Regular Meetings

February 6, 2018
April 3, 2018
May 1, 2018
September 4, 2018
October 2, 2018
November 6, 2018

These minutes are fully searchable within this year by using the “Find Feature”.
PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
FEBRUARY 6, 2018

1. CALL TO ORDER/ROLL CALL

Chairman Hays called the meeting to order at 5:04 p.m. in the City of Chandler Council Chambers, Councilmembers’ Conference Room, 88 E. Chicago Street, Chandler, Arizona.

   a. Roll Call

Members in Attendance:
Chairman Erin Hays
Vice Chairman Stephanie Jarnagan
Boardmember Paul Rose
Boardmember Jeremy McClymonds
Boardmember Melanie Dykstra
Boardmember Bob Kampfe

Members Absent:
Boardmember Jeff Reynolds

Staff Members Present:
Mickey Ohland, Community Services Planning Manager
Joe Petrella, Recreation Manager
Erika Berry, Recreation Superintendent
Sandra Munoz-Weingarten, Recreation Superintendent
Valerie Bullock, Recording Secretary

Others Present

Linda Peterson-Price, former Parks & Recreation Board Chairman

2. APPROVAL OF MINUTES

   a. December 5, 2017

Chairman Hays requested approval of the minutes for the December 5, 2017, Parks and Recreation Board meeting. Boardmember Kampfe made the motion to approve the minutes of December 5, 2107. Boardmember Dykstra seconded the motion.

The minutes were approved 6-0 by all Boardmembers present.
3. SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

No appearances from the public.

4. ACTION ITEMS

Approval of 2018 Concession Operation Requests – Erika Berry, Recreation Superintendent.

a. Chandler Youth Baseball
b. Chandler Girls Softball
c. East Valley Baseball
d. Chandler Youth Football Pop Warner
e. Chandler American Little League
f. Chandler Lions Club

Erika Berry, Recreation Superintendent began by stating that she was presenting the 2018 Chandler Youth Sports Association applications for concessionaires. Each of the above listed CYSA leagues have selected a vendor group of their own choosing to handle the concessions at their various events in our City parks. The vendor organization in turn pays a commission back to their specified league as a donation to support their efforts (uniforms, scholarships, etc.) The criteria for a vendor was established and approved by the Parks & Recreation Board in 1989 and has since been reviewed and approved again a few years ago. All concessionaires are in good standing with the leagues and the City.

Discussion ensued regarding the amount of compensation that each of these leagues received from their chosen vendor. The Parks & Recreation Board was asking for more specific numbers. Erika Berry, Recreation Superintendent, pointed out that there are many variables as to the amount of the donation, depending upon what items the vendor sells, number of events, etc. As the concessionaire is on a cash only exchange and manned by volunteers, it would be difficult to determine what exact amount would come back to the league organization.

Chairman Dykstra asked to see exactly what donations go back to each of these CYSA league groups from their chosen vendor. Erika Berry, Recreations Superintendent, noted that she will assist in putting together this information and present at a later date.

With no further discussion, Chairman Hays requested a motion to approve all of the above 2018 Concession Operation Requests and that they all be recommended to Brenda Brown, Community Services Director for her approval.
Boardmember McClymonds made the motion to approve them. Boardmember Dykstra seconded the motion.

The motion was approved 6-0 by all Boardmembers present.

5. BRIEFING ITEMS

None.

6. INFORMATION ITEMS

None.

