



City of Chandler
Macro Wireless Facility on City Property
Site Use Application

Wireless Provider: \_\_\_\_\_ Provider Site Name or ID Number: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_
\_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

CMRS Carrier Customer for this Location: \_\_\_\_\_

CMRS Carrier's Radio Frequency (MHz/GHz) at Site: \_\_\_\_\_

Location of the Pole: \_\_\_\_\_ feet \_\_\_\_\_ (N, S, E or W) of the intersection of
\_\_\_\_\_
and \_\_\_\_\_

Pole Owner: \_\_\_\_\_ Pole ID Number: \_\_\_\_\_

Pole Type: Model Number: \_\_\_\_\_ Steel/Metal or Wood (choose one) Pole Color: \_\_\_\_\_

Existing Pole Height (overall): \_\_\_\_\_ feet/inches Proposed Pole Height (overall): \_\_\_\_\_ feet/inches

Lowest Point of the Antenna above Ground Level: \_\_\_\_\_ feet \_\_\_\_\_ inches

Cubic Feet of Ground Equipment: Height: \_\_\_\_\_ Length: \_\_\_\_\_ Width: \_\_\_\_\_ Total: \_\_\_\_\_ cubic feet

Checklist of Other Required Documents:

- Letter of Authorization from Pole Owner to Install the Macro Wireless Facility (If applicant is not the owner)
Preliminary Site Plan Sets (see requirements in the attached Instructions)
\$3,000.00 application fee

FOR STAFF USE ONLY - APPROVAL SECTION

Date Submitted: \_\_\_\_\_ Intake By: \_\_\_\_\_

Name of Contract Administrator: \_\_\_\_\_

Signature of Contract Administrator: \_\_\_\_\_
Date \_\_\_\_\_

Name of Site Plan Approver: \_\_\_\_\_

Signature of Approver: \_\_\_\_\_
Date \_\_\_\_\_

(NOTE: A copy of this form, letter of authorization, and preliminary site plan must be included along with the other documents required for the "Application to Install a Macro Wireless Facility on City Property")



**City of Chandler**  
**Macro Wireless Facility on City Property**  
**Site Use Application**

**Wireless Provider:** Name of the company that will operate the Macro Wireless Facility.

**Site Name & Number:** Input the site name.

**Name of Applicant:** The name of the person submitting the application and the company they are employed with; this person may be a wireless provider employee or an agent working on behalf of the operating company.

**Address of Applicant:** Business address of the applicant.

**Applicant's Email Address:** Business email of the applicant.

**Applicant's Phone Number:** Business phone number of the applicant.

**CMRS Carrier Customer for this Location:** The name of the Commercial Mobile Radio Service (CMRS) company (e.g., AT&T, Sprint, T-Mobile or Verizon) that will transmit RF signals at the site.

**CMRS Carrier's Radio Frequency (MHz/GHz) at Site:** This is documenting the specific CMRS radio frequencies that will be transmitted from the antenna(s) at this location. The frequencies may be expressed in ranges, such as 710MHz - 716MHz, or 1850MHz – 1990MHz, or other similar descriptions of the frequency range along with the designation of megahertz (MHz) or gigahertz (GHz). This information will be useful to have in case there are RF interference issues with municipal RF sites.

**Location of the Pole:** Identify the pole location based on the distance from an existing intersection.

**Pole Owner:** Name of the entity that owns the pole, e.g., APS, SRP, CenturyLink, or City of Chandler.

**Pole ID Number:** Most poles have an ID (number or alpha-numeric code) that is on the side of the pole that faces the road or alley; the ID code may be either be in stenciled paint or have vinyl letters and numbers.

**Pole Type:** Select the type of pole (if model number available), then indicate if it is made of steel (galvanized), metal (core-ten), or wood.

**Pole Color:** Provide the color of existing pole.

**Existing Pole Height (overall):** This is height of the pole measured from the ground to the top of the pole.

**Proposed Pole Height (overall):** The proposed height of the replacement pole (from the ground to the top of the pole).

**Lowest Point of the Antenna above Ground Level:** Since the antenna will be mounted on the pole, this information is the measurement from the lowest part of the antenna to the ground.

**Cubic Feet of Ground Equipment:** Provide the dimensions (H x L x W) of the ground equipment and other non-antenna equipment (e.g., Remote Radio Heads).

### Checklist of Other Required Documents

#### ***Letter of Authorization from Pole Owner to Install a Macro Wireless Facility***

The applicant must submit a letter of authorization from the pole owner stating that the applicant (or Wireless Provider) has permission to install the cell antenna and equipment onto the pole if the applicant is not the owner of the pole. This is not applicable to a City of Chandler owned pole.

#### ***Preliminary Site Plan Set:***

- Title Sheet
- Site Survey (include on plan, the docket number of the ROW dedication)
- Enlarged Site Plan (showing ROW, PUE, and Private Property)
- Elevations (minimum of two views), including:
  - a) Height and diameter of the existing pole and the proposed pole
  - b) Location of any ground equipment and electrical pedestal
  - c) Antennas with shroud mounted on pole
  - d) Antenna mounting details
  - e) Landscape in the immediate surrounding area
  - f) Electrical meter pedestal
  - g) Photosim of site, if requested

### Staff Use Section

#### ***Date Submitted***

Input the date that the document was accepted for processing.

#### ***Intake By***

Input the name of the City staff that reviewed and accepted the packet of documents for processing.

#### ***Name of Contract Administrator***

The Contract Administrator is the Regulatory Affairs Manager or his/her designee.

#### ***Name of Site Plan Reviewer & Approver***

The Site Plan Reviewer and Approver of the site plan is the Regulatory Affairs Manager or his/her designee.