CITY OF CHANDLER RECREATION DIVISION
ATHLETIC FIELD RENTAL APPLICATION INSTRUCTIONS
FOR CATEGORY III and V USERS

(for complete policy disclosure, please see the approved City of Chandler Athletic Field Usage Policy)

1. A committee of Parks and Recreation staff will review all applications. Requests will be granted based on the priority ranking of the requestor, the date and time the application is submitted, the thoroughness of the application and the ability of the Recreation Division to accommodate the request. All applicants will be notified within three (3) weeks of the date of the submittal as to the status of their application. Once an application is approved and the applicant notified, the applicant will have 72 hours to pay a $150 facility reservation deposit that will be applied to the total rental fees and a $500 refundable security deposit for damages. Completed applications will not be approved earlier than **6 months (180 days)** or later than 15 days from the date of the beginning of each separate rental.

2. Requests are granted for games, clinics, leagues or tournaments only, not for practices.

3. Locations available for rent are currently limited to the fields at the Snedigar Sports Complex, Espee Park, Folley Park, Pima Park, West Chandler Park. Following are the field descriptions:

IN-TOWN FIELDS					
SITE	**EXTRA**	**MOUND/ LIGHTS**	**BASE PATH DIST.**	**FENCE**	**RECOMMENDED USE**
ESPEE 1	Grass Infield	60'-6"	90'	350/350/350	Youth Baseball 13 - 18 Only
ESPEE 2	Skinned Infield	No mound	60' & 70'	220/220/220	Youth Baseball 13 and under, Youth Softball
ESPEE 3	Skinned Infield	No mound	60' & 70'	220/220/220	Youth Baseball 13 and under, Youth Softball
FOLLEY NORTH	Skinned Infield	No mound	60', 65' & 70'	280/300/267	Youth Baseball 13 and under, Softball all ages
FOLLEY SOUTH	Skinned Infield	No mound	60', 65' & 70'	280/280/280	Youth Baseball 13 and under, Softball all ages
FOLLEY EAST	Skinned Infield	No mound	60'	None	Youth Baseball 12 and Under, Youth Softball
PIMA WEST	Skinned Infield	54'	60', 65', 70' & 80'	294/345/252	Youth Baseball 13 and under, Softball all ages
PIMA EAST	Skinned Infield	No mound	60', 65' & 70'	252/342/252	Youth Baseball 12 and Under, Youth Softball
PIMA SOCCER	Turf Area	No Lights	n/a	n/a	Soccer and Cricket Matches
WEST CHANDLER 1	Grass Infield	60'-6"	90'	350/350/350	Adult Baseball, Youth Baseball 13 and over
WEST CHANDLER 2	Skinned Infield	46'	60'	Varies	Youth Baseball 12 and Under, Youth Softball
WEST CHANDLER 3	Skinned Infield	46'	60'	Varies	Youth Baseball 12 and Under, Youth Softball
SNEDIGAR SPORTS COMPLEX					
SITE	**EXTRA**	**MOUND/ LIGHTS**	**BASE PATH DIST.**	**FENCE**	**RECOMMENDED USE**
Baseball 1	Grass Infield	60'-6"	90'	350/400/350	Adult and Teen Baseball - Games Only
Softball 2	Skinned Infield	No mound	65', 70' & 80'	310/310/310	Youth Baseball 14 and under, Softball all ages
Softball 3	Skinned Infield	No mound	65', 70' & 80'	310/310/310	Youth Baseball 14 and under, Softball all ages
Baseball 4	Grass Infield	60'-6"	90'	350/400/350	Adult and Teen Baseball - Games Only
Softball 5	Skinned Infield	No mound	66' & 70'	290/290/290	Youth Baseball 13 and under, Softball all ages
Softball 6	Skinned Infield	No mound	66' & 70'	290/290/290	Youth Baseball 13 and under, Softball all ages
Baseball 7	Grass Infield	46'	60'	200/200/200	Youth Baseball 12 and Under Only
Baseball 8	Grass Infield	46'	60'	200/200/200	Youth Baseball 12 and Under Only
Baseball 9	Skinned Infield	46'	60'	Seasonal	Youth Baseball 12 & under/Youth Softball
Baseball 10	Skinned Infield	46'	n/a	Seasonal	Youth Baseball 12 & under/Youth Softball
Soccer 1	Turf Area	Lighted	n/a	L322/W220	Soccer, flag football
Soccer 2	Turf Area	Lighted	n/a	L325/W220	Soccer, flag football
Soccer 3	Turf Area	Lighted	n/a	L318/W195	Soccer, flag football