7. MEMBERS COMMENTS/ANNOUNCEMENTS

8. CALENDAR ITEMS

a. Community Nights Event, Thursday, February 8 from 5:30 – 7:30 p.m. in the Chandler Community Center Courtyard.

b. Therapeutics Sweetheart Dance, Friday February 9 from 6:30 – 9:00 p.m. at the Chandler Community Center. Registration is required.

c. Daddy Daughter Dance, Friday, February 9 from 6 – 8 p.m. at Snedigar Recreation Center.

d. Daddy Daughter Dance, Saturday, February 10 from 6 – 8 p.m. at Chandler Community Center.

e. Chandler Sports Hall of Fame Induction Ceremony, Saturday, February 10 starting at 11:00 a.m. at Chandler Center for the Arts.

f. Sonoran Sunset Series – Platinum Band at the Veterans Oasis Park (EEC), Thursday, February 15, 6 – 7 p.m.

g. Star Party – Friday, February 23 from 7-9 p.m. at EEC, Veterans Oasis Park presented by the City of Chandler and the East Valley Astronomy Club. Free Event. (See enclosed flyer)

h. Senior Olympic Games Swim Competition, Sunday, February 25 starting at 9:00 a.m. at Mesquite Groves Aquatic Center. Registration is required.
i. Nature Photo Contest – Entries can be submitted through February 28, 2018. More information can be obtained at chandleraz.gov/naturephotocontest

Next meeting is scheduled for Tuesday, March 6, 2018 at 5:00 p.m.

9. ADJOURNMENT

With no further items, Chairman Hays motioned to adjourn the meeting at 5:32 p.m.

Erin Hays, Chairman

Valerie Bullock, Recording Secretary
1. CALL TO ORDER/ROLL CALL

Chairman Hays called the meeting to order at 5:04 p.m. in the City of Chandler Council Chambers, Councilmembers’ Conference Room, 88 E. Chicago Street, Chandler, Arizona.

a. Roll Call

Members in Attendance:
Chairman Erin Hays
Vice Chairman Stephanie Jarnagan
Boardmember Paul Rose
Boardmember Jeremy McClymonds
Boardmember Melanie Dykstra
Boardmember Bob Kampfe
Boardmember Jeff Reynolds

Members Absent:
None

Staff Members Present:
Brenda Brown, Community Services Director
Mickey Ohland, Community Services Planning Manager
Joe Petrella, Recreation Manager
Mark Foote, Aquatics Superintendent
Tiffanie Hawkins, Marketing & Communications Coordinator
Sandra Munoz-Weingarten, Recreation Superintendent
Valerie Bullock, Recording Secretary

Others Present
None

2. APPROVAL OF MINUTES

a. February 6, 2018

Chairman Hays requested approval of the minutes for the February 6, 2018, Parks and Recreation Board meeting. Boardmember Kampfe made the motion to approve the minutes of February 6, 2018. Boardmember Dykstra seconded the motion.

The minutes were approved 7-0 by all Boardmembers present.
3. SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

No appearances from the public.

4. ACTION ITEMS

Approval of Independent Contractor Unit – Joe Petrella, Recreation Manager

Joe Petrella, Recreation Manager addressed the Board and began going through his presentation which was included in the Board meeting packet. He continued that after being hired, he felt that the Recreation Division needed to reassess our current class fee procedure to be more in alignment with “best practices” throughout the industry. The ultimate goal is to attain Commission for Accreditation of Park & Recreation Agencies (CAPRA) accreditation by implementing these practices.

He first explained the many challenges required to overcome and move forward on this project of process change and why. Discussion ensured about how this will affect current COC staff and the independent contractors we presently utilize. There was a constructive exchange of questions and information to achieve a better understanding of the new process. (See attached presentation)

Joe Petrella, Recreation Manager, continued that the COC Break Time Recreation Guide which lists all the amenities and programs/classes is being consolidated to improve and simplify registration and locating details. The Break Time previously was about 60 pages and the upcoming fall issue will be reduced to about 45 pages.

All were in agreement that this new procedure will be beneficial to the City and its patrons by clarifying the procedure to more quickly identify the classes patrons want to register for.

With no further discussion, Chairman Hays requested a motion to approve the restructuring of the registration process so it can be presented to the Council Subcommittee.

Boardmember Kampfe made the motion to approve the new process. Boardmember McClymonds seconded the motion.

