



2020 Parks and Recreation Minutes

Regular Meetings

February 4, 2020

March 3, 2020

June 2, 2020

September 1, 2020

October 6, 2020

These minutes are fully searchable within this year by using the "Find Feature".

**PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
FEBRUARY 4, 2020**

1. CALL TO ORDER/ROLL CALL

Chairman Rose called the meeting to order at 5:00 p.m. in the City of Chandler Council Chambers, Councilmembers' Conference Room, 88 E. Chicago Street, Chandler, Arizona.

a. Roll Call

Members in Attendance:

Chairman Paul Rose
Boardmember Jason Dawson
Boardmember Melanie Dykstra
Boardmember Tim Johnson
Vice Chairman Bob Kampfe
Boardmember Jeff Reynolds

Members Absent:

Boardmember Barbara Cenalmor Bruquetas

Staff Members Present:

Joseph Petrella, Recreation Manager
Mickey Ohland, Community Services Planning Manager
Erika Berry, Recreation Superintendent
Mark Foote, Aquatics Superintendent
Susan Richardson, Recreation Coordinator II

Others Present

Leslie McCoy, 7087 S Fawn Ave., Gilbert, AZ 85298
Ross Grainger, 1290 E Crescent Way, Chandler, AZ 85249
Jeff Kratzke, Kimley-Horn and Associates, Inc
Michael Svetz, PROS Consulting, LLC

2. APPROVAL OF MINUTES

a. November 5, 2019

Chairman Rose requested approval of the minutes for the November 5, 2019, Parks and Recreation Board meeting. **Boardmember Dykstra** made the motion to approve the minutes of November 5, 2019. **Boardmember Johnson** seconded the motion.

The minutes were approved 6-0 by **all Boardmembers** present.

3. SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

4. ACTION ITEMS

a. Chandler Youth Sports (CYSA) 2020 Concession Operation Requests

Susan Richardson, Recreation Coordinator II, briefed the Boardmembers about the concession requests for Chandler Youth Sports Association (CYSA).

Boardmember Dykstra asked if there were any new vendors. Ms. Richardson responded that there were no new vendors for 2020. Discussion ensued.

Vice Chairman Kampfe asked if the Lion's Club owned the concession building at Snedigar. Mr. Ohland explained that it does belong to the Lion's Club. Discussion ensued. A discussion point will be added to the Agenda for March 3, 2020 for further discussion of modifying the language of the concession request form to include audit information.

Chairman Rose requested a motion to approve the CYSA 2020 Concession Operation Request. **Boardmember Dykstra** made the motion to approve the CYSA 2020 Concession Operation Request. **Boardmember Johnson** seconded the motion.

The motion was approved 6-0 by **all Boardmembers** present.

b. New Chandler Youth Sports Association (CYSA) Affiliate Application

Susan Richardson, Recreation Coordinator II, introduced Leslie McCoy and Ross Grainger from One Team Lacrosse, who has submitted an application to become a member of the CYSA organization.

Vice Chairman Kampfe asked about injuries in the sport. Ms. McCoy responded that concussions are lower in this sport compared to others and could provide additional data if requested. Discussion ensued.

Chairman Dykstra asked where One Team Lacrosse played. Ms. McCoy responded that play is done statewide. Discussion ensued.

Mr. Petrella explained that the City has been working with One Team Lacrosse for over a year and there is a need in the City for this sport and recommended approval of the application. Discussion ensued.

Chairman Rose requested a motion to approve the 2020 application of One Team Lacrosse. **Boardmember Johnson** made the motion to approve the One Team Lacrosse application. **Boardmember Reynolds** seconded the motion.

The motion was approved 6-0 by **all Boardmembers** present.

5. BRIEFING ITEMS

a. Feasibility Study Update-Joseph Petrella

Joseph Petrella, Recreation Manager, briefed the **Boardmembers** on the Multi-generational Feasibility Study. Mr. Petrella informed the **Boardmembers** that Greenplay, LLC has been selected as the contractor for the study. Mr. Petrella said the City is in the process of collecting data and there will be two in-house focus groups happening March 18 and 19, 2020. All **Boardmembers** will be receiving an invitation and are welcome to attend the focus groups.

