



2021 Neighborhood Advisory Committee

Meetings

January 21, 2021

February 9, 2021

March 9, 2021

May 11, 2021

June 8, 2021

November 9, 2021

These minutes are fully searchable within this year by using the "Find Feature".



MINUTES OF THE NEIGHBORHOOD ADVISORY COMMITTEE OF THE CITY OF CHANDLER, ARIZONA, held on Tuesday, January 12, 2021, at 6:00 p.m., Neighborhood Resources Office - Conference Room, 235 S. Arizona Avenue, Chandler, Arizona and Virtually via WebEx, phone# 1-415-655-0001 access code: 145 919 0101

Members Present

Vernon Stewart, Vice Chair
Eshé Pickett, Committee Member
Brian Fox, Committee Member
Peter Cwik, Committee Member
Margie De La Rosa, Committee Member
Jen Felker, Committee Member

Members Absent

Amber Hutchinson, Chair

Residents Present

Sue Harrington, Chandler Resident

Staff Present

Debra Stapleton, Asst. City Manager
Leah Powell, Neighborhood Resources Director
Stephen Erno, Neighborhood Services Manager
Priscilla Quintana, Neighborhood Programs Administrator
Alyssa Yanez, Neighborhood Services Supervisor
Rosa Berrelleza, Neighborhood Enhancement Coordinator
Breena Meng, Sr. Asst City Attorney

1. CALL TO ORDER / ROLL CALL

Quorum was established, and the meeting was called to order at 6:00 p.m.

2. Approval of Minutes

a. Minutes of December 8, 2020

Motion made by **Committee Member Pickett** to approve the Neighborhood Advisory Committee (NAC) minutes of December 8, 2020. Motion seconded by **Committee Member Cwik**.

Motion approved by all (6-0)

3. SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any item not on the agenda. State Statute prohibits the NAC from discussing an item, not on the agenda, but the NAC does listen to your concerns and has staff to follow up on any questions you raise.)

4. ACTION

None

5. BRIEFING ITEM

a. Homeless in Chandler – Riann Balch, Community Resources Manager

Ms. Balch, Community Resources Manager, presented the NAC with information about the available programs to persons experiencing homelessness in Chandler. She began her presentation defining homelessness, followed by providing the different barriers individuals face causing them to be homeless and lack stability. She spoke about the City's participation in the Maricopa annual street count, known as the Point in Time (PIT) count. She said this count takes place statewide on the same day to get a more accurate count of individuals experiencing homelessness. Ms. Balch shared data, included the number of individuals experiencing homelessness in Maricopa County and a breakdown of gender, age, and race based on the latest PIT count. Ms. Balch shared more about the resources available for this population year-round and elaborated on resources in place specifically during COVID-19. Those services include portable handwashing stations, restrooms, transportation, food/water, and access to services. Ms. Balch added that Cares Act funding had been allocated to pay for hotels to shelter the most vulnerable population experiencing homelessness to prevent the spread of COVID-19 among this population. She stated that much of the program's success during this time is has resulted from strengthening partnerships between the City, Salvation Army, and Compass Christian Church. Ms. Balch also spoke about the City's participation in the Maricopa Regional Continuum of Care Board, which allows the City to benefit from 30 million dollars awarded to serve the east valley region. This is in addition to the East Valley City's Manager's Committee, which provides an opportunity to learn about the challenges other cities are facing and come up with ideas and solutions to address those needs. Finally, the Interdepartmental Homeless Operations Team meets monthly with other City departments, providing an opportunity to learn about the challenges they may be facing with this population. In conclusion, Ms. Balch opened the floor for questions. (See attached presentation)

Committee Member Pickett asked where she should refer individuals who need services.

Ms. Balch said Chandler Care staff can be reached at 480-782-4302 or by emailing chandler.cares@chandleraz.gov.

Committee Member Fox asked about the funding the City receives for participating in the Maricopa Regional Continuum of Care Board and if the City can recommend defunding "Tent City" adding what an eye sore it is.

Ms. Balch said the 30 million dollars received thru the Maricopa Regional Continuum of Care Board Program, is paid directly to nonprofits that apply for annual funding. HUD makes decisions based on recommendations made locally. Ms. Balch said additional funding awarded by City Council through General

Funds is allocated to nonprofits that provide public services for which the homeless population is eligible to receive.

Vice Chair Stewart asked how many hotels were currently partnering with the City, to provide these services, and if they were open to other customers.

Ms. Balch stated there are currently two hotels working with the City to shelter this population. She said that they continue to serve other customers and assured the NAC that most occupancy is not due to this program. Ms. Balch also mentioned that her staff continues to learn since initiating this part of the program and they are preparing to extend the partnership with other hotels by opening a Request for Proposal (RFP) to seek additional hotel participation to assist with sheltering this population.

Committee Member De La Rosa asked if the Salvation Army would consider using its grounds located behind the build for additional housing options.

Ms. Powell, Neighborhood Resources Director, shared that the Salvation Army is currently in the process of asking for support with a Capital Improvement Project to build a new structure on the same property or nearby. Ms. Powell added that the City is currently looking to partner with a private company to build new and additional low-income housing.

Committee Member Cwik asked how many navigators were currently working in Chandler.

Ms. Balch stated that currently, there are four navigators. Two are funded through Community Bridges and two navigators are City employees. However, one is being funded through temporary Cares funding, which means that we would be down to three once funding is no longer available. She added that having the four navigators has worked out best.