The motion was approved 7-0 by all Boardmembers present.

5. BRIEFING ITEMS

None
6. INFORMATION ITEMS

a. Mayor’s Listening Tour, April 3, beginning at 6:00 p.m. at Frye Elementary School located at 801 E. Frye Rd. Winn Park will be discussed.

Mickey Ohland, Community Services Planning Manager, wanted to remind everyone of the Mayor’s Listening Tour being held this evening starting at 6:00 p.m. at Frye Elementary School. The Mayor conducts this event twice a year (Spring & Fall) in a variety of neighborhoods. There are representatives from the various City Departments to answer questions and offer information.

He continued that at tonight’s meeting he is hoping to find some volunteers to contribute towards making much needed improvements to Winn Park.

b. Summit Point Park Renovation Public Meeting Memo

Included in the Board packet is a public meeting flyer for Summit Point renovations which will occur on Thursday, April 5 at 6:00 p.m. at Desert Oasis Aquatics Center.

Chairman Hays asked that an update be presented to the Board at a later date about the results of this meeting.

7. MEMBERS COMMENTS/ANNOUNCEMENTS

Vice Chairman Stephanie Jarnagan announced that tonight will be last meeting with the Chandler Parks & Recreation Board. She was asked to serve another term, however other obligations prevent her from doing so. She was honored and enjoyed serving on the Board with so many talented and committed individuals over the years.

The Boardmembers thanked her so much for her years of commitment and service contributions.

8. CALENDAR ITEMS

a. Jazz Festival, Friday, April 6 from 5:00 – 10:30 p.m. and Saturday, April 7 from 2:30 – 10:30 p.m. at Dr. A.J. Chandler Park – Stage Plaza.

b. Earth Day-Arbor Day Celebration, Saturday, April 21 from 9:00 a.m. to noon at the Environmental Education Center.

c. CinePark May Movie Series at Tumbleweed Park, Fridays from 6:30 p.m. on May 4 (Coco), May 11 (Hotel Transylvania 2) and May 18 (Despicable ME3).

Joe Petrella, Recreation Manager, also noted that the Mayor’s Family Bike Ride will be held on Saturday, April 7 starting at 8:00 a.m. (Registration begins at 7:00 a.m.) at Tumbleweed Park.
Next meeting is scheduled for Tuesday, May 1, 2018 at 5:00 p.m.

9. ADJOURNMENT

With no further items, Chairman Hays motioned to adjourn the meeting at 5:45 p.m.

[Signatures]

B. Dan Hays, Chairman
Valerie Bullock, Recording Secretary
Overview

Independent Contractor:

• An Independent Contractor is defined as an individual who offers recreation programs who is not an employee of the Community Services Department

• Currently the Recreation Division offers approximately 70% of the classes utilizing 50 Independent Contractors
Best Practice Standards

The Independent Contractor should be responsible for:

1) Invoicing the City to receive payment once the service has been fully provided
2) Their own curriculum (working with the City to meet specific community needs)
3) Their own time (working with the City to schedule)
4) Registration Fee is split between the Independent Contractor and City
5) No more than 40% of classes offered should be provided utilizing Independent Contractors
   • “In-house” programs are generally cheaper and focus more on introductory level classes.
   • Staff have better control of “in-house” programming and are able to quickly adjust program content when the program is in decline.
   • Too many Independent Contractors tends to flood the market with similar programs.
Current Recreation Policy

- Three Registration Fees charged for any particular program
  - **Registration Fee**: Paid to the City at time of registration
  - **Instructor Fee**: Paid to the Independent Contractor on first day of class
  - **Supply Fee**: Paid to Independent Contractor for supplies on first day of class (if necessary)
- For any given program a registrant could possibly write three different checks to participate in one program
  - Creates confusion for the participants and prompts complaints
  - Puts control of Instructor Fees with the Independent Contractor even when services are not provided
  - 1099's are not issued to Independent Contractors to ensure taxable earnings are properly tracked
  - Approximately $721,000 of instructor fees collected by Independent Contractors in FY17
  - Approximately $191,000 in registration fees collected by the Recreation Division in FY17
  - Makes it difficult to do quality control and ensure residents are receiving top-tier recreational offerings.
  - Does not follow Best Practice Standards
Current Recreation Fee Formula