Chairman Rose asked when the study commenced. Mr. Petrella responded that, based on a citizen's input to City Council; a Senior Needs Assessment was done on the Senior Center in 2018. It was determined that improvements could be made on the existing Senior Center, but additionally, a study could be done to determine if a multi-generational building was needed in Chandler.

b. Parks Strategic Master Plan Update-Mickey Ohland

Mr. Mickey Ohland, Community Services Planning Manager, briefed the **Boardmembers** on the Master Plan. In December, Council approved a professional services contract with Kimley-Horn and Associates for the completion of the Parks Strategic Master Plan. It will be a comprehensive study looking at all City parks. Mr. Ohland introduced Jeff Kratzke from Kimley-Horn and Michael Svetz from PROS Consulting. Mr. Kratzke gave an overview of the project.

Boardmember Kampfe asked if the interest in different types of activities in communities across the country is the same or does it vary from City to City. Mr. Svetz responded that it is different based on the community. Discussion ensued.

Boardmember Kampfe asked if the recommendation on budget items will be adjustable. Mr. Svetz responded that while there is flexibility, recommendations are based on a large amount of data and once the budgets are approved by City Council, the City will need to create policy to commit to life cycle replacement and the plan will help support this. Discussion ensued.

Boardmember Dykstra asked if trails are a component of the plan. Mr. Svetz responded that there will be an assessment of the trails that currently exist. Discussion ensued.

Boardmember Reynolds asked if once the plan is complete, will there be follow-up studies. Mr. Svetz responded that reviewing the plan every 5 years is helpful. Discussion ensued.

Boardmember Dykstra asked when the General Plan was last updated. Mr. Petrella responded that the General Plan was last updated in 2016.

6. MEMBERS COMMENTS/ANNOUNCEMENTS

- a. **Boardmember Dykstra** commented that the State of the City will be on February 20, 2020 at the Chandler Center for the Arts at 5:30pm.

7. CALENDAR ITEMS

- a. Next meeting will be Tuesday, March 3, 2020 at 5:00 p.m.
- b. Family Fishing Clinic, Saturday, February 15, 2020, 8:00 a.m. – noon at the Environmental Education Center at Veteran's Oasis Park, 4050 E. Chandler Heights Road, Chandler, AZ

8. INFORMATION ITEMS

- a. None

9. ADJOURNMENT

With no further items, **Chairman Rose** requested a motion to adjourn the meeting at 6:24 p.m. **Boardmember Dykstra** made the motion to adjourn the meeting. **Boardmember Kampfe** seconded the motion.

The adjournment was approved 6-0 by **all Boardmembers** present.



Paul Rose, Chairman



Sandy Popovich, Recording Secretary

**PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
MARCH 3, 2020**

1. CALL TO ORDER/ROLL CALL

Chairman Rose called the meeting to order at 5:00 p.m. at Tumbleweed Recreation Center, Classroom C, 745 E. Germann Road, Chandler, Arizona.

a. Roll Call

Members in Attendance:

Chairman Paul Rose
Boardmember Cenalmar Bruquetas
Boardmember Jason Dawson
Boardmember Melanie Dykstra
Vice Chairman Bob Kampfe
Boardmember Jeff Reynolds

Members Absent:

Boardmember Tim Johnson

Staff Members Present:

Andy Bass, Community Services Director
Joseph Petrella, Recreation Manager
Mickey Ohland, Community Services Planning Manager
Erika Berry, Recreation Superintendent
Mark Foote, Aquatics Superintendent
Jeffrey Larsen, Parks Operations and Maintenance Manager
Susan Richardson, Recreation Coordinator II
Sandy Popovich, Recording Secretary

Others Present

Denise Underwood, Seton Swim Coach

2. APPROVAL OF MINUTES

a. February 4, 2020

Chairman Rose requested approval of the minutes for the February 4, 2020, Parks and Recreation Board meeting. **Boardmember Dykstra** made the motion to approve the minutes of February 4, 2020. **Boardmember Johnson** seconded the motion.

The minutes were approved 6-0 by **all Boardmembers** present.

3. **SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC**

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

- a. Denise Underwood, Seton Swim Coach, shared some challenges for the Seton swim team due to recent changes to the access at Arrowhead pool.