Vice Chair Stewart thanked Ms. Balch for her presentation.

b. Trap, Neuter, and Return of Feral Cats Grant – Priscilla Quintana, Neighborhood Programs Administrator

Mrs. Quintana said that since the November NAC meeting and after listening to some of the concerns applicants face when applying for the Trap, Neuter, and Return (TNR) grant, staff has made changes making it easier for neighborhoods to apply. She stated that apartment complexes are now eligible to register as registered neighborhoods, which makes them eligible for the TNR grant. She also said new applications would be available online and will be easier to complete.

Ms. Harrington asked how long neighborhoods would have to use the funding and how many grant supporters are needed to complete the process.

Mrs. Quintana said that with the new grant application, the neighborhoods would have twelve months to use the funds and that a minimum of four grant supporters are required in addition to notifying the management company.

c. NAC 2019 – 2020 S.M.A.R.T. Goals – Priscilla Quintana, Neighborhood Programs Administrator

Mrs. Quintana noted that a year ago, the NAC came up with a list of measurable goals they wanted to accomplish but have not had an opportunity to discuss them. She asked for the NAC to review the list and be prepared to discuss ideas that would help the NAC move forward on meeting the goals during the February meeting. She mentioned that previous NAC members were assigned duties and because they are no longer on the NAC, they should consider filling the spots.

d. Neighborhood Programs – Priscilla Quintana, Neighborhood Programs Administrator

Mrs. Quintana updated the NAC on a social media push to invite neighborhoods to share if their neighborhood has a “Little Library” located in their neighborhood. She said that since asking residents about this, many have shown interest. The next step would be to create a layer in the Neighborhood Programs Geographical Information System (GIS) mapping, identifying the locations for residents to quickly locate. Ms. Quintana said neighborhoods are welcome to apply for a Jump Start grant to help cover the cost of a “little library” structure. She asked that the NAC share this information with their contacts.

e. Neighborhood Preservation Updates – Stephen Erno, Neighborhood Service Manager

Mr. Erno stated the three positions in the Neighborhood Preservation division that have been vacant for a while now have finally been posted for recruitment. These include a Code Inspector, Graffiti Abatement Technician, and Neighborhood Enhancement Coordinator. He added that the hope is to fill the positions as soon as possible. Mr. Erno stated this would provide much-needed support to the division.

6. MEMBERS COMMENTS/ANNOUNCEMENTS

None

7. CALENDAR

Neighborhood Advisory Committee Meeting – February 9, 2021, Neighborhood Resources Conference Room and WebEx, 6:00 p.m.

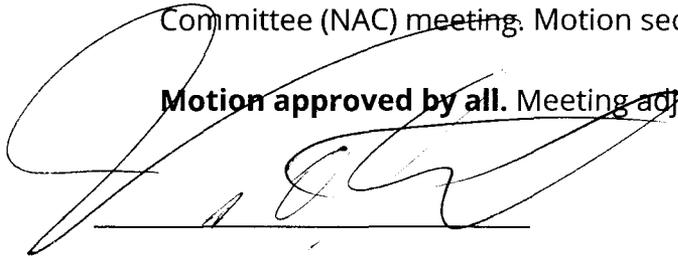
8. INFORMATION ITEMS

None

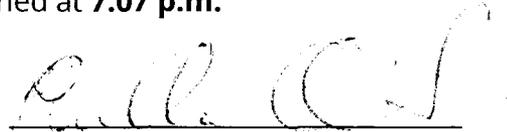
9. ADJOURNMENT

Motion made by **Committee Member Cwik** to adjourn the Neighborhood Advisory Committee (NAC) meeting. Motion seconded by **Committee Member Pickett**.

Motion approved by all. Meeting adjourned at 7:07 p.m.



Vernon Stewart, Vice Chair



Priscilla Quintana, Recording Secretary



MINUTES OF THE NEIGHBORHOOD ADVISORY COMMITTEE OF THE CITY OF CHANDLER, ARIZONA, held on Tuesday, February 9, 2021, at 6:00 p.m., Neighborhood Resources Office - Conference Room, 235 S. Arizona Avenue, Chandler, Arizona and Virtually via WebEx, phone# 1-415-655-0001 access code: 145 598 6760

Members Present

Amber Hutchinson, Chair
Vernon Stewart, Vice Chair
Eshé Pickett, Committee Member
Brian Fox, Committee Member
Peter Cwik, Committee Member
Margie De La Rosa, Committee Member
Jen Felker, Committee Member

Residents Present

Linda Sawyer, Chandler Resident

Staff Present

Debra Stapleton, Asst. City Manager
Leah Powell, Neighborhood Resources Director
Stephen Erno, Neighborhood Services Manager
Priscilla Quintana, Neighborhood Programs Administrator
Alyssa Yanez, Neighborhood Services Supervisor
Rosa Berrelleza, Neighborhood Enhancement Coordinator
Breena Meng, Sr. Asst City Attorney

1. CALL TO ORDER / ROLL CALL

Quorum was established, and the meeting was called to order at 6:00 p.m.

2. Approval of Minutes

a. Minutes of January 12, 2021

Committee Member Fox requested that the meeting minutes of January 12, 2021, be clarified to reflect that he asked if the City of Chandler continues to be part of the Maricopa Regional Continuum Care Board that supports "tent city," and if so, how much is the City of Chandler donating to the program. He added that if the City of Chandler is continuing to contribute to the program, he would like the money to not be used to facilitate "tent city."

