



City of Chandler Recreation Division
ATHLETIC FIELD AND COURT RENTAL APPLICATION INSTRUCTIONS
 FOR CATEGORY III and V USERS

For a complete policy disclosure, please see the approved City of Chandler Athletic Field and Court Usage Policy.

1. A committee of Parks and Recreation staff will review all applications. Requests will be granted based on the priority ranking and historical usage of the requestor, the date and time the application is submitted, the thoroughness of the application and the ability of the Recreation Division to accommodate the request. All applicants will be notified within three (3) weeks of the date of the submittal as to the status of their application. Once an application is approved and the applicant notified, the applicant will have 72 hours to pay \$500 of the total rental fees.
2. Applications will be accepted nine **(9) months** in advance for a 3-month period and at least 15 days prior to the first date requested on the application. Applications will not be accepted less than 15 days prior to the first date listed on the application. Applications must be submitted to the Snedigar Recreation Center at snedigar@chandleraz.gov, hand delivered to 4500 S. Basha Rd., Chandler AZ 85248 or mailed to: Attn. Ball Field and Court Reservations, City of Chandler, Snedigar Recreation Center, Mail Stop 502, P.O. Box 4008, Chandler, AZ 85244-4008.

3. Application acceptance periods:

Reservation Period	Due Date
March, April, May	September 1
June, July, August	December 1
September, October, November	March 1
December, January, February	July 1

4. Requests are granted for camps/clinics, leagues, tournaments, and games only, not for practices.
5. Locations available for rent are fields at the Snedigar Sportsplex, Espee Park, Folley Park, Pima Park, Nozomi Park, Folley Park, and Tumbleweed Park. Volleyball and Basketball courts available for rentals are limited to Chuparosa Park, Nozomi Park, and Tumbleweed Park. Following are the field and court descriptions:

Site	Extra	Mound/Lights	Base Path Dist.	Fence	Recommended Use
Chuparosa VB 1	Volleyball	Lights	n/a	n/a	Volleyball
Chuparosa VB 2	Volleyball	Lights	n/a	n/a	Volleyball
Chuparosa VB 3	Volleyball	Lights	n/a	n/a	Volleyball
Chuparosa VB 4	Volleyball	Lights	n/a	n/a	Volleyball
Chuparosa BB 1	Basketball	Lights	n/a	n/a	Basketball
Chuparosa BB 2	Basketball	Lights	n/a	n/a	Basketball
Chuparosa 1	Turf Area	Lights	n/a	n/a	Soccer, Football, Lacrosse
Chuparosa 2	Turf Area	Lights	n/a	n/a	Soccer, Football, Lacrosse
Espee 1	Grass Infield	60'-6"	90'	350/350/350	Youth Baseball 13 and over
Espee 2	Skinned Infield	No mound	60', 70'	220/220/220	Youth Baseball 13 and under, Youth Softball
Espee 3	Skinned Infield	No mound	60', 70'	220/220/220	Youth Baseball 13 and under, Youth Softball
Folley North	Skinned Infield	No mound	60', 65', 70'	280/300/267	Youth Baseball 13 and under, Softball all ages
Folley South	Skinned Infield	No mound	60', 65', 70'	280/280/280	Youth Baseball 13 and under, Softball all ages
Folley East	Skinned Infield	No mound	60'	varies	Youth Baseball 12 and Under, Youth Softball

