



**Chandler • Arizona**  
*Where Values Make The Difference*

**Budget #1**

**MAY 12 2016**

**MEMORANDUM**

**Management Services Memo No. 16-068**

**DATE:** MAY 12, 2016

**TO:** MAYOR AND COUNCIL

**THRU:** MARSHA REED, CITY MANAGER *MR*  
DAWN LANG, MANAGEMENT SERVICES DIRECTOR *DL*

**FROM:** GREG WESTRUM, BUDGET MANAGER *GW*

**SUBJECT:** SPECIAL MEETING - FISCAL YEAR (FY) 2016-17 PROPOSED BUDGET AMENDMENTS

The purpose of the May 12, 2016, Special Council meeting is to allow Council the opportunity to discuss and vote on proposed budget amendments prior to the adoption of the FY 2016-17 Tentative Budget.

If Council wishes to approve any of the proposed amendments, a motion will need to be made at the Special Council meeting. Any budget amendments that are approved on May 12<sup>th</sup> will be incorporated into the Tentative Budget that will be presented for adoption at the May 26, 2016, Council meeting. The State Auditor General Report forms (Budget forms) that are part of the Tentative Budget resolution will also be revised to incorporate any approved amendments. The Tentative Budget adoption memo will be posted and provided to Council on Thursday, May 19<sup>th</sup> as part of the agenda packet.

The following items have been submitted as possible budget amendments. Also included is a proposed motion that identifies the amount and specific account names and numbers to ensure that we have a clear record of the budget impact of the amendment:

**USE OF ONE-TIME COUNCIL CONTINGENCY:**

1. Provide \$10,000 in seed money for the Chandler Education Coalition Early Literacy Campaign based on the receipt of matching funds from the School District and committee approval. (Councilmember Heumann)  
**Move to amend the proposed FY 2016-17 budget by transferring \$10,000 from one-time General Fund Council Contingency (101.1290.5924) to the Non-Departmental cost center, Other Expense account (101.1290.5818) for the Chandler Education Coalition Early Literacy Campaign.**
2. Provide \$21,000 for cold water drinking fountains at Chuparosa, Folley, and Espee Parks. (Councilmember Heumann)

**Move to amend the proposed FY 2016-17 budget by transferring \$21,000 from one-time General Fund Council Contingency (101.1290.5924) to the Community and Neighborhood Services Department capital cost center, Improvements account, Community Park Improvements and Repairs program, (401.4580.6611.0000.6PR530) for purchase and installation of cold water drinking fountains at Chuparosa, Folley, and Espee Parks.**

3. Provide \$37,000 for artificial turf at the Chandler Tennis Center. The artificial turf will provide greater durability than regular turf used for the areas between the courts. (Mayor Tibshraeny)

**Move to amend the proposed FY 2016-17 budget by transferring \$37,000 from one-time General Fund Council Contingency (101.1290.5924) to the Community and Neighborhood Services Department capital cost center, Improvements account, Community Park Improvements and Repairs program, (401.4580.6611.0000.6PR530) for purchase and installation of artificial turf at the Chandler Tennis Center.**

4. Provide \$30,000 for the purchase of two (2) ballfield shade structures at Espee Park. These structures will provide shade for spectators at the games played on these fields. (Mayor Tibshraeny)

**Move to amend the proposed FY 2016-17 budget by transferring \$30,000 from one-time General Fund Council Contingency (101.1290.5924) to the Community and Neighborhood Services Department capital cost center, Improvements account, Community Park Improvements and Repairs program (401.4580.6611.0000.6PR530) for purchase and installation of ball field shade structures at Espee Park.**

5. Provide \$60,000 for the purchase of a ballfield shade structures at Nozomi Park. These structures will provide shade for spectators at the games played on these fields. (Mayor Tibshraeny)

**Move to amend the proposed FY 2016-17 budget by transferring \$60,000 from one-time General Fund Council Contingency (101.1290.5924) to the Community and Neighborhood Services Department capital cost center, Improvements account, Community Park Improvements and Repairs program (401.4580.6611.0000.6PR530) for purchase and installation of ball field shade structures at Nozomi Park.**

