide a copy of the CAPER to the Chandler Non-profit Coalition annually after approval from HUD. In addition, the City of Chandler will also provide a copy of the CAPER during the annual funding process to all interested applicants for funding to demonstrate the needs, gaps and services provided to Chandler residents during the previous fiscal year. The City of Chandler will continue to utilize the reader-friendly format and distribute to the community during opportunities to demonstrate CDBG and HOME funded activities.

Agency Name: <b>City of Chandler, Housing and Redevelopment Division</b>	Agency Type: <small>[e.g., CDBG, PHA, TDHE/HHA]</small> <b>PHA</b>	State: <b>AZ</b>	LR2000 Agency ID #: <small>(HUD Use Only)</small>
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<b>Period Covered: Check One and Enter Year(s)</b>	
<input checked="" type="checkbox"/> <b>Period 1:</b> October 1, <u>2009</u> to March 31, <u>2010</u>	<input checked="" type="checkbox"/> <b>Period 2:</b> April 1, _____ to September 30, _____
Agency Contact Person: <b>Mike Halk</b>	Agency Contact Phone/E-mail: <b>(480)782-3204</b> <b>michael.halk@chandleraz.gov</b>

**PART I - CONTRACTING ACTIVITY\***  
*Pertains ONLY to projects awarded during the reporting period.*

1. Number of prime contracts subject to the Davis-Bacon and Related Acts (DBRA) and/or the Contract Work Hours and Safety Standards Act (CWHSSA) awarded this period **3**  
*Note: Do not include contracts included in previous semi-annual reports*

2. Total dollar amount of prime contracts reported in item 1 above

**\$ 127,008.00**

3. List for each contract awarded this period:

Project Name/Number	Contract Amount	Wage Decision Number	Wage Decision Lock-In Date
<b>SAMPLE:</b>			
"Boy's Club Renovation # CD54005-65"	"\$0,000,000.00"	"FL040001/Mod 3, 6/25/04, Building"	"07/02/04 bid open date" ◀Lock
<b>HVAC Service Contract</b> HO7-910-2236	<b>\$ 60,000.00</b>	<b>Maintenance Wage Rate Decision *</b> [8] Routine Maintenance 6/1/09 Residential	<b>Contract Awarded: 01-01-07,</b> <b>Expires 12-31-10</b>
<b>Housekeeping Service Contract</b> HO9-952-2728	<b>\$ 45,000.00</b>	<b>Maintenance Wage Rate Decision *</b> [8] Routine Maintenance 6/1/09 Residential	<b>Contract Awarded: 08/01/09</b>
<b>Pest Control Service Contract</b> HO7-910-2403	<b>\$ 22,008.00</b>	<b>Maintenance Wage Rate Decision *</b> [8] Routine Maintenance 6/1/09 Residential	<b>Contract Awarded: 01/01/07,</b> <b>Expires 12/31/10</b>
* Provided by HUD Labor Relations, Gwendolyn Tolbert, gwendolyn_p_tolbert@hud.gov			

\*Use additional pages if necessary

 **WHAT IS THE LOCK-IN DATE?** For contracts entered into pursuant to competitive bidding procedures, the bid opening date "locks-in" the wage decision **provided** that the contract is awarded within 90 days. If the contract is awarded more than 90 days after bid opening, the contract award date 'locks-in' the wage decision. For contracts, purchase orders or other agreements for which there is no bid opening or award date, use the construction start date as the lock-in date. However, for projects receiving assistance under Section 8 of the U.S. Housing Act of 1937 or contracts involving a *project* wage determination, the lock-in rules may vary from above. See Department of Labor Regulations, 29 CFR, Part 1, Section 1.6 and/or HUD Handbook 1344.1, or consult the HUD Labor Relations staff.

**WHAT IT ISN'T:** Do not use the wage decision publication date, unless that happens to correspond to one of the trigger events described above. If you are not sure about any of this, please feel free to contact the Labor Relations staff in your state or region.