Total Fee = Instructor Fee + 28% City Registration Fee + Supply Fee

Concerns:

• Independent Contractor gets free use of City facilities to make a profit.
• Independent Contractor gets free marketing of programs.
• Program becomes more expensive than similar programs offered in the community.
• Does not follow best practices.
Policy Change Objectives

1) Charge one fee paid to the City at the time of registration.
   • Ease of payment: all online or at time of registration / no checks first day of class.

2) Independent Contractor will invoice the City for payment at the completion of the program.

3) The City will issue payment and provide a 1099 annually.

4) Fee Formula Change to a split percentage of the Registration Fee
   • 72% of the Registration Fee will be paid to the Contractor
   • 28% of the Registration Fee will remain with the City
Next Steps

1) RFP was issued in January to ensure we are getting the best quality and are giving businesses the opportunity to compete.
   • Allows us to evaluate classes based on specific goals and objectives and eliminate the classes and instructors that are not performing to expectations.
   • Also allows us to stop offering classes with low or no registrations, which frees up facility space for other activities.

2) Staff is currently reviewing RFP’s to ensure proposed programs align with the mission and vision of the department.

3) Fee Formula will need to be updated in the Fee Schedule.

4) Begin implementing for the Fall 2018 Season (September through November).

5) Conduct a public outreach campaign so residents understand that our fees are not increasing – just a different way of charging.
Questions
MEMORANDUM    COMMUNITY SERVICES DEPARTMENT MEMO NO. CS18-091

DATE:       March 26, 2018

TO:         PARKS AND RECREATION BOARD

THRU:       BRENDA BROWN, COMMUNITY SERVICES DIRECTOR
            JOE PETRELLA, RECREATION MANAGER

FROM:       MICKEY OHLAND, COMMUNITY SERVICES PLANNING MANAGER

SUBJECT:    SUMMIT POINT PARK RENOVATION PUBLIC MEETING

Public meetings play an important role in assuring that the ideas, issues, and concerns of Chandler citizens are heard prior to City of Chandler Park development and renovation projects. On Thursday, April 5, 2018, Community Services’ staff will be facilitating a public meeting to discuss improvements to Summit Point Park.

Attached you will find the informational flyer for this meeting that was sent to nearby residents.

If you have questions regarding this meeting/project, please do not hesitate to contact me at 480-782-2743.

Attachments:
Attachment A – Public Meeting Information Flyer
INFORMATIONAL MEETING

Summit Point Park Improvements
Thursday, April 5, 2018 6-7 p.m.
Desert Oasis Aquatic Center (classroom)
1400 W. Summit Place

Join Chandler Park Development staff to discuss improvements planned for Summit Point Park. Residents are invited to provide comments and suggestions for the proposed improvements. A detailed conceptual plan can be viewed online by visiting chandleraz.gov and entering the words “park projects” in the search window. For more information, call Chandler Parks at 480-782-2752.
1. CALL TO ORDER/ROLL CALL

Chairman Hays called the meeting to order at 5:00 p.m. in the City of Chandler Council Chambers, Councilmembers’ Conference Room, 88 E. Chicago Street, Chandler, Arizona.

a. Roll Call

**Members in Attendance:**
- Chairman Erin Hays
- Boardmember Paul Rose
- Boardmember Melanie Dykstra
- Boardmember Bob Kampfe
- Boardmember Jeff Reynolds