4. **ACTION ITEMS**

- a. Lantana Ranch Park Phase I Conceptual Plan Approval

Mickey Ohland, Community Services Planning Manager, presented to the Boardmembers the concept plan for Phase I of the Lantana Ranch Park site.

The Lantana Ranch Park site is 69-acres in size and is located on the south-east corner of McQueen and Queen Creek Roads, just south of the Chandler airport. The site was purchased in 2003 in conjunction with the Flood Control District of Maricopa County and serves as a regional retention basin as recommended by the Higley Area Drainage Master Plan.

Phase 1 of the park is adjacent to Appleby Road and is approximately 8-acres in size and will have amenities typically found in neighborhood parks. A public meeting was held on January 30, 2020 to receive input and or concerns regarding the conceptual master plan design for phase 1 of the project. Overall, the input received at the public meeting was very positive. During the meeting, several comments/suggestions were voiced regarding the design. Multiple residents expressed the following related to phase 1 of the park: desire to not completely lose natural feel of the area and would like to see continued wildlife presence in the park site; shade over the playground; install a barrier between the park and McQueen Road; install a lighted multi-use court that could be used for pickle ball, basketball and volleyball; add a corn hole game to the park. These requests were incorporated into the final conceptual master plan for the park. Phase 1 of the park will have an

airport theme. Proposed amenities for this park include open turf areas, lighted multi-use court, shaded themed playground equipment, swings, picnic ramada, outdoor fitness equipment, game court (corn hole), drinking fountain, bike rack, benches, trash receptacles and lighted walkways. If approved, construction of the park would be started in late fall of this year and completed in the spring/summer 2021.

Boardmember Reynolds asked about the parking for the park. Mr. Ohland explained that there would not be a dedicated parking lot as a part of the Phase 1 project; however, staff will meet with Streets Division staff to see if it would be possible for on-street parking along Appleby Road. Discussion ensued.

Boardmember Dawson asked about the fence surrounding the park. Mr. Ohland explained that there would be a 3'-4' fence along McQueen Road and adjacent to the programmed space/entry to the park along Appleby Road. Discussion ensued.

Vice-Chair Kampfe asked about irrigation at the park. Mr. Ohland explained that the turf grass would be irrigated with reclaimed water and that educational signs would be installed as a part of the project.

Boardmember Dykstra made the motion to approve the Lantana Ranch Park Phase I Conceptual Plan. **Vice-Chairman Kampfe** seconded the motion.

The motion was approved 6-0 by **all Boardmembers** present.

b. Homestead North Park Conceptual Plan Approval

Mr. Ohland requested that the Homestead North Park Conceptual Plan be tabled until the May 5, 2020 Parks and Recreation Board meeting. The Board agreed and the action item was tabled.

5. BRIEFING ITEMS

a. Chandler Youth Sports Concession Request Form (CYSA) – Joseph Petrella

Joseph Petrella, Recreation Manager, briefed the Board about the discussion from last meeting about auditing the concession groups. Mr. Petrella explained that the CYSA organizations have always selected who their concession groups would be and

at this time the City does not feel it should be auditing the CYSA team's concession groups. Discussion ensued.

b. Presentation on the 2020 Teen Town Hall - Mayor's Youth Commission

Joseph Petrella, Recreation Manager explained that the Mayor's Youth Commission would be unavailable to give the presentation tonight. He requested that the presentation be postponed until the May 5, 2020 meeting. The Board agreed and the presentation will be added to the May 5, 2020 Briefing Items.

6. MEMBERS COMMENTS/ANNOUNCEMENTS

- a. Vice-Chairman Kampfe** asked about the event happening on March 18, 2020. Mr. Petrella advised the Board that there will be an informational meeting for the Multi-generational center on March 18, 2020.

7. CALENDAR ITEMS

- a.** The next meeting will be Tuesday, May 5, 2020 at 5:00 p.m.

8. INFORMATION ITEMS

- a.** Arbor Day 2020 Proclamation will be presented to City Council April 8, 2020.
- b.** An external focus group meeting will be held to discuss the Parks Strategic Master Plan after the Parks Board meeting this evening in the Cotton Room at the Tumbleweed Recreation Center. The attendees will primarily be groups that are a part of CYSA.