Motion made by **Committee Member Pickett** to approve the Neighborhood Advisory Committee (NAC) minutes of January 12, 2021, with the amendment requested by **Committee Member Fox**. Motion seconded by **Committee Member De La Rosa**.

Motion approved by all (7-0)

3. SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any item not on the agenda. State Statute prohibits the NAC from discussing an item, not on the agenda, but the NAC does

listen to your concerns and has staff to follow up on any questions you raise.)

a. Meeting Minutes - Linda Sawyer, Chandler Resident

Mrs. Sawyer stated that the December meeting minutes presented to the NAC during January's meeting for approval were inaccurate. She asked for the NAC to request the corrections.

Committee Member Pickett and **Committee Member Fox** agreed to add the December 2020 meeting minutes to a future agenda.

4. ACTION

None

5. BRIEFING ITEM

a. Golden Neighbors Program – Priscilla Quintana, Neighborhood Programs Administrator

Mrs. Quintana, Neighborhood Programs Administrator, presented the NAC with information about a new neighborhood program titled "Golden Neighbors." She provided the NAC with information obtained through the 2018 Needs Assessment as it pertained to senior citizen needs and opportunities to provide additional services.

Mrs. Quintana shared that Golden Neighbors Program would focus on three areas, transportation, companionship, and living essentials to help senior citizens who live in Chandler. She shared some of the ideas discussed to address companionship, including partnering with local schools, faith groups, and other organizations and to start a community buddy system made up of volunteers who would make home visits to homebound seniors, or well-care phone calls. She also shared that another piece to this program would be partnering with local schools and asking students to write letters or create art pieces that could be gifted to the seniors throughout the city.

Mrs. Quintana then spoke about how Golden Neighbors would address the lack of transportation options for seniors in Chandler. She said this would be another opportunity for volunteers to help the community, whether by teaching residents how to contact Uber Services, obtaining bus passes, or driving seniors themselves. Ms. Quintana said that bringing resources directly into neighborhoods, such as Zumba, or art classes, would allow more citizens to participate. This could be done by using schools located in neighborhoods after students leave campus or even including student participation.

Finally, Mrs. Quintana spoke about senior citizen on a fixed income not always having the funds to purchase everyday essentials, such as toilet paper,

toothpaste, laundry detergent. Golden Neighbors aims to open a bank of everyday toiletries and encourage donations from the local community so that these items can be available to those most in need. She added that the need might include minor household repairs or small kitchen appliance replacement in some cases. Mrs. Quintana shared that Amazon awarded Neighborhood Programs \$20,000.00 to be used for the Golden Neighbors program. Mrs. Quintana asked the NAC to share their thoughts on the program and provide feedback on identifying the key player and helping launch or contribute to this program.

Committee Member Eshé, said that making digital devices available to this population and teaching them how to use them could be a good addition to the program. She mentioned that local internet providers often offer discounted rates for individuals on a fixed income.

Chair Hutchinson asked about the budget available for this program and how Golden Neighbors will operate during COVID, adding that maintaining a social distance or taking precautions to keep everyone safe during this time is crucial.

Mrs. Quintana said that during COVID Golden Neighbors might not be able to operate in its totality, meaning that site visits to senior citizens may not be an option. However, asking student or community volunteers to make calls or write letters would be a good start.

Committee Member Cwik mentioned that high school students are often looking for service hours and may be interested in helping with this program. Mr. Cwik asked if Golden Neighbors is available to HOA neighborhoods as well as traditional neighborhoods. Mr. Cwik said it m be important to think of where donations will be stored if an abundance is received.

Mrs. Quintana said that this program would be available to senior citizens in traditional and HOA neighborhoods.

Mr. Erno added that the program is about a year out before it is in full swing and that the NAC's feedback and suggestions are needs to make this program successful.

Committee Member De La Rosa asked about the difference between Golden Neighbors and AZCEND's services.

Mrs. Powell said that AZCEND offers home-delivered meals and other similar services. However, the wait time for AZCEND, About Care, Neighbors Who Care months out, not to mention the idea would be working closely with other

organizations. Mrs. Powell added that duplication of services is possible but needed due to the long wait times to join any of the already existing programs.

Chair Hutchinson suggested staff reach out to retirement communities.

b. NAC 2019-2020 S.M.A.R.T. Goals – Priscilla Quintana, Neighborhood Programs Administrator

Mrs. Quintana reminded the NAC that in 2019/2020, the committee, along with Neighborhood Program staff, came up with measurable goals for the NAC to work towards. During the meeting, tenured NAC members updated the newer NAC members on where the committee had left off before COVID.

Committee Member Pickett spoke about the NAC handbook's status and offered to send staff a copy of the letter she drafted for neighborhood leaders.

Mr. Erno asked Committee Member Pickett if she would take the lead on making the final edits to the handbook.

Committee Member Pickett said she would help but added that she would not complete the edits until after March and could present it to the NAC during the May meeting.

Staff said that waiting for the final handbook edits until May would be fine. Then asked the NAC if they were interested in continuing with the quarterly newsletters that would be published electronically and sent to Neighborhood Programs contacts.

Committee Member Pickett briefed the committee on the idea behind creating a newsletter and asked if it would be published on the Next-door application.