**Members Absent:**
- Boardmember Jeremy McClymonds

**Staff Members Present:**
- Mickey Ohland, Community Services Planning Manager
- Joe Petrella, Recreation Manager
- Erika Berry, Recreation Superintendent
- Mark Foote, Aquatics Superintendent
- Sandra Munoz-Weingarten, Recreation Superintendent
- Valerie Bullock, Recording Secretary

**Others Present**
- None

2. APPROVAL OF MINUTES

a. April 3, 2018

Chairman Hays requested approval of the minutes for the April 3, 2018, Parks and Recreation Board meeting. Boardmember Kampfe made the motion to approve the minutes of April 3, 2018. Boardmember Rose seconded the motion.

The minutes were approved 5-0 by all Boardmembers present.

3. SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC
(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

No appearances from the public.

4. ACTION ITEMS

a. Election of new Parks and Recreation Board Vice Chairman

Chairman Hays made the motion to nominate Boardmember Rose as the Parks and Recreation Board Vice Chairman. Boardmember Dykstra seconded the motion.

The motion was approved 5-0 by all Boardmembers present.

b. Parks and Recreation Board Meeting Schedule

Mickey Ohland, Community Services Planning Manager, stated the Parks and Recreation Board is scheduled to meet once every month. Due to little activity in off months, he suggested reducing the monthly meetings from twelve times per year to six times per year. Discussion ensued and the suggestion was well received to meet in February, March, May, September, October and November each year.

Boardmember Dykstra suggested members of the Parks and Recreation Board be more involved and volunteer for Parks and Recreation activities and events. Mr. Ohland agreed to keep the Boardmembers informed of opportunities to participate.

Chairman Hays made the motion to approve the reduced calendar of board meetings based on the recommendation from staff at six meetings per year. Boardmember Dykstra seconded the motion.

The motion was approved 5-0 by all Boardmembers present.

5. BRIEFING ITEMS

None

6. INFORMATION ITEMS

a. Summit Point Park Improvements Meeting Notice (2nd Neighborhood Meeting)

Mickey Ohland, Community Services Planning Manager, stated the public meeting held on Thursday, April 5, 2018 was well attended by residents and extremely positive. Summit Point Park is a smaller park, a third of an acre in size, where minor improvements will be
Residents had a lot of good input to incorporate into the conceptual plan. The revised concept plan will be discussed on Thursday, May 17, 2018 at 6:00 p.m. at Desert Oasis Aquatics Center.

7. MEMBERS COMMENTS/ANNOUNCEMENTS

None

8. CALENDAR ITEMS

a. CinePark May Movie Series at Tumbleweed Park, Fridays from 6:30 p.m. on May 4 (Coco), May 11 (Hotel Transylvania 2) and May 18 (Despicable ME3).

b. Summit Point Park Improvements Public Meeting #2, on Thursday, May 17, 2018 from 6-7 p.m. at Desert Oasis Aquatic Center (classroom) 1400 W. Summit Place.

c. NRPA Park and Recreation Month in July (Discover theme).

Next meeting is scheduled for Tuesday, September 4, 2018 at 5:00 p.m.

9. ADJOURNMENT

With no further items, Chairman Hays motioned to adjourn the meeting at 5:40 p.m.

Erin Hays, Chairman  
Valerie Bullock, Recording Secretary
1. CALL TO ORDER/ROLL CALL

Chairman Hays called the meeting to order at 5:00 p.m. in the City of Chandler Council Chambers, Councilmembers’ Conference Room, 88 E. Chicago Street, Chandler, Arizona.

a. Roll Call

Members in Attendance:
Chairman Erin Hays
Boardmember Paul Rose
Boardmember Melanie Dykstra
Boardmember Bob Kampfe
Boardmember Jeff Reynolds
Boardmember Tim Johnson

Members Absent:
None

Staff Members Present:
Joe Petrella, Recreation Manager
Jeffrey Larsen, Parks Maintenance Manager
Don Tolle, Park Planning Superintendent
Mark Foote, Aquatics Superintendent
Sandra Munoz-Weingarten, Recreation Superintendent

Others Present
None

2. APPROVAL OF MINUTES

a. May 1, 2018

Chairman Hays requested approval of the minutes for the May 1, 2018, Parks and Recreation Board meeting. Boardmember Dykstra made the motion to approve the minutes of May 1, 2018. Boardmember Kampfe seconded the motion.