6. Provide \$70,000 for the purchase of a shade structures at the Chandler Tennis Center for seating area. These structures will provide shade for spectators at the matches played on these courts. (Mayor Tibshraeny)

**Move to amend the proposed FY 2016-17 budget by transferring \$70,000 from one-time General Fund Council Contingency (101.1290.5924) to the Community and Neighborhood Services Department capital cost center, Improvements account, Community Park Improvements and Repairs program (401.4580.6611.0000.6PR530) for purchase and installation of shade structures at the Chandler Tennis Center.**

7. Provide \$100,000 for the purchase of shade structures for Arrowhead Pool, Desert Oasis Aquatic Center, and Nozomi Pool. These structures will provide shade for those using these aquatic facilities. (Mayor Tibshraeny)  
**Move to amend the proposed FY 2016-17 budget by transferring \$100,000 from one-time General Fund Council Contingency (101.1290.5924) to the Community and Neighborhood Services Department capital cost center, Improvements account, Aquatic Facility Safety Renovations program (401.4580.6611.0000.6PR047) for purchase and installation of shade structures at Arrowhead Pool, Desert Oasis Aquatic Center, and Nozomi Pool.**
  
8. Provide \$12,000 for a Social Media intern for two semesters in the Police Department (including employee benefits and taxes). (Councilmember Ellen)  
**Move to amend the proposed FY 2016-17 budget by transferring \$12,000 from one-time General Fund Council Contingency (101.1290.5924) to the Police Administration cost center, Temporary employee account, (101.2010.5118) for an intern to assist with Social Media efforts for the Department for two semesters.**
  
9. Provide \$5,000 for two (2) “junior height” basketball hoops at Chuparosa Park. This would be viewed as a one year test to see if such hoops are feasible at additional parks in the future. (Councilmember Ellen)  
**Move to amend the proposed FY 2016-17 budget by transferring \$5,000 from one-time General Fund Council Contingency (101.1290.5924) to the Community and Neighborhood Services Department capital cost center, Improvements account, Community Park Improvements and Repairs program (401.4580.6611.0000.6PR530) for purchase and installation of one “junior height” basketball hoop at Chuparosa Park.**
  
10. Provide \$25,000 for Police Department Cybercrime training. (Councilmember Lopez)  
**Move to amend the proposed FY 2016-17 budget by transferring \$25,000 from one-time General Fund Council Contingency (101.1290.5924) to the Police Department, Criminal Investigations cost center, Education and Training account (101.2040.5814) for Cybercrime training.**
  
11. Provide \$1,000 for the Domestic Violence Commission Breakfast. (Councilmember Roe)  
**Move to amend the proposed FY 2016-17 budget by transferring \$1,000 from one-time General Fund Council Contingency (101.1290.5924) to the Non-Departmental Cost Center, Other Expense account (101.1290.5818) for the Domestic Violence Commission Breakfast.**

Proposed one-time amendments submitted total \$371,000, which exceeds the \$325,000 originally allocated. If all amendments are approved, \$46,000 will be moved from ongoing Council Contingency to support the one-time requests, leaving \$29,000 for ongoing amendments.

USE OF ONGOING COUNCIL CONTINGENCY:

1. Provide \$5,000 for Special Assignment Unit (SAU) training. (Councilmember Ellen)  
**Move to amend the proposed FY 2016-17 budget by transferring \$5,000 from ongoing General Fund Council Contingency (101.1290.5924) to the Police Department, Criminal Investigations cost center, Education and Training account (101.2040.5814) for Special Assignment Unit (SAU) training.**
2. Provide \$8,000 for Social Media Archiving. (Councilmember Ellen)  
**Move to amend the proposed FY 2016-17 budget by transferring \$8,000 from ongoing General Fund Council Contingency (101.1290.5924) to the Communications and Public Affairs Department, Other Professional Services account (101.1070.5219) for Social Media Archiving services.**
3. Provide \$5,000 for future opportunities for City to City connections. (Vice Mayor Sellers)  
**Move to amend the proposed FY 2016-17 budget by transferring \$5,000 from ongoing General Fund Council Contingency (101.1290.5924) to the Non-Departmental Cost Center, Other Expense account (101.1290.5818) for future opportunities for City to City connections.**

The three ongoing requests above total \$18,000, leaving a balance of \$11,000 in the ongoing Council Contingency. If not used during the amendment process, this appropriation will remain available for Council to use during FY 2016-17.

