

City of Chandler Vendor Information

Thank you for your interest in wanting to be a part of this special event. The City of Chandler prides itself in having vendors at this event that represent the concept of the event and a vast diversity of what the community has to offer. This one page information sheet should answer most questions about the event.

Event: CinePark: May Movie Series

Dates: Friday, 5/3/2019

Friday, 5/10/2019

Friday, 5/17/2019

Location: Tumbleweed Park

Time: 6:30 p.m. to 10 p.m.

6:30-8pm Activities/Crafts

8pm- Movie will Begin

Priority Deadline: Friday, March 1, 2019

Vendor Application Deadline: Tuesday, April 2, 2019

Approximate Attendance: 300 plus guests per night

Available Areas for Vendors:

Food/Beverage Booths ONLY – \$150.00 total for all 3 event dates. Vendor must be available ALL 3 dates.

This is any organization (nonprofit or business) that wants to sell food, snacks or beverages.

Responsibilities of the Vendor:

Application – An application must be completed and turned in by the deadline above.

Dates- Vendors are required to participate in all 3 Cinepark dates.

Booth Fee – A non-refundable fee is charged to participate in the event.

This fee is not paid until the vendor has been notified of its acceptance into the event.

Supplies/Materials – All supplies and materials (tables, chairs, canopies, etc.) must be provided by the vendor.

Event Notes:

Available Space – 10' x 15' space will be allocated to all approved vendors.

Power- If you need a power outlet there is a fee of \$30.

Applications – The City of Chandler will accept vendor applications until 5:00 p.m. on the date of the deadline or when all space has been filled. Applications submitted or received after the deadline will not be eligible for consideration.

Notification of Acceptance – The City of Chandler will notify the accepted vendors within 7 business days of the Application Deadline. All fees and additional requested information must be submitted by the new deadline.

Duplication of Vendors – The City of Chandler strives to keep duplication of booth items or activities down to a minimum. Our goal is to keep the number of same or similar booths down to a minimum.

Waiting List – A waiting list will be kept from the eligible applications and these vendors will be contacted if any of the accepted vendors do not meet the requirements.

**For questions, please contact the Recreation Coordinator- Special Events:
Annette Watson at 480-782-2669.**