The minutes were approved 6-0 by all Boardmembers present.
3. SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

No appearances from the public.

4. ACTION ITEMS

None

5. BRIEFING ITEMS

a. Winn Park Playground Improvements – Don Tolle, Park Planning Superintendent

Don Tolle, Park Planning Superintendent explained that Winn Park is an older Chandler park that will be getting a new playground that has seventeen different play features and a shade structure above it. The demolition of the old playground is expected to begin within the next two weeks. Installation of the new playground and shade structure will begin approximately October 1st with final completion to be in conjunction with For Our City Day on Saturday, October 27, 2018.

Discussion ensued about various aspects of the new playground design and park lighting.

6. INFORMATION ITEMS

None

7. MEMBERS COMMENTS/ANNOUNCEMENTS

Boardmember Dykstra mentioned reviewing the parks and recreation comments from the Budget Survey conducted at a future meeting to determine what action, if any, should be taken based on resident feedback. Joseph Petrella, Recreation Manager, explained that majority of the feedback was related to fields. As a result of the survey, two new fields were developed at Tumbleweed Park with lighting recently and four additional multipurpose fields are currently underway.

Chairman Hays welcomed a new member, Boardmember Johnson.

8. CALENDAR ITEMS

a. FitDC at Dr. A.J. Chandler Park Stage Plaza, begins September 6 and runs for four consecutive Thursdays, 6-7 p.m.

b. Dragonfly & Butterfly Bash at Environmental Education Center and Veterans Oasis Park, Saturday, September 22, 9 a.m. – noon.
Next meeting is scheduled for Tuesday, October 2, 2018 at 5:00 p.m.

9. ADJOURNMENT

With no further items, Chairman Hays motioned to adjourn the meeting at 5:16 p.m.

Erin Hays, Chairman

Rynel Aldecoa, Recording Secretary
PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
OCTOBER 2, 2018

1. CALL TO ORDER/ROLL CALL

Chairman Hays called the meeting to order at 5:00 p.m. in the City of Chandler Council Chambers, Councilmembers’ Conference Room, 88 E. Chicago Street, Chandler, Arizona.

a. Roll Call

Members in Attendance:
Chairman Erin Hays
Boardmember Paul Rose
Boardmember Melanie Dykstra
Boardmember Bob Kampfe
Boardmember Jeff Reynolds
Boardmember Tim Johnson
Boardmember Barbara Cenalmor Bruquetas

Members Absent:
None

Staff Members Present:
Joe Petrella, Recreation Manager
Jeffrey Larsen, Parks Maintenance Manager
Mickey Ohland, Community Services Planning Manager
Erika Berry, Recreation Superintendent
Nancy Jackson, Recreation Coordinator II
Trevor Groth, Recreation Coordinator I

Others Present
Anusha Natarajan, Chairman
Grace Church, Vice Chairman
Sreyha Nandakumar, Member
Jack Mao, Member

2. APPROVAL OF MINUTES

a. September 4, 2018

Chairman Hays requested approval of the minutes for the September 4, 2018, Parks and Recreation Board meeting. Chairman Hays made the motion to approve the minutes of September 4, 2018. Boardmember Kampfe seconded the motion.
The minutes were approved 7-0 by all Boardmembers present.

3. SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

No appearances from the public.