Soccer 4	Turf Area	Lighted	n/a	L307/W212	Soccer, flag football
Soccer 5	Turf Area	Lighted	n/a	L338/W212	Soccer, flag football
Soccer 6	Turf Area	No Lights	n/a	L175/W120	Soccer, flag football
Soccer 7	Turf Area	No Lights	n/a	L175/W115	Soccer, flag football
Soccer 8	Turf Area	Lighted	n/a	L186/W126	Soccer, flag football
East Multi 1	Turf Area	Lighted	n/a	L185/W132	Soccer, flag football
East Multi 2 & 3	Turf Area	No Lights	n/a	L456/W560	Soccer and Cricket Matches
East Multi 4	Turf Area	No Lights	n/a	L230/W365	Soccer, flag football

4. Those who wish to reserve an athletic field for any other purpose must obtain a Special Events Permit from the City of Chandler Recreation Division. Please contact the Special Events coordinator at (480) 782-2665 for more information.

5. Fees associated with rentals are as follows:

ATHLETIC FIELDS		
	Category III	**Category V**
Field fees for residents	No fee	$11 per hour
Field fees for nonresidents	Not applicable	$15 per hour
Light fees for residents	$15 per hour	$15 per hour
Light fees for nonresidents	Not applicable	$21 per hour
Site supervisor fees for residents	$15 per hour	$15 per hour
Site supervisor fees for nonresidents	Not applicable	$21 per hour
Field prep fees for residents	$25 per hour	$25 per hour
Field prep fees for nonresidents	Not applicable	$34 per hour
Field prep fees for residents after hours	$35 per hour	$35 per hour
Field prep fees for nonresidents after hours	Not applicable	$48 per hour

6. Field prep and site supervision is required on Snedigar baseball/softball fields 1-6. Field prep at other fields is done by request. Available prep times are Monday – Friday, 6 a.m. – 2:30 p.m. Field preps requested outside these hours will be charged $35/hour/field for residents and $48/hour/field for nonresidents. If more than two fields need prep, game starting times must be staggered by ½ hour. Requests must be submitted no later than 15 days prior to rental.

7. **Final payment of all fees and the game/league/tournament schedule is due 15 days prior to the beginning of the rental. Failure to pay the usage fees 15 days prior to the first day of the rental will invalidate the permit and the facility reservation deposit will be forfeited. Refunds will not be given if the schedule changes and fields are not used or games end early.** Allowable methods of payment include cashiers check or money order made out to the City of Chandler or Visa, Master Card, American Express or Debit Card. If the permittee cancels the permit up to 15 days prior to the rental, 25 percent of the facility reservation deposit will be refunded. Otherwise there will be no refunds.

8. Lights will come on according to the following time schedule:
   a. November – February, 5:30 pm
   b. October & March, 6 pm
   c. September & April, 6:30 pm
   d. May & August, 7 pm

e. June & July, 7:30 pm

9. The City of Chandler requires each organization to provide a certificate of liability insurance from a company authorized to conduct business in the State of Arizona. The City of Chandler shall be named as co-insured with liability limits of $1,000,000. The certificate must be presented to the Community Services Department designee 30 days prior to the date of use. The City of Chandler recommends to grantees of Facility Permits that they require their participants to have their own health and accident insurance coverage. The Certificate Holder Box on the certificate of insurance must say:

   AND ADDITIONAL INSURED CITY OF CHANDLER, ITS AGENTS, REPRESENTATIVES, OFFICERS, DIRECTORS, OFFICIALS, AND EMPLOYEES
   Mail Stop 502
   PO Box 4008
   Chandler, Arizona 85244-4008

   The facility to be rented must also be included in this box (Snedigar Sportsplex, West Chandler Park, etc.).

10. Refreshments or any other articles may not be sold or offered for sale within or adjacent to any park area without the prior written authorization of the City of Chandler Recreation Division.

11. The permittee shall remain subject to the rules and policies of the Recreation Division, the specific terms of the permit, and to all rules, regulations and laws of all City, State and Federal departments insofar as applicable.

12. The permittee must clean and restore the premises after each use.

13. Pamphlets, handbills, or advertising material of any kind may not be posted, placed or distributed at the athletic fields unless written permission is granted by the Recreation Division.

14. The permittee must have in his/her possession at the time and site of the rental the permit for the use of the facility and any other permits or documents required by the Division or any other City agency for proposed activities at the facility.