If you have any questions, please feel free to call me at x2256 or Dawn Lang at x2255.

Attachment – Summary of Proposed Budget Amendments for FY 2016-17

c: Nachie Marquez, Assistant City Manager  
Department Directors

## SUMMARY OF PROPOSED BUDGET AMENDMENTS FOR FY 2016-17

#	Amendment Description	Appropriation Change		
		\$ Amount	Source	\$325,000
				Less: \$ Amount
1	Funding for the Chandler Education Coalition Early Literacy Campaign with matching funds from the School District. (Councilmember Heumann)	\$ 10,000	One-Time Council Contingency	\$ (10,000)
2	Funding for cold water drinking fountains at Chuparosa, Folley and Espee Parks. (Councilmember Heumann)	\$ 21,000	One-Time Council Contingency	\$ (21,000)
3	Funding for artificial turf between the courts at the Chandler Tennis Center. (Mayor Tibshraeny)	\$ 37,000	One-Time Council Contingency	\$ (37,000)
4	Funding for two ballfield shade structures at Espee Park. (Mayor Tibshraeny)	\$ 30,000	One-Time Council Contingency	\$ (30,000)
5	Funding for ballfield shade structures at Nozomi Park. (Mayor Tibshraeny)	\$ 60,000	One-Time Council Contingency	\$ (60,000)
6	Funding for shade structures for seating areas at the Chandler Tennis Center. (Mayor Tibshraeny)	\$ 70,000	One-Time Council Contingency	\$ (70,000)
7	Funding for shade structures for Arrowhead Pool, Desert Oasis Aquatic Center, and Nozomi Pool. (Mayor Tibshraeny)	\$ 100,000	One-Time Council Contingency	\$ (100,000)
8	Funding for a Social Media intern at the Police Department (\$10,000 plus estimated benefits). (Councilmember Ellen).	\$ 12,000	One-Time Council Contingency	\$ (12,000)
9	Funding for a "junior height" basketball hoop at Chuparosa Park. (Councilmember Ellen)	\$ 5,000	One-Time Council Contingency	\$ (5,000)

**SUMMARY OF PROPOSED BUDGET AMENDMENTS FOR FY 2016-17**

Amendment Description		Appropriation Change		
10	Funding for Cybercrime Training for Police Department staff. (Councilmember Lopez)	\$ 25,000	One-Time Council Contingency	\$ (25,000)
11	Funding for the Domestic Violence Commission Breakfast. (Councilmember Roe)	\$ 1,000	One-Time Council Contingency	\$ (1,000)
				Subtotal: \$ (371,000)
				<b>Remaining Balance Available \$ (46,000)</b>
				<b>Move from Council Ongoing Contingency \$ 46,000</b>
				<b>Remaining Balance Available \$ -</b>

#	AMENDMENTS PROPOSING TO USE COUNCIL ONGOING CONTINGENCY (\$75,000 AVAILABLE)	\$ Amount	Source	\$ 75,000
				Less: \$ Amount
NA	Amount moved from ongoing Council contingency to one-time Council contingency	\$ 46,000	Ongoing Council Contingency	\$ (46,000)
				Revised Amount Available \$ 29,000
1	Funding for training for the Police Special Assignment Unit (SAU). (Councilmember Ellen)	\$ 5,000	Ongoing Council Contingency	\$ (5,000)
2	Funding for Social Media archiving. (Councilmember Ellen)	\$ 8,000	Ongoing Council Contingency	\$ (8,000)
3	Funding for future opportunities for City to City connections. (Vice Mayor Sellers)	\$ 5,000	Ongoing Council Contingency	\$ (5,000)
				Subtotal: \$ (18,000)
				<b>Remaining Balance Available \$ 11,000</b>

#	AMENDMENTS PROPOSING TO USE OTHER SOURCES (TRANSFERS BETWEEN DEPARTMENTS OR PROJECTS)	\$ Amount	Source (Reduce Budget)	\$ Amount
	===== None =====	\$ -		\$ -