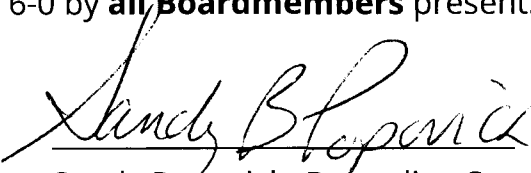
9. ADJOURNMENT

With no further items, **Chairman Rose** requested a motion to adjourn the meeting at 5:51p.m. **Vice-Chairman Kampfe** made the motion to adjourn the meeting. **Boardmember Dawson** seconded the motion.

The adjournment was approved 6-0 by **all Boardmembers** present.



Paul Rose, Chairman



Sandy Popovich, Recording Secretary

**PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
JUNE 2, 2020**

1. CALL TO ORDER/ROLL CALL

Chairman Rose called the meeting to order at 5:00 p.m. at City Hall, 4th Floor Large Conference Room, 175 S. Arizona Avenue, Chandler, Arizona. This meeting was also done virtually through WebEx at 1-415-655-0001, Access Code 926 750 341.

a. Roll Call

Members in Attendance:

Chairman Paul Rose
Boardmember Cenalmar Bruquetas, via WebEx
Boardmember Melanie Dykstra, via WebEx
Vice Chairman Bob Kampfe
Boardmember Jeff Reynolds
Boardmember Tim Johnson

Members Absent:

Boardmember Jason Dawson

Staff Members Present:

Andy Bass, Community Services Director
Joseph Petrella, Recreation Manager
Mickey Ohland, Community Services Planning Manager
Erika Berry, Recreation Superintendent via WebEx
Mark Foote, Aquatics Superintendent via WebEx
Jeffrey Larsen, Parks Operations and Maintenance Manager via WebEx
Sandy Popovich, Recording Secretary

Others Present

None

2. APPROVAL OF MINUTES

a. March 3, 2020

Chairman Rose requested approval of the minutes for the March 3, 2020, Parks and Recreation Board meeting. **Boardmember Kampfe** made the motion to approve the minutes of March 3, 2020. **Boardmember Johnson** seconded the motion.

The minutes were approved 6-0 by **all Boardmembers** present.

3. SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

- a. None

4. ACTION ITEMS

- a. Homestead North Park Conceptual Plan Approval

Mickey Ohland, Community Services Planning Manager, presented to the Boardmembers the concept plan for Homestead North Park.

Boardmember Reynolds made the motion to approve the Homestead North Park Conceptual Plan. **Boardmember Johnson** seconded the motion.

The motion was approved 6-0 by **all Boardmembers** present.

- b. Celebration Plaza Nomination Committee Appointee

Mr. Ohland requested a volunteer from the Parks and Recreation Board for the Celebration Plaza Nomination Committee.

Boardmember Johnson made the motion to appoint Melanie Dykstra to the Celebration Plaza Nomination Committee. **Vice Chair Kampfe** seconded the motion.

The motion was approved 6-0 by **all Boardmembers** present.

5. BRIEFING ITEMS

a. Update on the Seton swim team usage at Arrowhead Pool- Joseph Petrella

Joseph Petrella, Recreation Manager, briefed the Board regarding the Seton Catholic Preparatory swim team's use of Arrowhead Pool. The Seton swim team had been using the pool for practice and entering in the side gate. It was found that the side gate was not Americans with Disabilities Act (ADA) compliant and Seton was asked to use the front gate for entry. Seton has concerns over the change in policy. Mark Foote, Aquatics Superintendent, indicated that the City has tried to accommodate Seton by having additional staff on site and adding additional security measures by purchasing door locks. It was also suggested the Seton could use Desert Oasis for practice. At this time, Seton has not indicated that they would be back to practice in the fall at Arrowhead Pool.

Boardmember Johnson asked when the policy was changed. Mr. Petrella responded that it was changed after the ADA issue was discovered last year. Discussion ensued.

b. Update on the Parks Strategic Master Plan – Mickey Ohland

Mickey Ohland explained that the Parks Strategic Master Plan was started the first of the year. The COVID-19 pandemic did affect the progress and while public meetings were put on hold, work on the plan did continue. The City is still in a data collecting mode. A webpage for the project was created to get public input as well as to provide updates: www.planchandlersparks.com. Thus far, positive comments have been received from the public along with good suggestions on future park plans. A resident survey has been sent out to 3000 random City of Chandler citizens. To date, there have been 400 responses returned.