Agency Name: <b>City of Chandler Housing and Redevelopmetn</b>	Agency Type: <small>[e.g., CDBG, PHA, TDHE/IHA]</small> <b>PHA</b>	State: <b>AZ</b>	LR2000 Agency ID #: <small>(HUD Use Only)</small>
<b>Period Covered: Check One and Enter Year(s)</b>			
<input checked="" type="checkbox"/> <b>Period 1:</b> October 1, <u>2009</u> to March 31, <u>2010</u>		<input type="checkbox"/> <b>Period 2:</b> April 1, _____ to September 30, _____	
Agency Contact Person: <b>Mike Halk</b>	Agency Contact Phone/E-mail: <b>(480)782-3204</b> <b>michael.halk@chandleraz.gov</b>		

**PART II - ENFORCEMENT ACTIVITY\***

*Pertains to all projects, not just contract(s) awarded during the reporting period.*

4. Number of employers against whom **complaints** were received (list employers and projects involved below): 0

<b>Employer</b>	<b>Project(s)</b>
-----------------	-------------------

5. (a) Number of cases (employers) referred to HUD Labor Relations for investigation or §5.11 hearing (list referrals below): 0

(b) Number of cases (employers) referred to the Department of Labor (DOL) for investigation or §5.11 hearing (list referrals below): 0

<b>Employer</b>	<b>Project</b>	<b>HUD or DOL</b>	<b>Invest. Or Hearing</b>
-----------------	----------------	-------------------	---------------------------

6. (a) **Number of workers for whom wage restitution was collected/disbursed:** 0  
*Report only once; if you previously reported workers for whom restitution was collected, do not report the same workers when funds are disbursed. Include workers to whom restitution was paid directly by the employer.*

(b) **Total amount of straight time wage restitution collected/disbursed during this period:** \$0  
*Report only once; if you report funds collected, do not report the disbursement. Include restitution amounts paid directly by the employer as reported on correction certified payrolls.*

(c) **Total amount of CWHHSA overtime wage restitution collected/disbursed during this period:** \$0  
*Report only once; if you report funds collected, do not report the disbursement. Include restitution amounts paid directly by the employer as reported on correction certified payrolls.*

(d) **Total amount of liquidated damages collected:** \$0

\* Use additional pages if necessary

# THE ARIZONA REPUBLIC

STATE OF ARIZONA }  
COUNTY OF MARICOPA } SS.

Mark Gilmore, being first duly sworn, upon oath deposes and says: That he is a legal advertising representative of the Arizona Business Gazette, a newspaper of general circulation in the county of Maricopa, State of Arizona, published at Phoenix, Arizona, by Phoenix Newspapers Inc., which also publishes The Arizona Republic, and that the copy hereto attached is a true copy of the advertisement published in the said paper on the dates as indicated.

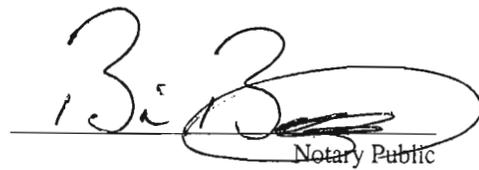
The Arizona Republic

August 3, 2010



Sworn to before me this  
3<sup>TH</sup> day of  
August A.D. 2010

 BRIAN BILLINGS  
Notary Public - Arizona  
Maricopa County  
My Comm. Expires Jul 25, 2014

  
Notary Public

**PUBLIC NOTICE REQUESTING COMMENTS ON THE CITY OF CHANDLER CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (C.A.P.E.R.)**

The City of Chandler Community Development Block Grant (CDBG) Program is currently preparing the required C.A.P.E.R. for the Program Year ending June 30, 2010. The C.A.P.E.R. is a required performance report that meets three basic purposes:

- Provides the Department of Housing and Urban Development (HUD) with necessary information for the Department to meet its statutory requirements to carry out Community Planning and Development Programs;
- Provides information necessary for the Department of HUD's Annual Report to Congress; and
- Provides the City of Chandler an opportunity to describe to its Citizens the successes in meeting objectives stipulated in the Consolidated Plan.