Mr. Erno said staff would assist NAC members in the process of coming up with ideas on article topics.

NAC Members agreed to participate in the quarterly newsletters.

c. Neighborhood Programs – Priscilla Quintana, Neighborhood Programs Administrator

Mrs. Quintana mentioned that the Call to Neighborhood Proposal application process closed February 5, 2021, and the Art Committee will be reviewing applications on February 10, 2021. She mentioned that the Art Commission is asking for two NAC members to join the Art Committee in the review process.

Chair Hutchinson and **Committee Member Fox** volunteered to join the Art Committee in the review process.

Mrs. Quintana shared that the Spaghetti Factory located in Chandler has offered to provide free meal certificates as an incentive for children to read books available through the Little Library locations.

d. Neighborhood Preservation Updates – Stephen Erno, Neighborhood Service Manager

Mr. Erno shared with the NAC recruitment for a Neighborhood Enhancement Coordinator, Code Enforcement Inspector, and Sr. Administrative Assistant are. Mr. Erno mentioned that the new code software system would launch Tuesday, February 16. He added that in addition to this, the new codes would be in effect.

e. Neighborhood Preservation Stats – Stephen Erno, Neighborhood Service

Mr. Erno shared a snapshot of the Neighborhood Preservation stats with the NAC. He said that during this time, numbers are lower than usual due to COVID. He added that an increase in case response time has improved.

6. MEMBERS COMMENTS/ANNOUNCEMENTS

Committee Member Cwik asked for staff to give an update on future alleyway paving projects.

Mr. Erno said that because the item is not on the agenda, it cannot be discussed. However, staff can provide that information on a future agenda or would be happy to have a discussion it with him after the meeting.

Committee Member Cwik agreed that having a discussion with him sometime after the meeting would be fine.

CALENDAR

Neighborhood Advisory Committee Meeting – March 9, 2021, Neighborhood Resources Conference Room and WebEx, 6:00 p.m.

7. INFORMATION ITEMS

None

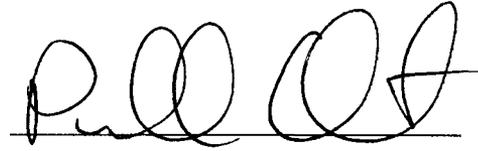
8. ADJOURNMENT

Motion made by **Committee Member Pickett** to adjourn the Neighborhood Advisory Committee (NAC) meeting. Motion seconded by **Committee Member Cwik**.

Motion approved by all. Meeting adjourned at **7:39 p.m.**

A handwritten signature in black ink, appearing to read "Amber Hutchinson", written over a horizontal line.

Amber Hutchinson, Chair

A handwritten signature in black ink, appearing to read "Priscilla Quintana", written over a horizontal line.

Priscilla Quintana, Recording Secretary



MINUTES OF THE NEIGHBORHOOD ADVISORY COMMITTEE OF THE CITY OF CHANDLER, ARIZONA, held on Tuesday, March 9, 2021, at 6:00 p.m., Neighborhood Resources Office - Conference Room, 235 S. Arizona Avenue, Chandler, Arizona and Virtually via WebEx, phone# 1-415-655-0001 access code: 145 598 6760

Members Present

Amber Hutchinson, Chair
Vernon Stewart, Vice Chair
Eshé Pickett, Committee Member
Brian Fox, Committee Member
Peter Cwik, Committee Member
Margie De La Rosa, Committee Member
Jen Felker, Committee Member

Residents Present

Duane Lidman, Chandler Resident
Linda Sawyer, Chandler Resident

Staff Present

Debra Stapleton, Asst. City Manager
Leah Powell, Neighborhood Resources Director
Stephen Erno, Neighborhood Services Manager
Priscilla Quintana, Neighborhood Programs Administrator
Alyssa Yanez, Neighborhood Services Supervisor
Rosa Berrelleza, Neighborhood Enhancement Coordinator
Breena Meng, Sr. Asst City Attorney

1. CALL TO ORDER / ROLL CALL

Quorum was established, and the meeting was called to order at 6:00 p.m.

2. Approval of Minutes

a. Minutes of February 9, 2021

Motion made by **Committee Member Cwik** to approve the Neighborhood Advisory Committee (NAC) minutes of February 9, 2021. Motion seconded by **Vice Chair Stewart**.

Motion approved by all (7-0)

3. SCHEDULED/UNSCHEDULED PUBLIC APPEARANCES/CALL TO PUBLIC

(Members of the audience may address any item not on the agenda. State Statute prohibits the NAC from discussing an item, not on the agenda, but the NAC does listen to your concerns and has staff to follow up on any questions you raise.)

a. Orangetree Basin - Duane Lidman, Chandler Resident

Mr. Lidman read the attached statement.

4. ACTION

None

5. **BRIEFING ITEM**

a. **Alley Paving Projects – Kevin Lair, Transportation Manager**

Mr. Lair, Transportation Manager, said he oversees street and traffic operations, including street, and alley maintenance. He shared with the committee a list of upcoming alley paving projects. He added that once the listed projects are completed, all alleys will have been paved. (see attachment)

Committee Member De La Rosa asked if these projects were part of the master plan discussed two years ago in a previous meeting that includes gating alleys.