As re-opening COVID-19 phases for the City continue, there will be two virtual meetings scheduled, the first to be on 6/23 at 6pm via Zoom. More information will be sent to the Board as it becomes available. There will also be two in-person meetings scheduled and information will be sent to the Board when it becomes available.

Mickey will provide another update to the Board in a future Parks and Recreation Board meeting.

Discussion ensued.

c. Update on Covid-19 Department Impacts – Andy Bass

Andy Bass, Community Services Director, updated the Board on the Covid-19 timeline of events. Facilities were closed on March 19th, 2020. A three-phased plan was developed for re-opening. On May 16th, playgrounds, basketball courts, practice fields, spray pads, restrooms and some pool activities had re-opened. On May 18th, Phase II began and all park amenities were re-opened, some with limited hours. The Senior Center remains closed except to provide lunch. As of today, summer registration has begun, although numbers are down. Camp has started with smaller capacity numbers. Pools will open this weekend. Games will be permitted on ball fields. We continue to take guidance from City Council and have been giving priority access to activities to Chandler residents.

Mr. Bass thanked all of the City of Chandler employees for their strength and commitment during this unprecedented time.

Boardmember Kampfe asked about the City's liability if someone should get Covid-19 from one of the facilities. Mr. Bass responded that as long as the facilities are well-maintained, the City has immunity from those types of situations.

Discussion ensued.

6. MEMBERS COMMENTS/ANNOUNCEMENTS

a. None

7. CALENDAR ITEMS

a. The next meeting will be Tuesday, September 1, 2020 at 5:00 p.m.

b. A modified version of the July 4th Celebration will occur at Tumbleweed Recreation Park.

8. INFORMATION ITEMS

a. None

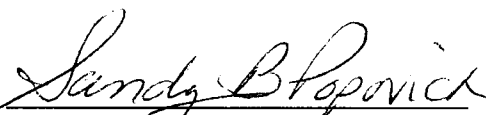
9. ADJOURNMENT

With no further items, **Chairman Rose** requested a motion to adjourn the meeting at 6:07p.m. **Boardmember Johnson** made the motion to adjourn the meeting. **Boardmember Reynolds** seconded the motion.

The adjournment was approved 6-0 by **all Boardmembers** present.



Paul Rose, Chairman



Sandy Popovich, Recording Secretary

**PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
SEPTEMBER 1, 2020**

1. CALL TO ORDER/ROLL CALL

Chairman Rose called the meeting to order at 5:00 p.m. at City Hall, 4th Floor Large Conference Room, 175 S. Arizona Avenue, Chandler, Arizona. This meeting was also done virtually through WebEx at 1-415-655-0001, Access Code 145 518 8303.

a. Roll Call

Members in Attendance:

Chairman Paul Rose
Vice Chairman Bob Kampfe
Boardmember Jason Dawson, via WebEx
Boardmember Melanie Dykstra
Boardmember Tim Johnson
Boardmember Jeff Reynolds

Members Absent:

Boardmember Cenalmar Bruquetas

Staff Members Present:

Joseph Petrella, Recreation Manager, via WebEx
Mickey Ohland, Community Services Planning Manager
Mark Foote, Aquatics Superintendent via WebEx
Jeffrey Larsen, Parks Operations and Maintenance Manager via WebEx
Susan Richardson, Recreation Coordinator II, via WebEx
Jason Crampton, Sr. Transportation Planner
Sandy Popovich, Recording Secretary

Others Present

None

2. APPROVAL OF MINUTES

a. June 2, 2020

Chairman Rose requested approval of the minutes for the June 2, 2020, Parks and Recreation Board meeting. **Boardmember Kampfe** made the motion to approve the minutes of June 2, 2020. **Boardmember Reynolds** seconded the motion.

The minutes were approved 6-0 by **all Boardmembers** present.

3. **SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC**

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

- a. None

4. **ACTION ITEMS**

- a. Resignation of current Chairman, Paul Rose

Chairman Rose requested a motion to rescind the decision to resign.

