

Certification for General Fund Applicants

Please initial that you have read the following compliance statements and that your agency meets the requirements.

_____ The applicant agency is a registered 501(c)(3) health and human service organization.

_____ The applicant agency agrees to serve 100% Chandler residents with funds received from the City of Chandler.

_____ The applicant agency agrees to be physically located in the City of Chandler unless there is no Chandler-based service provider meeting the identified need, the agency serves Chandler organizations or residents, or the agency outside Chandler collaborates with a Chandler-based agency to provide services to Chandler residents.

_____ The applicant agency agrees to apply for a minimum grant level of \$10,000.

_____ The applicant agency agrees to hold a current insurance policy in line with City requirements. See current insurance requirements in the ZoomGrants Library.

_____ The applicant agency agrees that all employees, subcontractors, and volunteers working with vulnerable populations may be subject to a background check and fingerprint verification at the discretion of the City of Chandler.

_____ The applicant agency agrees to identify all contractor and subcontractor employees performing work under the contract and shall verify and certify that all employees working under the contract are in compliance with the Federal Immigration and National Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214.

_____ The applicant agency agrees to follow all applicable federal, state, and local laws, and with all applicable license and permit requirements.

Audit Requirement: City of Chandler requires the applicant agency to submit an audit, including management letter, conducted by an independent accounting institution able to render unqualified statements regarding the fiscal status of the organization. If an applicant agency has a budget under \$500,000, financial review conducted by an independent accounting institution can be submitted. If an applicant agency has been in

existence for less than three years, the agency must supply year-end financial statements for their period of operation, including budgeted versus actual figures.

_____ The applicant agency agrees to submit the required audit applicable to their agency.

Name of Organization

Name

Title

Signature

Date