Mr. Lair said it is not. These projects are strictly paving the alleys.

b. **December 8, 2020 Meeting Minutes – Priscilla Quintana, Neighborhood Programs Administrator**

Mrs. Quintana, Neighborhood Programs Administrator, began by acknowledging the email Ms. Linda Sawyer emailed staff on January 12, 2021, in which she expressed her disagreement with the December 8, 2020 meeting minutes. Mr. Quintana said that the information included in the December meeting minutes was taken from the presentation Ms. Sawyer provided. She added that meeting minutes are not verbatim, and the intent is to capture the overall essence of meetings. Mrs. Quintana referred back to the slides that were used to complete the meeting minutes.

Chair Hutchinson stated that the December 8, 2020 meeting minutes were approved, and no changes would be made.

Ms. Sawyer asked to speak and said that she was misquoted in the December 8, 2020 meeting minutes. She said she would like the NAC to request changes be made and notified when this has been completed.

Ms. Quintana clarified that the December 8, 2020 meeting minutes do not quote anyone, including Ms. Sawyer.

Ms. Sawyer said that using “stated” before her name implies her being quoted.

Committee member Picket suggested that perhaps the word “presented” should have been used instead of “stated.”

Mr. Erno said that clarification of the December 8, 2020, meeting minutes can be included in the current meeting minutes.

Clarification to December Meeting Minutes: On page four, paragraph two, of the ratified December 8, 2020, meeting minutes, the second sentence begins with, "Mrs. Sawyer stated individuals experiencing homelessness should be forced into treatment." As clarification, pursuant to the December 8, 2020, meeting audio recording, Mrs. Sawyer's actual word was *mandated* not *forced* in her presentation.

c. Neighborhood Programs – Priscilla Quintana, Neighborhood Programs Administrator

Mrs. Quintana shared that the manager from the local Target store reached out to Neighborhood Programs asking for a large volunteer opportunity. Mrs. Quintana said she was working with Code Enforcement to identify an area that they can help clean up. Mrs. Quintana updated the NAC on future Let's Pull Together projects and invited the NAC to participate. She added that this is a great way to connect with community members and thank volunteers for all they do. She said that a link would be emailed for NAC members to register.

Mrs. Quintana shared that applications submitted by neighborhood leaders for art structures to be brought into their neighborhoods has closed. Three applications were received and reviewed. Mrs. Quintana said uptown neighborhoods surrounding Harter Park would be the first recipients. She added that the City staff working on this project reached out to the other applicants and offered to provide support should they chose to bring art to their neighborhoods.

d. Neighborhood Preservation Updates – Stephen Erno, Neighborhood Service Manager

Mr. Erno shared that interviews for the Neighborhood Enhancement Coordinator position were held on March 3, and the second interviews would be held on March 16. He said there were 11 candidates, and five would be moving forward for in-person interviews. Mr. Erno said interviews for a Code Inspectors and Graffiti Abatement Technician would be taking place in the next couple of days. He added that since the last NAC meeting Yanta Stepp, Commercial Code Inspector, recently accepted a new position with the Planning and Development. He also said that this position would need to soon be filled.

Mr. Erno updated the NAC on the new equipment Code Inspectors would be receiving as part of the CIP, including iPads and portable printers. He said that this would result in increased productivity.

6. MEMBERS COMMENTS/ANNOUNCEMENTS

7. CALENDAR

Let's Pull Together – April 24, 2021, 8:30 a.m., Various Locations
Neighborhood Advisory Committee Meeting – May 11, 2021 Neighborhood
Resources Conference Room and WebEx, 6:00 p.m.

8. INFORMATION ITEMS

None

9. ADJOURNMENT

Motion made by **Committee Member Pickett** to adjourn the Neighborhood
Advisory Committee (NAC) meeting. Motion seconded by **Committee Member
Cwik**.

Motion approved by all. Meeting adjourned at 7:39 p.m.



Amber Hutchinson, Chair



Priscilla Quintana, Recording Secretary

My name is Duane Lidman and I live in the Orangetree neighborhood at 2315 W. Palomino Dr.

Thank you for this opportunity to let tell you about a longstanding problem in our neighborhood.

First, I would like to apologize for the length of my letter but this problem has a 41-year history that I need to share with you.

I understand that the City Staff has forwarded a copy of my letter and several documents related to the unique history of the retention basin in our neighborhood.

The pbf file staring with 06 is the plat for the Orangetree Subdivision. I have highlighted the Retention Easement Covenant on the first page. To my knowledge this is the only subdivision in Chandler that includes this type of covenant.

The next two pdf files are documents that accompany this Covenant and outline the level of maintenance that is required to be done by the owner to maintain the basin to a park like condition. The Agreement also outlines how corrective action will be taken to protect the neighborhood if the developer or the owner fail to perform and default on the agreement. The covenant and these agreements run in perpetuity with the land.

The remaining pdf files are images of our flooded streets after the 2014 breach of the basin and also the naturally occurring silt infill of the basin that has never been removed as a maintenance item.

When time allows please consider driving by the property to see the current condition of the retention basin so you will better understand this longstanding issue in our older traditional neighborhood.

The property could be listed for sale in the near future and the Orangetree residents feel that the city owning and maintaining this retention basin is in the best interest of our neighborhood and the City of Chandler. This is certainly a matter of public necessity.

As an advisory committee, after seeing the basin in person please consider a discussion on this longstanding problem at a future committee meeting. Then as an advisory group please share your thoughts with our Mayor and Council members on what ownership path the city should allow that would be in the best interest of the Orangetree Neighborhood.