Anyone wishing to comment on our use of funds must do so in writing by September 1, 2010. Summary, detailed material, and comments on the City of Chandler C.A.P.E.R., may be obtained and submitted to:

City of Chandler  
Neighborhood Resources Division  
Jessica Fierro  
Mail Stop 500  
Post Office Box 4008  
Chandler, AZ 85244-4008  
(480) 782-4353

The Arizona Relay Service Provides Free Telephone Access 24-Hours for the Deaf, Hard of Hearing, Deaf-Blind, and Hearing or Speech Impaired at:

1-800-367-8939 (TTY)  
1-800-842-4681 (Voice)  
7-1-1

Si Necesita Asistencia En Espanol,  
Por Favor Llame Al:  
(480) 782-4358.





**PUBLIC NOTICE REQUESTING COMMENTS ON  
THE CITY OF CHANDLER  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT  
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**Si Necesita Asistencia En Espanol, Por Favor Llame Al:  
(480) 782-4358.**



# HOME Match Report

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development

OMB Approval No. 2506-0171  
(exp. 12/31/2012)

<b>Part I Participant Identification</b>		Match Contributions for <b>Federal Fiscal Year (yyyy) 2009</b>	
1. Participant No. (assigned by HUD)	2. Name of the Participating Jurisdiction City of Chandler	3. Name of Contact (person completing this report) Janice Tanzer	
5. Street Address of the Participating Jurisdiction Mail Stop 101, PO Box 4008	7. State AZ	4. Contact's Phone Number (include area code) 480-782-3215	
6. City Chandler	8. Zip Code 85244-4008		

## Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$	279,591
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$	482,500
3. Total match available for current Federal fiscal year (line 1 + line 2)	\$	762,091
4. Match liability for current Federal fiscal year	\$	0
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)	\$	762,091

## Part III Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match
Habitat for Humanity	9/1/09	72,500						72,500
Habitat for Humanity	9/1/09	72,500						72,500
Habitat for Humanity	9/1/09	65,000						65,000
Habitat for Humanity	9/1/09	65,000						65,000
Habitat for Humanity	9/1/09	57,500						57,500
Habitat for Humanity	9/1/09	72,500						72,500
Habitat for Humanity	9/1/09	51,000						51,000
Habitat for Humanity	9/1/09	26,500						26,500



Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

## Instructions for the HOME Match Report

### Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

### Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF  
Room 7176, HUD, 451 7th Street, S.W.  
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

### Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.

2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating "fiscal distress," or else a full reduction (100%) of match if it meets both criteria, indicating "severe fiscal distress." The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

### Instructions for Part III:

1. **Project No. or Other ID:** "Project number" is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with "other ID" as follows: the fiscal year (last two digits only), followed by a number (starting from "01" for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: "SF" for project using shortfall funds, "PI" for projects using program income, and "NON" for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ's first year of eligibility. [§92.102]

Program income (also called "repayment income") is any return on the investment of HOME funds. This income must be deposited in the jurisdiction's HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as "affordable housing" under the HOME Program definitions. "NON" funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.

3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ's HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ's HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for re-placements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]

4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]

6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]

7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ's cost estimate procedures. The value of donated or voluntary labor is determined by a single rate ("labor rate") to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]

8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ's total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

**Ineligible forms of match include:**

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
  - (a) The dangers of drug abuse in the workplace;
  - (b) The grantee's policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
  - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying --** To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction --** The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan --** The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3 --** It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Rich Dlugas  
Signature/Authorized Official

9-22-10  
Date

Acting City Manager  
Title

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) , (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

Ruth Dwyer  
Signature/Authorized Official

9-22-10  
Date

Acting City Manager  
Title

**OPTIONAL CERTIFICATION  
CDBG**

**NOT APPLICABLE**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

Ruth Dlugos  
Signature/Authorized Official

9-22-10  
Date

ACTING CITY MANAGER  
Title