Site	Extra	Mound/ Lights	Base Path Dist.	Fence	Recommended Use
Nozomi 1	Grass Infield	60'-6"	90'	350/350/350	Adult Baseball, Youth Baseball 13 and over
Nozomi 2	Skinned Infield	46'	60'	Seasonal	Youth Baseball 12 and Under
Nozomi 3	Skinned Infield	46'	60'	Seasonal	Youth Baseball 12 and Under
Nozomi VB 1	Volleyball	Lights	n/a	n/a	Volleyball
Pima West	Skinned Infield	54'	60', 65', 70', 80'	294/345/252	Youth Baseball 13 and under
Pima East	Skinned Infield	No mound	60', 65', 70'	252/342/252	Youth Baseball 12 and Under, Youth Softball
Pima Soccer	Turf Area	No Lights	n/a	n/a	Soccer, Cricket, Football, Lacrosse
Tumbleweed 1	Turf Area	Lights	n/a	n/a	Soccer, Football
Tumbleweed 2	Turf Area	Lights	n/a	n/a	Soccer, Football
Tumbleweed 3	Turf Area	Lights	n/a	n/a	Soccer, Football, Lacrosse
Tumbleweed 8	Turf Area	Lights	n/a	n/a	Soccer, Football, Lacrosse
Tumbleweed 9	Turf Area	Lights	n/a	n/a	Soccer, Football, Lacrosse
Tumbleweed 10	Turf Area	Lights	n/a	n/a	Soccer, Football, Lacrosse
Tumbleweed 11	Turf Area	Lights	n/a	n/a	Soccer, Football, Lacrosse
Tumbleweed VB 1	Volleyball	Lights	n/a	n/a	Volleyball
Snedigar Baseball 1	Grass Infield	60'-6"	90'	350/400/350	Adult and Teen Baseball - Games Only
Snedigar Softball 2	Skinned Infield	No mound	65', 70', 80'	310/310/310	Youth Baseball 14 and under, Softball all ages - Games only
Snedigar Softball 3	Skinned Infield	No mound	65', 70', 80'	310/310/310	Youth Baseball 14 and under, Softball all ages - Games only
Snedigar Baseball 4	Grass Infield	60'-6"	90'	350/400/350	Adult and Teen Baseball - Games Only
Snedigar Softball 5	Skinned Infield	No mound	66', 70'	290/290/290	Youth Baseball 14 and under, Softball all ages - Games only
Snedigar Softball 6	Skinned Infield	No mound	66', 70'	290/290/290	Youth Baseball 14 and under, Softball all ages - Games only
Snedigar Baseball 7	Grass Infield	46'	60'	200/200/200	Youth Baseball 12 and Under Only
Snedigar Baseball 8	Grass Infield	46'	60'	200/200/200	Youth Baseball 12 and Under Only
Snedigar Baseball 9	Skinned Infield	46'	60'	Seasonal	Youth Baseball 12 & under/Youth Softball
Snedigar Baseball 10	Skinned Infield	46'	n/a	Seasonal	Youth Baseball 12 & under/Youth Softball
Snedigar Soccer 1	Turf Area	Lighted	n/a	L322/W220	Soccer, Football
Snedigar Soccer 2	Turf Area	Lighted	n/a	L325/W220	Soccer, Football
Snedigar Soccer 3	Turf Area	Lighted	n/a	L318/W195	Soccer, Football
Snedigar Soccer 4	Turf Area	Lighted	n/a	L307/W212	Soccer, Football
Snedigar Soccer 5	Turf Area	Lighted	n/a	L338/W212	Soccer, Football
Snedigar Soccer 6	Turf Area	No Lights	n/a	L175/W120	Soccer, Football
Snedigar Soccer 7	Turf Area	No Lights	n/a	L175/W115	Soccer, Football
Snedigar East Multi 1	Turf Area	Lighted	n/a	L185/W132	Soccer, Football
Snedigar East Multi 2	Turf Area	No Lights	n/a	L456/W560	Soccer and Cricket Matches
Snedigar East Multi 3	Turf Area	No Lights	n/a	L456/W560	Soccer and Cricket Matches
Snedigar East Multi 4	Turf Area	No Lights	n/a	L230/W365	Soccer, Football
Snedigar Cricket	Turf Area	No Lights	n/a	L456/W560	Soccer and Cricket Matches

6. Those who wish to reserve an athletic field or court for any other purpose must obtain a Special Events Permit from the City of Chandler Cultural Development Department. Please contact the Special Events coordinator at (480) 782-2665 for more information.
7. Fees associated with rentals are as follows:

Athletic Fields		
	Category III	Category V
Field fees for residents	No fee	\$11/hour
Field fees for nonresidents	Not applicable	\$15/hour
Field fees for commercial groups	Not applicable	\$17/hour
Light fees for residents	\$15/hour	\$15/hour
Light fees for nonresidents	Not applicable	\$21/hour
Light fees for commercial groups	Not applicable	\$23/hour
Site supervisor fees for residents	\$15/hour	\$15/hour
Site supervisor fees for nonresidents	Not applicable	\$21/hour
Site supervisor fees for commercial groups	Not applicable	\$23/hour
Field prep fees for residents	\$25/hour	\$25/hour
Field prep fees for nonresidents	Not applicable	\$34/hour
Field prep fees for commercial groups	Not applicable	\$38/hour
Field prep fees for residents after hours	\$35/hour	\$35/hour
Field prep fees for nonresidents after hours	Not applicable	\$48/hour
Field prep fees for commercial groups after hours	Not applicable	\$53/hour

8. Field prep and site supervision is required on Snedigar baseball/softball fields 1-6. Field prep at other fields is done by request only, if approved by Parks Maintenance Supervisor. Available prep times are Monday – Friday, 6 a.m. – 2:30 p.m. Field preps requested outside these hours will be charged the after hours prep fee. If more than two fields need prep, game starting times must be staggered by 30 minutes. Requests must be submitted no later than 15 days prior to rental.
9. Full payment, up to \$2,000 is due at least 30 days before the start of the Tournament Event. Host must pay the remaining balance no later than 5 p.m. on the Tuesday before the Tournament Event, based on the final anticipated field usage. If any additional services are provided by City during the Tournament Event beyond those which Host has paid in advance, City will present an invoice for any remaining balance to Host at the conclusion of the Event. Host must pay the remaining balance within five business days of receiving City's final invoice. Allowable methods of payment include cashier's check or money order made out to the City of Chandler or Visa, Master Card, American Express.
10. Refunds will not be given if the schedule changes and fields are not used or games end early. If the permittee cancels the permit more than 30 days from the event, a 50% refund of the initial payment will be given. If the permittee cancels the permit less than 30 days before the event, there will be no refund.
11. Lights will come on and be charged for according to the following time schedule:
- a. November-February, 5:30 p.m.
 - b. October & March, 6 p.m.
 - c. September & April, 6:30 p.m.
 - d. May & August, 7 p.m.
 - e. June & July, 7:30 p.m.
12. The City of Chandler requires each organization to provide a certificate of liability insurance from a company authorized to conduct business in the State of Arizona. Insurance requirements are as follows:
- "occurrence" from Commercial or General Liability insurance with a limit of not less than \$1,000,000 for each occurrence, \$2,000,000 aggregate coverage for loss, theft, or property damage.
 - Coverage for sexual abuse and molestation must not be excluded.
 - Policies must contain a severability of interest clause and waiver of subrogation against the City, its officers, employees, agents, and volunteers.

- Certificates of Insurance Description Operations must include: **“The City of Chandler, its agents, representatives, officers, directors, officials, and employees are additional insured’s”**.
- Must include City of Chandler as second insured and certificate holder with the address of City of Chandler, 175 S. Arizona Ave., Chandler, AZ 85225.

13. Refreshments, food, merchandise, or any other articles may not be sold or offered for sale within or adjacent to any park area without the prior authorization of the Recreation Division.
14. The permittee shall remain subject to the rules and policies of the Recreation Division, the specific terms of the permit, and to all rules, regulations and laws of all City, State and Federal departments insofar as applicable.
15. The permittee must clean and restore the premises after each use.
16. Advertising material of any kind may not be posted, placed or distributed at the athletic fields unless written permission is granted by the Recreation Division.
17. The permittee must have in his/her possession at the time and site of the rental the permit for the use of the facility and any other permits or documents required by the Division or any other City agency for proposed activities at the facility.
18. Permits are not transferable.
19. For complete policy disclosure, please see the approved City of Chandler Athletic Field and Court Usage Policy at chandleraz.gov/fieldrentals



Date Received: _____
 Permit #: _____
 Deposit Due Date: _____
 Final Payment Due Date: _____

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ATHLETIC FIELD AND COURT RENTAL APPLICATION
 FOR CATEGORY III and V USERS

- i** Answer all sections of this application completely; incomplete applications will be returned.
- i** No permits will be granted unless this application is signed.