Thank you for your consideration of my request.



MINUTES OF THE NEIGHBORHOOD ADVISORY COMMITTEE OF THE CITY OF CHANDLER, ARIZONA, held on Tuesday, May 11, 2021, at 6:00 p.m., Environmental Education Center Painted Desert Room 4050 E. Chandler Heights Rd, Chandler, Arizona and Virtually via WebEx, phone# 1-415-655-0001 access code: 145 594 1725

Members Present

Amber Hutchinson, Chair
Vernon Stewart, Vice Chair
Eshé Pickett, Committee Member
Brian Fox, Committee Member
Peter Cwik, Committee Member
Jen Feiker, Committee Member

Staff Present

Leah Powell, Neighborhood Resources Director
Stephen Erno, Neighborhood Services Manager
Priscilla Quintana, Neighborhood Programs Administrator
Alyssa Yanez, Neighborhood Services Supervisor

Members Absent

Margie De La Rosa, Committee Member

1. **CALL TO ORDER / ROLL CALL**

Meeting was called to order at 6:30 p.m.

2. **ICE-BREAKER**

a. Facilitated by NAC Chair, Amber Hutchinson

NAC Chair asked for each NAC member to please share one thing that brings you energy and joy. All members and staff present participated.

3. **RETREAT PLANNING**

a. Discussion on future NAC member retreat

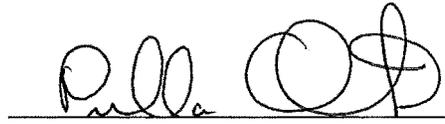
Chair Hutchinson shared that the NAC would be hosting a retreat in the month of June. She said that this is a great opportunity for new members to learn more about the different Neighborhood Programs available to our residents. **Chair Hutchinson** asked Mrs. Quintana to brief the NAC on the upcoming events.

Mrs. Quintana said staff is preparing for Fall events, including Envision Uptown and For Our City. She added that the NAC retreat could be a good opportunity to learn more about these events and how we can provide resources to our residents in preparation for these events. Mrs. Quintana added that the retreat could be an excellent time to begin working on a mission statement that aligns with the current NAC goals. Mrs. Quintana said the retreat would be facilitated by Beth Chepelsky, the City of Chandler's Organizational Development Coordinator, on June 8, 2021, immediately following the regularly scheduled meeting.

4. **ADJOURNMENT**

A large, stylized handwritten signature in black ink, appearing to read 'Amber Hutchinson'.

Amber Hutchinson, Chair

A handwritten signature in black ink, appearing to read 'Priscilla Quintana', written over a horizontal line.

Priscilla Quintana, Recording Secretary



MINUTES OF THE NEIGHBORHOOD ADVISORY COMMITTEE OF THE CITY OF CHANDLER, ARIZONA, held on Tuesday, June 8, 2021, at 4:45 p.m., Chandler Museum Saguaro Room 300 S. Chandler Village Dr., Chandler, Arizona.

Members Present

Amber Hutchinson, Chair
Vernon Stewart, Vice Chair
Eshé Pickett, Committee Member
Brian Fox, Committee Member
Peter Cwik, Committee Member
Margie De La Rosa, Committee Member
Jen Felker, Committee Member

Staff Present

Leah Powell, Neighborhood Resources Director
Stephen Erno, Neighborhood Services Manager
Priscilla Quintana, Neighborhood Programs Administrator
Alyssa Yanez, Neighborhood Services Supervisor
Rosa Berrelleza, Neighborhood Enhancement Coordinator
Beth Chepelsky, Organizational Development Coordinator

1. Welcome and Introduction

Beth Chepelsky, Organizational Development Coordinator, introduced herself and asked each member to introduce themselves.

2. Team Building activity – true colors

Mrs. Chepelsky asked NAC members and staff to complete a personality survey to learn how to better communicate and work with each other. The results of the survey were then identified by colors.

3. About Neighborhood Programs

Priscilla Quintana, Neighborhood Programs Administrator, described the different programs and available grants neighborhood programs offer registered neighborhoods including:

- Neighborhood Registration
- HOA Academy
- Tool Lending Program
- Neighborhood Grants
- Let's Pull Together
- For Our City Day

4. Discussion Regarding Impactful Events from Each Member's Perspective or Why You Joined the NAC

NAC members shared the different events organized by the city that they have enjoyed most and that impacted their decision to join the NAC.

Listed below are the events shared by NAC members:

For Our City Day

HOA Academy

Operation Back to School

Mayor on the Move; Mayor's Listening Tour

CIVIC

5. Mission Statement Word Bank Activity

Mrs. Chepelsky asked NAC members to share words that best describe the role the NAC plays in the community. She then asked the NAC to break out into small groups and draft mission statements that best represent the Neighborhood Advisory Committee using the word bank.

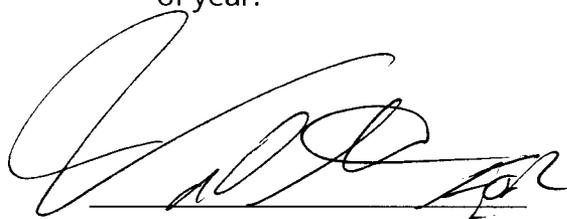
- A. Achieve community involvement through education and opportunities by facilitating City programs that will make neighborhoods thrive and build community strength.
- B. To educate the citizens of Chandler about the services and resources available from the city.
- C. To build community by improving neighborhood connectedness, educate and advocate on behalf of City residents.

