



## **2020 Housing and Human Services Commission Minutes**

### **Regular Meetings**

February 12, 2020

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**MINUTES**  
**HOUSING AND HUMAN SERVICES COMMISSION**  
**235 South Arizona Ave, Chandler AZ 85225**  
**Wednesday, February 12, 2020, 6:00 p.m.**

**1. CALL TO ORDER / ROLL CALL**

Commission Chair Dylan Raymond called the meeting to order at 6:05 p.m.

Commissioners present: Dylan Raymond, Tony Alcala, Cynthia Hardy, Vanessa Dearmon, Leonard Navarrete, Vanessa Agee, Mekele Cole.

Commissioners absent: Steve Tepper, Catrina Boppart, Greg Rodriquez, and Aaron Harris (unexcused).

Staff present: Amy Jacobson, Deborah Cooke, Riann Balch, Karin Bishop, and Katie Gentry.

Public present: None.

**2. APPROVAL OF MINUTES**

a. Minutes of the December 11, 2019, HHSC Meeting

**Motion:** Commissioner Vanessa Agee made a motion to approve the December 11, 2019, HHSC Meeting minutes. Commissioner Vanessa Dearmon seconded the motion.

**Discussion:** None.

**Results:** The motion passed 7-0.

**3. SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC**

(Members of the audience may address any item not on the agenda. State Statute prohibits the Housing and Human Services Commission from discussing an item that is not on the agenda, but the Housing and Human Services Commission does listen to your concerns and has staff follow up on any questions you raise).

None.

**4. PUBLIC HEARING**

a. City of Chandler Public Housing Authority 2020-2025 Five-Year Housing Plan, 2020 Annual Housing Plan and Five-Year Action Plan Capital Fund.

Chair Raymond opened the public hearing at 6:06 p.m. and invited Housing and Redevelopment Manager Amy Jacobson to provide a staff presentation.

The City of Chandler Housing and Redevelopment Division (the Public Housing Agency/PHA) administers 303 units of Low Rent Public Housing and 486 Housing Choice Vouchers (formerly known as Section 8).

The PHA is required to submit the PHA plan to the U.S. Department of Housing and Urban Development (HUD) by April 17 for its housing programs. There are two parts to the PHA Plan: (1) The 5-Year Plan, which each PHA submits to HUD once every fifth PHA fiscal year, and (2) The Annual Plan, which is submitted to HUD every year. The PHA plan is a comprehensive guide to PHA policies, programs, operations, and strategies for meeting local housing needs and goals. Each year, staff reviews policies and revises supporting documents, as needed.

This year we will be submitting the 2020-2025 Five-Year PHA Plan, 2020 Annual Plan and Five-Year Capital Fund. The five-year PHA plan is a longer term strategy laying out the PHA plans for the next five year period. The draft 2020-2025 Five-Year Plan, 2020 Annual Plan, Five-Year Capital Fund can be found at on our website at <https://chandleraz.gov/affordablehousing>.

The Housing Choice Voucher Administrative Plan and Public Housing Admissions and Continued Occupancy Policy (ACOP) include changes to the grievance policy, the over-income requirement, waitlist procedures, and utility allowance. An addendum describing the PHA's efforts to meet the needs of victims of domestic violence, dating violence, stalking and sexual assault is also added.

Chair Raymond asked if there will be a shortage of units because residents that are over-income will stay in the units. Ms. Jacobson acknowledged that it may cause residents to stay, but also fair market rent could be more expensive than other units in the area.

Chair Raymond closed the public hearing at 6:13 p.m.

## 5. **BRIEFING**

Chair Raymond pulled Briefing items a and b out of order.

### a. General Fund Schedule.

Chair Raymond explained that the General Fund Orientation occurred last week on February 4th. The schedule is included on the agenda.

### b. Review of Draft Copy of City of Chandler Public Housing Authority 2020-2025 Five-Year Housing Plan, 2020 Annual Housing Plan and Five-Year Action Plan Capital Fund.

Ms. Jacobson presented a briefing on the Draft Copy. Commissioner Dearmon asked what over-income would be in the City of Chandler. Ms. Jacobson explained that over-income is 120% of area median income and the PHA is awaiting further guidance from HUD in the coming months.

## 6. **ACTION**

### a. November HHSC Meeting Change.

Chair Raymond proposed changing the HHSC Meeting scheduled for November 11, 2020 to November 4, 2020 due to Veteran's Day.

**Motion:** Commissioner Mekele Cole made a motion to change the meeting date from November 11, 2020 to November 4, 2020. Commissioner Dearmon seconded the motion.

**Discussion:** None.

**Results:** Motion passed 7-0.

b. Revision of Fiscal Year 2020-2021 CDBG and HOME Funding Priorities

Chair Raymond introduced Community Resources Manager Riann Balch and invited her to describe the proposed revision to the FY 2020-2021 CDBG and HOME Funding Priorities, which were previously approved in September. Staff proposes moving dollars from the Annual Priorities category to the Designated Priorities category to support enhanced client services for persons experiencing homelessness. Additional resources would allow the City to employ a Community Navigator to provide outreach and engagement service to persons living without shelter and persons at high risk of homelessness. Services previously funded in this category will move to the General Fund application process.

**Motion:** Commissioner Tony Alcala made a motion to approve the Revised Fiscal Year 2020-2021 CDBG and HOME Funding Priorities. Commissioner Cynthia Hardy seconded the motion.

**Discussion:** None.

**Results:** Motion passed 7-0.

**7. MEMBERS COMMENTS / ANNOUNCEMENTS**

Chair Raymond announced that the annual State of the City address and reception is next Thursday, February 20th. Community Development Coordinator Katie Gentry sent an email out to all members with RSVP information. Please RSVP if you would like to attend.

Commissioner Hardy announced the annual Men of Action reception next Friday, February 21st at Chandler Gilbert Community College. Social hour starts at 6 p.m. and the dinner and program starts at 7:00 p.m. It is a family friendly event to celebrate young men getting ready to attend college. Commissioner Hardy's husband, Victor Hardy, is being honored as "Man of the Year". All are welcome to attend.

Commissioner Agee asked for volunteers to participate in a class she instructs on April 13th and April 15<sup>th</sup>, the topic is "Communication in the Workplace".

Commissioner Dearmon's daughter broke her arm so thoughts are with her and her daughter.

**8. CALENDAR**

- a. Next meeting scheduled for Wednesday, March 4, 2020.
- b. CDBG and HOME Subcommittee Meeting – February 19, 2020.
- c. Special Populations Subcommittee Meeting – February 24, 2020.
- d. Youth Subcommittee Meeting – February 25, 2020.
- e. Basic Needs Subcommittee Meeting – February 27, 2020.

**9. INFORMATION ITEMS**

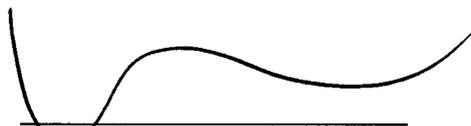
a. None.

**10. ADJOURNMENT**

The meeting adjourned at 6:47 p.m.

Dated: 3/4/2020

Katie Gentry  
Recording Secretary Katie Gentry

  
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Commission Chair Dylan Raymond