4. ACTION ITEMS

None

5. BRIEFING ITEMS

a. Mayor’s Youth Commission 2018 Teen Town Hall Presentation – Trevor Groth, Recreation Coordinator I

Trevor Groth, Recreation Coordinator I introduced himself as the new staff liaison for the Mayor’s Youth Commission. The members of the Mayor’s Youth Commission also introduced themselves – Anusha Natarajan, Chairman; Grace Church, Vice Chairman; Sreyha Nandakumar, Member; Jack Mao, Member. Ms. Natarajan explained the Mayor’s Youth Commission is made up of 19 members, ranging from 8th – 12th graders, who serve as the voice of the youth in our city by being civically engaged with Chandler’s Mayor and Council as well as coordinating and volunteering at local city events. The Mayor’s Youth Commission hosts the Teen Town Hall, an annual forum for teens to participate from different high schools in Chandler to discuss current issues in the community. Topics discussed this year included “Authority in the Community”, “Living by the Golden Rule” and “Addiction”. Each group discussed an assigned topic by defining the problem and possible contributing factors. The groups were then asked to develop practical solutions to be recommended for implementation and then present the recommendations to all the participants. The recommendations for each topic were compiled into the Mayor’s Youth Commission Teen Town Hall 2018 Report for the Parks and Recreation Board to review. This year marked the 9th annual Teen Town Hall event that consisted of one hundred and sixty six teens.

Ms. Natarajan stated the Mayor’s Youth Commission elected to focus on one topic, “Living by the Golden Rule”. The main focus of this topic is to make “Chandler a Golden Rule City”, which means that Chandler accepts all religions and promotes religious toleration. The Mayor’s Youth Commission will be working with the Arizona Interfaith Movement to help spread their message. In addition, they will be setting up an essay or art contest that asks “what does the golden rule mean to you”? 
Ms. Natarajan invited all Boardmembers to the 2019 Teen Town Hall event on February 21, 2019 at the Community Center. Topics that will be covered include “Life Skills”, “Teen Dating Violence” and “Suicide”.

b. Chandler Park System Overview – Mickey Ohland, Community Services Planning Manager

Mr. Ohland stated there were technical difficulties with the presentation and requested to postpone it until the next meeting. The goal was to provide an overview of the parks system, how the parks are set up, how we got to where we are and to discuss the last three parks yet to be built.

6. INFORMATION ITEMS

None

7. MEMBERS COMMENTS/ANNOUNCEMENTS

8. CALENDAR ITEMS

   a. Arbuckle Park Public Meeting – Wednesday, October 3, 6:30 p.m.
   b. La Paloma Park Public Meeting – Thursday, October 4, 6:30 p.m.
   c. Homestead South Park Dedication – Saturday, October 13, 9:00 a.m.
   d. Meadowbrook Park Dedication – Saturday, October 13, 9:30 a.m.
   e. Sonoran Sunset Series – Veterans Oasis Park, every third Thursday of the month beginning October 18 – March 21, 6 – 7 p.m.

Next meeting is scheduled for Tuesday, November 6, 2018 at 5:00 p.m.

9. ADJOURNMENT

With no further items, Chairman Hays motioned to adjourn the meeting at 5:35 p.m.

[Signatures]

Erin Hays, Chairman

Rynel Aldecoa, Recording Secretary
1. CALL TO ORDER/ROLL CALL

Chairman Hays called the meeting to order at 5:00 p.m. in the City of Chandler Council Chambers, Councilmembers’ Conference Room, 88 E. Chicago Street, Chandler, Arizona.

a. Roll Call

Members in Attendance:
Chairman Erin Hays
Boardmember Melanie Dykstra
Boardmember Bob Kampfe
Boardmember Jeff Reynolds
Boardmember Tim Johnson
Boardmember Barbara Cenalmor Bruquetas

Members Absent:
Boardmember Paul Rose

Staff Members Present:
René Lopez, Vice Mayor
Brenda Brown, Community Services Director
Joe Petrella, Recreation Manager
Jeffrey Larsen, Parks Maintenance Manager
Mickey Ohland, Community Services Planning Manager
Sandy Munoz-Weingarten, Recreation Superintendent
Sandy Popovich, Recording Secretary

Others Present
None

2. APPROVAL OF MINUTES

a. October 2, 2018

Chairman Hays requested approval of the minutes for the October 2, 2018, Parks and Recreation Board meeting. Boardmember Kampfe made the motion to approve the minutes of October 2, 2018. Boardmember Dykstra seconded the motion.