6. Develop Next Steps

Mrs. Quintana asked each NAC member to visit the Neighborhood Programs website to see if their neighborhood is registered and learn more about the programs.

7. Closing/Adjourn

Stephen Erno, Neighborhood Preservation Manager, thanked the NAC for participating in the retreat. He shared that Neighborhood Programs was gearing up for several Fall events that the NAC would be part of, adding that it's an exciting time of year.



Amber Hutchinson, Chair



Priscilla Quintana, Recording Secretary

Meeting Minutes

Neighborhood Advisory Committee

Regular Meeting

Nov. 9, 2021 | 6:00 p.m.
Housing Conference Room
235 S. Arizona Ave., Chandler, AZ



Call to Order

The meeting was called to order by **Vice-Chair Vernon Stewart** at 6:03 p.m.

Roll Call

Commission Attendance

Vice-Chair Vernon Stewart
Commissioner Peter Cwik
Commissioner Jennifer Felker
Commissioner Eshe Pickett

Staff Attendance

Leah Powell, Neighborhood Resources Director
Stephen Erno, Neighborhood Preservation
Manager
Priscilla Quintana, Neighborhood Programs
Administrator
Adrianna Erickson, Neighborhood Enhancement
Coordinator
Tawna Mower, Sr. Administrative Assistant
Daniel Darnell, Code Inspector
Melissa Alexander, Code Inspector

Absent

Chair Amber Hutchinson - excused
Commissioner Margie De La Rosa - excused
Commissioner Brian Fox - excused

Scheduled and Unscheduled Public Appearances

Introduction of New Neighborhood Staff

Stephen Erno, Neighborhood Preservation Manager, introduced two new Code Inspectors and our new Senior Administrative Assistant.

1. **Melissa Alexander, Code Inspector**

Melissa Alexander, Code Inspector shared that she came from the City of Avondale. She also worked for the City of Peoria and has been in code enforcement since 2009.

2. **Daniel Darnell, Code Inspector**

Daniel Darnell, Code Inspector shared that he is new to Arizona and came to us from San Jose. Before code enforcement, he worked at the San Jose Police Department on the civilian side.

3. **Tawna Mower, Sr. Administrative Assistant**

Tawna Mower, Sr. Administrative Assistance shared she worked for Gilbert Public Schools and is new to code but is enjoying it. She is accustomed to serving the community in various ways. Priscilla Quintana, Neighborhood Programs Administrator, shared that Tawna will also be supporting the Neighborhood Advisory Committee.

Consent Agenda Motion and Vote

4. **August 2021 Neighborhood Advisory Committee Meeting Minutes**

Commissioner Peter Cwik moved to approve the Consent Agenda of the August 9, 2021, Regular Neighborhood Advisory Committee Meeting. **Commissioner Jennifer Felker** Seconded.

Motion carried unanimously (4-0).

Action Agenda Item No. 5 and Discussion

5. **2022 Neighborhood Advisory Committee Meeting Calendar.**

Ms. Quintana presented the 2022 Meeting Calendar. She pointed out there will be various events in place of some of the regular NAC meetings

Commissioner Cwik asked if the stated location for each meeting is a placeholder or if the meetings will all be at the same location.

Ms. Quintana responded that our goal is to move the meetings to different locations.

Commissioner Eshe Pickett moved to approve the calendar. **Commissioner Cwik** seconded the motion. Motion carried unanimously (4-0).

Briefing

6. **Water Conservation Presentation- Deina Burns, Water Conservation Coordinator**

Deina Burns, Water Conservation Coordinator, introduced herself and shared that she had 24 years of experience in conservation. She began by sharing that there are a lot of incentives for HOAs adding that traditional neighborhoods are operated by the city.

The incentives for HOAs are rebates, water budgets, Large Landscape Water Efficiency Program, HOA and neighborhood presentations, and landscape consultations.

Commissioner Pickett shared that when she completed the water conversion rebate several years ago, she received it as a rebate on her water bill and asked if that had changed.

Ms. Burns stated that it has not changed.

Commissioner Cwik inquired about the timeline for the multiple controllers for an HOA. He asked if the HOA needed to apply before the purchase of the smart controllers or if it could be within the calendar year as his HOA has put in numerous controllers this past year.

Ms. Burns replied that they are still eligible for the rebate if they have copies of the receipts.

Ms. Burns informed the committee that there is a lot of information about the programs and incentives available online at chandleraz.gov/water.

Commissioner Cwik asked if the rebates for the HOA are 50% off the cost of a controller up to \$250 per controller (no more than 5).

Ms. Burns said that was correct.

Ms. Burns said she would be happy to work with anyone to implement the programs and apply for the rebates. Please contact her at conserve@chandleraz.gov to connect.

7. **For Our City Day Report- Priscilla Quintana, Neighborhood Programs Administrator**

Ms. Quintana reported we had a very successful 11th annual For Our City Day. Over 1,000 volunteers (including city staff) participated, over 180 projects were completed (which included painting homes, spreading gravel, providing dumpsters), and 80 water conservation kits were distributed. Neighborhood Programs partnered with the Salvation Army to have a celebration in the park and Sherwin Williams donated all the paint for the homes. Donations were received from Chandler Rotary Club, Bashas, Home Depot, Lowe's, Target, CLEA, Dignity Health, and Safeway. Overall, we have received a lot of positive feedback from volunteers and homeowners. Ms. Quintana asked the committee for their feedback on the event.

