

# ACH FUNDS TRANSFER

## RECEIVE PAYMENTS ELECTRONICALLY

The City of Chandler Housing and Redevelopment is able to offer electronic payments via the automated clearinghouse (ACH). You will no longer have to receive checks by mail and deposit them into your bank. Instead, you can authorize the City of Chandler and your bank to handle the transaction for you. Your payment will be electronically deposited via ACH into your designated bank account on the first of the month. You will receive an e-mail with the remittance details prior to the deposit taking place. Sign up now by completing and returning the form below to our office or faxing to 480-782-3220, or if you need more information, call Jackie at (480) 782-3225.



**Chandler • Arizona**  
*Where Values Make The Difference*

New \_\_\_\_\_ Change \_\_\_\_\_

City of Chandler  
Housing and Redevelopment Division  
Authorization for ACH Electronic Payments

Mailing Address:  
Mail Stop 101  
P.O. Box 4008  
Chandler, AZ 85244-4008

Location Address:  
City of Chandler Housing  
235 S. Arizona Ave.  
Chandler, AZ 85225

Landlord Name \_\_\_\_\_

Address \_\_\_\_\_

Federal Employer Identification Number or SSN \_\_\_\_\_

Email Address(es) (to be used for notification of payment) \_\_\_\_\_

Contact Person Name & Telephone Number \_\_\_\_\_

Financial Institution Name \_\_\_\_\_

Routing # \_\_\_\_\_

Bank Account Number \_\_\_\_\_ Checking \_\_\_\_\_ or Savings \_\_\_\_\_

**I certify that the information above is true and correct, and that I, or as a representative for the above named company, hereby authorize the City of Chandler Accounts Payable to electronically deposit payments to the designated bank account. This authority remains in full force until the City of Chandler Housing Division receives written notification requesting a change or cancellation.**

Signature X \_\_\_\_\_

Print Name and Title \_\_\_\_\_

Date \_\_\_\_\_ Telephone Number \_\_\_\_\_