15. Permits are not transferable.

16. All field configurations are as is. Fields will not be custom configured.

CITY OF CHANDLER RECREATION DIVISION
ATHLETIC FIELD RENTAL APPLICATION
FOR CATEGORY III and V USERS

*Answer all sections of this application completely; incomplete applications will be returned.
*No permits will be granted unless this application is signed.

1. Name of Organization: _____

2. Contact Person: _____ **3.** Application Date: _____

4. Address: _____ City: _____ ZIP: _____

5. Email: _____

6. Phone (W): _____ (C): _____

7. Classification of User:(check one) ☐ Category III ☐ Category V

8. Is Application for (check one): ☐ Game ☐ League ☐ Tournament ☐ Camp

9. If for School (check): ☐ Elem ☐ JHS ☐ HS ☐ College ☐ Public ☐ Private

10. Sport: ☐ Baseball ☐ Softball ☐ Football ☐ Soccer ☐ Cricket ☐ Other_____

11. Name of League/Tournament: _____

12. Gender of Players: ☐ Male ☐ Female ☐ Co-Ed

13. Age (check one): Are any players over 18? ☐ Yes ☐ No

14. How long has the organization received permits?_____years

15. Do teams pay registration or membership fee? ☐ Yes ☐ No

16. Number of players per team:_____ Number of teams_____

17. Number of spectators anticipated:_____

18. Will organization be needing approval for a food/drink vendor during the event? ☐ Yes ☐ No
(If yes, additional application and fee will be required.)

19. Will the event be advertised? ☐ Yes ☐ No

20. Will the organization be utilizing amplified sound at the event? ☐ Yes ☐ No
(If yes, you must obtain a Special Event Permit from the Recreation Division – lead time is 90 days)

21. Fields Desired:

21a. Field Name:_____ Day of the Week: Su M Tu W Th F Sa

Start Date:____/_____/_____ End Date_____/_____/_____ Start Time:_____ End Time:_____

Prep Needed: ☐ Yes ☐ No How often?_____

21b. Field Name:_____ Day of the Week: Su M Tu W Th F Sa

Start Date:____/_____/_____ End Date_____/_____/_____ Start Time:_____ End Time:_____

Prep Needed: ☐ Yes ☐ No How often?_____

21c. Field Name:_____Day of the Week: Su M Tu W Th F Sa

Start Date:____/_____/_____ End Date_____/_____/_____ Start Time:_____End Time:_____

Prep Needed: ☐ Yes ☐ No How often?_____

21d. Field Name:_____Day of the Week: Su M Tu W Th F Sa

Start Date:____/_____/_____ End Date_____/_____/_____ Start Time:_____End Time:_____

Prep Needed: ☐ Yes ☐ No How often?_____

21e. Field Name:_____Day of the Week: Su M Tu W Th F Sa

Start Date:____/_____/_____ End Date_____/_____/_____ Start Time:_____End Time:_____

Prep Needed: ☐ Yes ☐ No How often?_____

21f. Field Name:_____Day of the Week: Su M Tu W Th F Sa

Start Date:____/_____/_____ End Date_____/_____/_____ Start Time:_____End Time:_____

Prep Needed: ☐ Yes ☐ No How often?_____

The Applicant agrees to indemnify, defend, and save harmless the City of Chandler, its Mayor and Council, appointed boards and commissions, officials, officers, employees, individually and collectively; from all losses, claims, suits, actions, payments and judgments, demands, expenses, attorney's fees, defense costs, or actions of any kind and nature resulting from personal injury to any person, including employees of the Applicant or any Subcontractor employed by the Applicant (including bodily injury and death) or damages to any property, arising or alleged to have arisen out of the negligent performance of the Applicant for permitted rental hereunder, except any such injury or damages arising out of the sole negligence of the City, its officers, agents or employees. IT IS THE INTENTION OF THE PARTIES to this application that the City of Chandler, its Mayor and Council, appointed boards and commissions, officials, officers, employees, individually and collectively, are to be indemnified against their own negligence unless and except their negligence is found to be the sole cause of the injury to the persons or damages to property.

As the Applicant, I hereby certify that the information I have provided on this form is complete and accurate to the best of my knowledge. I agree to abide by the terms set forth in this application and by the City of Chandler Athletic Field Usage Policy. I understand that failure to do so may lead to the cancellation of the permit, the denial of future permits, or other legal action by the City of Chandler.

_____ _____

Print Name of Applicant Date

_____

Signature of applicant