The minutes were approved 6-0 by all Boardmembers present.
3. SCHEDULED / UNSCHEDULED APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

No appearances from the public.

4. ACTION ITEMS

None

5. BRIEFING ITEMS

a. Chandler Park System Presentation Overview – Mickey Ohland, Community Services Planning Manager

Mickey Ohland, Community Services Planning Manager, provided the board with an overview of Chandler’s park system. Chandler’s existing park system is currently made up of sixty-seven parks throughout the city which totals over twelve hundred acres. There are three more new parks to develop which will bring the total number of parks to 70 and approximately 1,537 developed acres. The three remaining parks are Mesquite Groves, Lantana Ranch, and Homestead North.

There are four park classifications; Neighborhood, Community, Regional and Special Use.

- (51) Neighborhood Parks: The goal of the City is to have one neighborhood park/square mile of residential development. Neighborhood parks are often referred to as the ‘Backbone of the Parks System.’ Amenities include shaded playgrounds, ramadas, sport courts, open space, and turf space. Restrooms and parking are not provided in Neighborhood parks. Two parks were dedicated last month including Meadowbrook and Homestead South.

- (9) Community Parks: Larger parks, typically this type of park serves the recreational needs for the residents living in a 2 mile radius. Amenities include ballfields, ramadas, restrooms, and parking. Lantana and Mesquite Groves will be built out as Community parks. Two of these parks, Desert Breeze and Veteran’s Oasis, have lakes and are stocked with fish September through the end of May.

- (1) Regional Park: Tumbleweed Park includes Tumbleweed Recreation Center, Chandler Tennis Center, Tumbleweed Ranch and Playtopia.

- (4) Special Use Parks: Parks include Thude, Golf Course, Paseo Trail, and Paseo Recreation Area. Amenities include dog parks, Frisbee golf and an archery range.
Public meetings are held prior to any major renovations or new parks being built.

**Boardmember Dykstra** asked about the use of Mesquite Groves and when Chandler would be built out. A discussion ensued and Mr. Ohland confirmed that the build out was expected to be completed this year, but with the last recession the build out was delayed. Planning would need to confirm the new date. No action item was assigned.

**Chairman Hays** asked about the number of parks Mickey Ohland was personally involved with building. Mr. Ohland stated he has been involved with approximately 31 parks since 1995.

b. **La Paloma Park Improvements - Boardmember Kampfe**

**Boardmember Kampfe** reviewed the history for a proposed sand volleyball court at La Paloma Park. Currently, adding a pickle ball court to La Paloma Park is being considered at this time. Discussion ensued. No action items were assigned.

6. INFORMATION ITEMS

None

7. MEMBERS COMMENTS/ANNOUNCEMENTS

a. **Chairman Hays** asked about For Our City Day, October 27, 2018. **Boardmember Kampfe, Boardmember Johnson** and **Boardmember Reynolds** volunteered at the event and all considered it very successful.

8. CALENDAR ITEMS

a. Safety and Veterans Expo (SAVE) on Saturday, November 3, 2018 from 10:00 a.m. – 1:00 p.m. at Veterans Oasis Park, 4050 E. Chandler Heights Road.

Next meeting is scheduled for Tuesday, February 5, 2019 at 5:00 p.m.

9. ADJOURNMENT

With no further items, **Chairman Hays** motioned to adjourn the meeting at 6:03 p.m.

Erin Hays, Chairman

Sandy Popovich, Recording Secretary