Commissioner Cwik requested the NAC have a pop-up tent easily identifying them. He added that there was a lot of participation in the park, with a lot more people than he had anticipated.

Ms. Quintana shared that there is a Neighborhood Programs tent, and we will be sure to have the NAC table under the Neighborhood Programs pop-up tent in the future.

Vice-Chair Vernon Stewart requested a tablecloth.

Commissioner Pickett suggested a QR code be created so residents could scan it and complete the survey electronically in Spanish and English.

Ms. Quintana said her suggestion would be implemented for Envision Amberwood South.

Commissioner Pickett agreed that there was good foot traffic at all the booths. She suggested the NAC committee members have a practiced pitch to feel comfortable in engaging with the residents. She also suggested the NAC distribute raffle tickets to increase engagement.

Commissioner Cwik observed the different tables that had giveaways had more interest and that allowed those booths to engage with the residents. He also agreed that the committee members need to have a pitch.

Ms. Quintana encouraged all committee members to attend next year's For Our City Day planning meetings.

Vice-Chair Stewart said the bus shuttles went very well until the electricity went out at Arizona Ave and Erie Street. He also mentioned that the bus stops were at hard to see at times.

Commissioner Cwik shared that the wet field made it less enjoyable due to the sprinklers being on the night before.

Leah Powell, Neighborhood Resources Director, stated that it was not the sprinklers, but it was another water issue. Ms. Powell also reminded everyone that the streets are filled with cars and that could have made stopping difficult for a bus since it would be hard to see the bus signs.

Vice-Chair Stewart agreed and said the drivers had to bypass some of the signs due to all the cars.

Commissioner Pickett complimented the way the food was disbursed and the design of the t-shirts. She shared it was a positive experience and everyone enjoyed themselves. She noted it was well organized, and the communication and distribution of supplies was great.

Ms. Quintana thanked the committee for coming out and supporting For Our City Day.

Mr. Erno shared that the planning for For Our City Day 2022 will begin in April.

Vice- Chair Stewart said the city did a great job on For Our City Day and complimented Ms. Quintana for her efforts.

8. **Neighborhood Program Updates- Priscilla Quintana, Neighborhood Programs Administrator**

Ms. Quintana shared that on November 15, 2021, we will be hosting a neighborhood meeting at Historic South Chandler, and the NAC is invited to attend. She also said Envision Amberwood South will take place on March 1, 2022, and NAC's participation will be strongly encouraged. Adrianna Erickson, Neighborhood Enhancement Coordinator, will send out calendar invites for all 2022 Neighborhood Programs events.

She informed the committee that in the coming year Neighborhood Programs would like to rename the four grants and invited committee members to view the grant information on the website. If there are suggestions of new grant names, please contact Ms. Quintana, Mr. Erno, or Ms. Erickson.

Ms. Quintana offered a correction to the calendar, the December meeting will be on Tuesday, December 14, 2021. The opportunity on December 13, 2021, is located at the Housing Youth Program. If anyone is interested, Ms. Quintana will connect them with Heather Callis, Housing Youth Coordinator.

9. **Neighborhood Program Updates- Stephen Erno, Neighborhood Service Manager**

Mr. Erno acknowledged the great work that was done by Ms. Quintana and Ms. Erickson on For Our City Day. He shared that the entire Neighborhood Preservation team supported the event. Mr. Erno thanked the committee for their feedback on the event. Mr. Erno also apologized for the short notice on the neighborhood meeting on November 15, 2021, but it was a last-minute meeting.

Mr. Erno informed the committee that Alyssa Yanez had accepted a position with the City of Scottsdale and left three weeks ago. Mr. Erno acknowledged this is a good opportunity to look at the organization of our division. Mr. Erno is excited that Neighborhood Programs will meet to discuss the programs and plans for the coming year.

Mr. Erno stated he appreciates the involvement of NAC in our events and welcomes any feedback or suggestions.

Commissioner Cwik commented that he appreciates the guest speakers and agrees that they are needed to educate the committee.

Calendar

10. **South Historic Chandler Neighborhood Meeting, Monday, November 15, 2021, Salvation Army, 85 E. Saragosa Street, 85225, 6:00 p.m.**
11. **The next Neighborhood Advisory Committee meeting will be held on December 14, 2021, Neighborhood Resources Conference Room, 235 South Arizona Avenue, 6 p.m.**

Informational Items

Ms. Quintana pointed out the new design of the agenda and shared that all committees would be using a new agenda to streamline the process and it will mirror the Mayor and Council's agenda.

Commissioner Pickett asked if the committee could review the bylaws specifically those on attendance and member replacement.

Commissioner Stewart asked if the committee was going to go over the mission statements.

Ms. Quintana shared that the discussion around mission statements will be postponed until January. Ms. Quintana also encouraged the committee to review the mission statement documents from the retreat and to let her know if there are any additional suggestions.

Adjourn

Commissioner Pickett moved to adjourn the meeting. **Commissioner Cwik** seconded the motion. Motion carried unanimously (4-0).

The meeting was adjourned at 7:03 p.m.



Adrianna Erickson, Recording Secretary



Vernon Stewart Vice Chair