



AIRPORT MASTER PLAN PLANNING ADVISORY COMMITTEE MINUTES

Meeting

Thursday, October 24, 2019

MINUTES OF THE AIRPORT MASTER PLAN PLANNING ADVISORY COMMITTEE MEETING, held at the Chandler Municipal Airport Terminal Building, Main Conference Room, 2380 S. Stinson Way, Chandler, Arizona, on Thursday, October 24, 2019.

Members Present:

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| David Sperling | Chandler Airport Commission |
| Kelly McMullen | Experimental Aircraft Association |
| Steve Smith | Chandler Air Service |
| Neil Jones | Quantum Helicopters |
| Don Kriz | ADOT Aeronautics |
| Tim Krieger | CHD Air Traffic Control (Serco) |
| Micah Miranda | Chandler Economic Development |
| Derek Horn | Chandler Development Services |
| Chelle Daly | Chandler Citizen |
| Glen Kennedy | Lantana Ranch HOA |
| Eva Cutro | Town of Gilbert |
| Samantha Sanples | Maricopa Association of Governments |
| Tony Bianchi | Phoenix Mesa Gateway Airport |
| Bill Gillies | AZ Military Airspace Working Group |
| Mark Balcius | Clarius Partners |
| Terri Kimble | Chandler Chamber of Commerce |
| Kyler Erhard | FAA Phoenix Airport District Office |

Also in attendance:

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| Matt Quick | Coffman Associates |
| Eric Pfeifer | Coffman Associates |
| Jim Harris | Coffman Associates |
| Teresa Makinen | MakPro Services |
| Joshua Wright | Assistant City Manager |
| Chris Andres | Airport Administrator |
| Ryan Reeves | Airport Business Coordinator |
| Hafiz Noor | Engineering Project Manager |
| Stephanie Romero | Public Information Officer |
| Cristabel Dykstra | Management Analyst |

1. CALL TO ORDER

The meeting was called to order at 1:30 P.M.

2. INTRODUCTIONS OF COMMITTEE MEMBERS, STAFF AND CONSULTANTS

Chris Andres, Airport Administrator, introduced himself and welcomed the committee members, City staff, members of the public and the representatives from Coffman Associates.

3. PRESENTATION AND DISCUSSION OF THE ROLE OF AIRPORT MASTER PLAN PLANNING ADVISORY COMMITTEE

Mr. Andres went over the City of Chandler's guidelines, rules and regulations that apply to boards and commissions and the responsibilities of members as they apply to the board or commission they have been appointed to. He stated that while the Airport Master Plan Planning Advisory Committee is not a voting committee, their input and feedback is crucial to the Airport Master Plan.

Matt Quick, Associate for Coffman Associates, welcomed everyone and provided an overview of the services his firm provides which includes working with municipalities on airport master plans. He also introduced his team: Jim Harris, Eric Pfeifer and Teresa Makinen with MakPro Services. He thanked the City of Chandler for allowing his team to be part of this process.

Mr. Quick went over the committee's role as it relates to the Airport Master Plan and the importance of the members' participation and attendance. He stated the Airport Master Plan will be the City's document on how the City will move forward on airport operations, environmental and economic impact and layout for the next 10-20 years. He added that all the information regarding the Airport Master Plan will be available online at <http://chandler.airportstudy.com/overview/>.

4. PRESENTATION AND DISCUSSION OF THE PROCESS, PROCEDURES, DEADLINES AND INFORMATION TO BE USED AND COLLECTED TO COMPLETE THE AIRPORT MASTER PLAN

Eric Pfeifer gave an overview on the Airport Master Plan process, timeline and how the Airport Layout Plan (ALP) will look like. He went over some of the procedures and information needed in order to meet the Federal Aviation Administration (FAA) guidelines as they relate to the Airport Master Plan.

Mr. Quick provided an opportunity for the committee members to share their input as part of a SWOT (Strengths, Weaknesses, Opportunity, Threat) Analysis for the working document of the Airport Master Plan.

5. NEXT MEETING DATE WILL BE SELECTED

Mr. Andres asked the committee members to set aside Wednesday, February 26, 2020 as a tentative date for the next committee meeting. Staff will follow-up with the members to confirm the date.

6. ADJOURN

Meeting was adjourned at 3:30 P.M.



Cristabel Dykstra, Recording Secretary



Chris Andres, Committee Liaison