Vice-Chairman Kampfe made the motion to remove Item 4 from the Action Items. **Boardmember Johnson** seconded the motion.

The motion was approved 6-0 by **all Boardmembers** present.

- b. Motion for a new Chairman

This item was tabled until the October 6, 2020 meeting.

5. **BRIEFING ITEMS**

- a. Americans with Disabilities Act (ADA) – Jason Crampton

Jason Crampton, Sr. Transportation Planner, briefed the Board regarding the 2020 City of Chandler ADA Transition Plan. Mr. Crampton defined the ADA Transition Plan which identifies ADA compliance issues and the way in which they will be addressed. Mr. Crampton provided examples of improvements that can be made at the City and reviewed the Transition Plan budget. Severe and moderate deficiencies will be

prioritized. The City has budgeted \$3M per year to make ADA improvements in rights-of-way and \$500,000 per year for parks and facilities.

Boardmember Kampfe asked what would happen if a citizen did not want their property (driveway) affected by ADA improvements. Mr. Crampton explained that the City does have alternate ways of making curb adjustments that would keep the City compliant and less impactful to the citizen. Discussion ensued.

b. Multi-generational Feasibility Study – Joseph Petrella

Joseph Petrella, Recreation Manager, updated the Board on the status of the Multi-generational Feasibility Study. The study was presented to the City Manager's office and next steps for the study will be determined by the City Manager in regards to presentations to City Council and the Bond Commission.

Boardmember Dykstra asked if City Council had seen the proposal yet. Mr. Petrella responded that they had not. The City Manager's office is still reviewing it.

c. Recreation Update – Joseph Petrella

Joseph Petrella, Recreation Manager, provided the Board with a Recreation update. TRC re-opened on 8/31/20 at 25% capacity with Covid-19 recommended modifications by the Arizona Health Department. Birthday parties and rentals will resume at 25% capacity. Pools have gone from 50 participants to 25% capacity.

Boardmember Dykstra asked about the timeline for opening the Senior Center.

Mr. Petrella responded that we are waiting for direction from City Council, but there is a plan in place once the approval to re-open is received. Discussion ensued.

d. CYSA Concession Request Application – Joseph Petrella

Joseph Petrella, Recreation Manager, provided the Board with an update on the CYSA application. A question regarding gross percent of sales or flat rate has been added to the application.

6. MEMBERS COMMENTS/ANNOUNCEMENTS

- a. **Boardmember Dykstra** asked about the timeline for the Parks Master Plan. Mickey Ohland explained that the project is still moving forward and staff will be presenting an update at the next Parks and Recreation Board meeting.

7. CALENDAR ITEMS

- a. The next meeting will be Tuesday, October 6, 2020 at 5:00 p.m.

8. INFORMATION ITEMS

- a. Anti-Harassment and Anti-Bullying Policy

Sandy Popovich, Recording Secretary, asked the Board to review and sign the Acknowledgement for the Anti-Harassment and Anti-Bullying Policy.

9. ADJOURNMENT

With no further items, **Chairman Rose** requested a motion to adjourn the meeting at 6:33p.m. **Boardmember Dyskstra** made the motion to adjourn the meeting. **Boardmember Johnson** seconded the motion.

The adjournment was approved 6-0 by **all Boardmembers** present.

Paul Rose, Chairman

Sandy Popovich, Recording Secretary

**PARKS AND RECREATION BOARD
REGULAR MEETING MINUTES
OCTOBER 6, 2020**

1. CALL TO ORDER/ROLL CALL

Chairman Rose called the meeting to order on Tuesday, October 6, 2020 at 5:00 p.m. at City Hall, 4th Floor Large Conference Room, 175 S. Arizona Avenue, Chandler, Arizona. This meeting was also done virtually through WebEx at 1-415-655-0001, Access Code 145 654 3154.

a. Roll Call

Members in Attendance:

Chairman Paul Rose
Boardmember Jason Dawson, via WebEx
Boardmember Melanie Dykstra, via WebEx
Boardmember Tim Johnson

Members Absent:

Vice Chairman Bob Kampfe
Boardmember Cenalmar Bruquetas
Boardmember Jeff Reynolds

Staff Members Present:

Joseph Petrella, Recreation Manager
Mickey Ohland, Community Services Planning Manager
Mark Foote, Aquatics Superintendent via WebEx
Erika Berry, Recreation Superintendent via WebEx
Jeffrey Larsen, Parks Operations and Maintenance Manager via WebEx
Sandy Popovich, Recording Secretary

Others Present

Jeff Kratzke, Kimley-Horn
Mike Svetz, Pros Consulting

2. APPROVAL OF MINUTES

a. September 1, 2020

Chairman Rose requested approval of the minutes for the September 1, 2020, Parks and Recreation Board meeting. **Boardmember Johnson** made the motion to approve the minutes of June 2, 2020. **Boardmember Dykstra** seconded the motion.

The minutes were approved 4-0 by **all Boardmembers** present.

3. SCHEDULED /UNSCHEDULED APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any items not on the agenda. State Statute prohibits the Parks and Recreation Board from discussing an item that is not on the agenda, but the Board does listen to your concerns and has staff follow up on any questions you raise.)

a. None

4. ACTION ITEMS

a. Motion for a new Chairman

Chairman Rose made a motion for **Vice-Chairman Kampfe** for Chairman. There was no second. The motion did not carry.

Boardmember Johnson made a motion for **Chairman Rose** to continue as Chairman through May 2021. **Boardmember Dawson** seconded the motion for **Chairman Rose** to continue as Chairman through May 2021.

The motion was approved 4-0 by **all Boardmembers** present.

b. Motion for a new Vice-Chairman

Boardmember Johnson made a motion for **Vice-Chairman Kampfe** to continue as Vice-Chairman through May 2021. **Boardmember Dawson** seconded the motion for **Vice-Chairman Kampfe** to continue as Vice-Chairman through May 2021.

The motion was approved 4-0 by **all Boardmembers** present.

c. **East Mini Park Name Change**

Chairman Rose made a motion to approve the name change of East Mini Park to Vida Park. **Boardmember Johnson** seconded the motion to approve the name change of East Mini Park to Vida Park.

The motion was approved 4-0 by **all Boardmembers** present.

5. BRIEFING ITEMS

a. Parks Strategic Master Plan Community Needs Assessment – Mike Svetz, Pros Consulting

Mike Svetz, Pros Consulting, gave the Boardmembers an overview of the Parks Strategic Master Plan. He outlined the scope and timeline of the project and how the data was collected, including a dedicated webpage, internal focus groups, a sports group stakeholder meeting, a statistically valid needs assessment and a virtual community meeting. Mr. Svetz highlighted the results from the survey conducted in May and June.

Boardmember Dykstra asked if the project Website was where all the data was collected. Mr. Svetz responded that the survey data was gathered from the website. Discussion ensued.

Boardmember Dykstra asked if all the trails in Chandler were lit. Mr. Ohland responded that yes, they should all be lit.

Boardmember Dykstra asked if the question about community gardens was standard to surveys like this. Mr. Svetz responded that it is a standard question, but the response for Chandler was particularly high. Discussion ensued.

Boardmember Dykstra asked if there would be any more focus groups. Mr. Svetz responded that they did not plan for any additional focus group meetings and if they were to add them at this time the project timeline would be affected.

Boardmember Dykstra asked if Council had provided any direction with regard to recreational vs sport tourism for field use. Mr. Svetz responded that local needs were being address prior to tourism use.

6. MEMBERS COMMENTS/ANNOUNCEMENTS

a. None

7. CALENDAR ITEMS

a. The next meeting will be Tuesday, November 3, 2020 at 5:00 p.m.

8. INFORMATION ITEMS

a. none

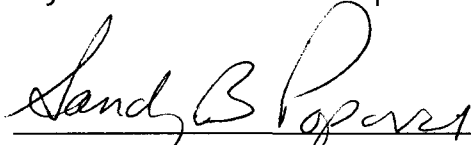
9. ADJOURNMENT

With no further items, **Chairman Rose** requested a motion to adjourn the meeting at 6:17p.m. **Boardmember Johnson** made the motion to adjourn the meeting. **Boardmember Rose** seconded the motion.

The adjournment was approved 4-0 by **all Boardmembers** present.



Paul Rose, Chairman



Sandy Popovich, Recording Secretary