1. Name of Organization: _____
2. Contact Person: _____
3. Organization Address: _____
 City: _____ Zip Code: _____
4. Email: _____
5. Phone (Cell): _____ (Work): _____
6. Type of Event: Game League Tournament Camp/Clinic
7. Type of Tournament: Local/City State Regional National
8. Sport: Baseball Softball Football Soccer Cricket Other: _____
9. Name of Event: _____
10. Age Group: Youth Adult
11. How long has the organization received permits from City of Chandler? _____ years
12. Do teams pay fees? Yes No
13. Number of players per team: _____ Number of teams _____
14. Number of spectators anticipated: _____
15. Will a gate fee be charged? Yes No
 If yes, please provide City tax ID #: _____
16. Will organization be selling concessions? Yes No
 If yes, provide contact information of vendor and fill out a Concession Operation Request form:
 Contact Person: _____ Phone: _____
17. Will the event require field preps (Snedigar baseball/softball 1-6 only)? Yes No
18. Will the event be advertised? Yes No
 Website: _____
19. Will the organization be utilizing amplified sound at the event? Yes No
 If yes, you must obtain a Special Event Permit from the Cultural Development Department – lead time is 90 days

Reservation Request

Field/Court Name: _____

Day of the Week: M Tu W Th F Sa Su

Start Date: _____ End Date: _____ Start Time: _____ End Time: _____

Field/Court Name: _____

Day of the Week: M Tu W Th F Sa Su

Start Date: _____ End Date: _____ Start Time: _____ End Time: _____

Field/Court Name: _____

Day of the Week: M Tu W Th F Sa Su

Start Date: _____ End Date: _____ Start Time: _____ End Time: _____

Field/Court Name: _____

Day of the Week: M Tu W Th F Sa Su

Start Date: _____ End Date: _____ Start Time: _____ End Time: _____

The Applicant agrees to indemnify, defend, and save harmless the City of Chandler, its Mayor and Council, appointed boards and commissions, officials, officers, employees, individually and collectively; from all losses, claims, suits, actions, payments and judgments, demands, expenses, attorney's fees, defense costs, or actions of any kind and nature resulting from personal injury to any person, including employees of the Applicant or any Subcontractor employed by the Applicant (including bodily injury and death) or damages to any property, arising or alleged to have arisen out of the negligent performance of the Applicant for permitted rental hereunder, except any such injury or damages arising out of the sole negligence of the City, its officers, agents or employees. IT IS THE INTENTION OF THE PARTIES to this application that the City of Chandler, its Mayor and Council, appointed boards and commissions, officials, officers, employees, individually and collectively, are to be indemnified against their own negligence unless and except their negligence is found to be the sole cause of the injury to the persons or damages to property.

The permittee agrees to abide by all guidelines and recommendations for public gatherings set forth by the United States Centers for Disease Control and Prevention ("CDC"), Arizona Department of Health Services, Maricopa County, and City of Chandler with respect to preventing the spread of Covid-19. The permittee must cancel events on City property if federal, state, or local regulations do not permit public gatherings as planned by permittee. The City retains the right to cancel all rental permits in the interest of public health.

As the Applicant, I hereby certify that the information I have provided on this form is complete and accurate to the best of my knowledge. I agree to abide by the terms set forth in this application and by the City of Chandler Athletic Field and Court Usage Policy. I understand that failure to do so may lead to the cancellation of the permit, the denial of future permits, or other legal action by the City of Chandler.

Signature of Applicant

Date

Print Name

Submit application to snedigar@chandleraz.gov.

For other ways to submit this application, please see page 2 of the Athletic Field and Court Usage Policy.

