

City of Chandler
Paper Consumption by
Department and
Reduction Targets for
2009

Why should we reduce our paper consumption?

- Using less paper is the easiest and most important step an organization can take to protect the environment.
- Using less paper also carries with it the added bonus of saving the organization real dollars.
- Using less paper saves trees, energy and water
- Papermaking uses 10% of the energy used in industry-and it's a big polluter

How much paper did we consume in 2008?

Department	2008 Paper Consumption (Reams)	2009 Paper Consumption Goal (Reams)
City Clerk	152	130
Magistrate	1,580	1,343
Comm./Public Affairs	2340	1989
City Manager	1,878	1,596
Community Services	3,541	3,010
Fire Dept.	690	586
Law Dept.	1,210	1,028
Management Services	1,618	1,375
Municipal Utilities	1,290	1,096
Planning & Development	1,712	1,455
Police Dept	4,949	4,207
Public Works	1,623	1,380
Grand Total	22,583	19,195

How can we save paper?

- **Be more conscious about your paper usage**
- **Set default duplex printing on your computer**
- **Use electronic documents (.pdfs), and scanned documents**
- **E-mail (don't print)**
- **Smartboard agendas, paperless meetings**
- **Electronic document management systems**

How much can we save?

Reduce paper consumption by 15%

- Spent \$64,243.16 on letter & legal copy paper in 2008
 - Also use other paper types, colors & get outside reports
- 15% reduction - result in \$9,636 savings