



**Neighborhood
Resources
Department**

Application Orientation

Oct. 24, 2019

Introductions

- Name
- Agency



General Fund

- Populations in Need
 - People experiencing homelessness and/or housing crisis
 - Households with low and moderate income
 - Seniors who are isolated or have low household incomes
 - Youth who are isolated or have low household incomes
 - People living with mental health and/or substance use disorders
 - People living with physical and/or intellectual disabilities



General Fund

- Areas of Need
 - Housing for All Incomes
 - Behavioral Health
 - Homelessness
 - Better Communication of Available Resources
 - Transportation
 - Social Isolation
 - Food Insecurity



CDBG

- National Objective Overview
- Public Service Priorities
 - Homelessness
 - Fair Housing
 - Public Housing Youth Program
- Capital Improvements & Neighborhood Revitalization Priorities
 - Code Enforcement
 - Emergency Home Repair
 - Public Building Improvements
 - Park Improvements
 - Single Family Home Improvements



HOME

- HOME Housing Priorities
 - Tenant Based Rental Assistance (TBRA)
 - First Time Homebuyer Programs
 - Rental Housing



Funding Criteria

General Fund

- 501(c)(3) Human Service Organization
- Admin Costs \leq 20%
- Chandler Residents = 100%
- Audit Requirements
- Physical Location preference
- \$10,000 minimum
- Funding Limitations
- Insurance Requirements



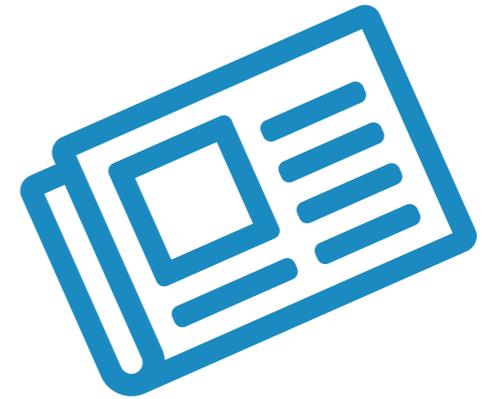
Funding Criteria

CDBG & HOME

- SAMs Registration
- 501(c)(3) or government entity
- Chandler Residents = 100%
- Audit Requirements
- Conflict of Interest
- Monthly Reporting
- Monthly Invoice & Documentation of Fund Expenditures
- Recordkeeping & Records Retention
- Insurance Requirements

What's New

- Guidelines Packet Online
- Streamlined & Combined Application
- Budget Section
- New Scoring Criteria



ZoomGrants

- Online Registration
- Generic Email
- Resource Links

New ZoomGrants™ Account

Email

Password

First Name

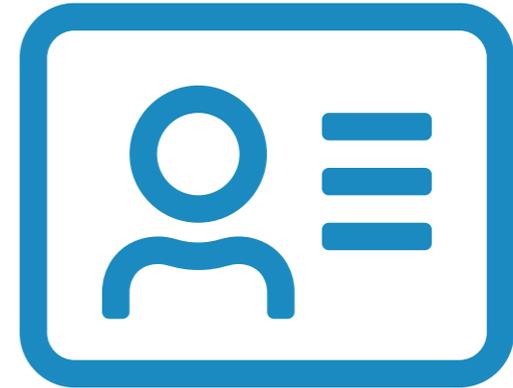
Last Name

Account Type Organization

- Password must be 8-16 characters and contain at least 1 letter and 1 number.
- We do not sell or rent your personal information to anyone. Ever.

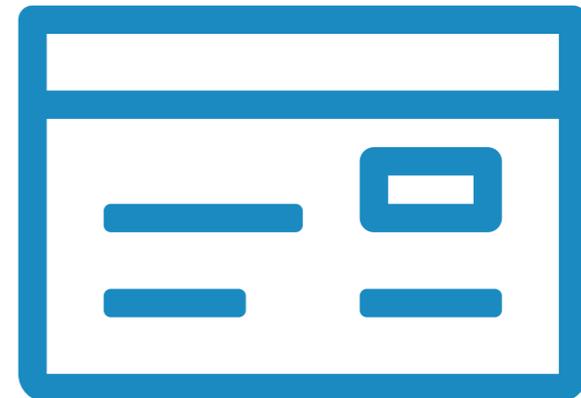
Organizational Information

- Application Contact Information
- CEO or ED Contact Information
- Organization Contact Information & Address
- Organization Federal Tax ID & DUNS Number
- Amount Requested



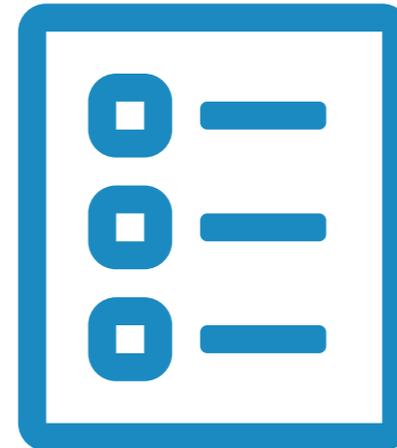
Pre-Application

- General Fund
 - Population in Need
 - Top Area of Need
 - Collaborative Partner
 - City of Chandler Program Involvement
 - Certification
- CDBG & HOME
 - National Objective
 - Certification



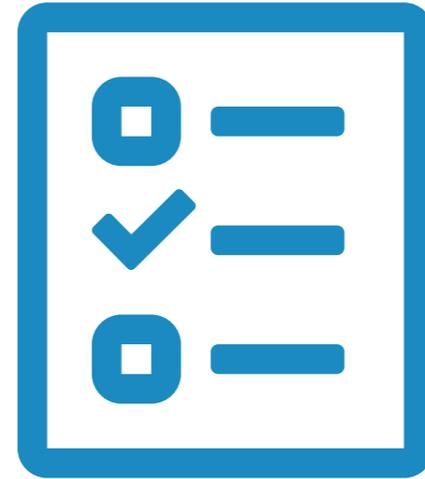
Program & Project

1. Program Summary
2. Experience
3. Service Delivery
4. Leveraging Resources



Additional CDBG & HOME Requirements

- All CDBG & HOME Applicant Questions
- Capital Project Questions
- HOME Questions

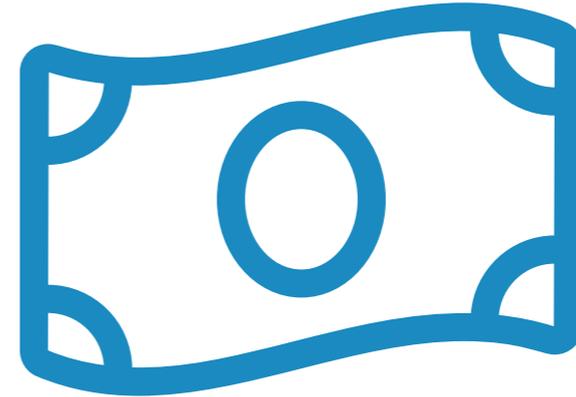


Budget Tab

- Program Budget
- Program Narrative

Document Tab

- Agency Budget
- Agency Narrative (if needed)
- Audit Documents

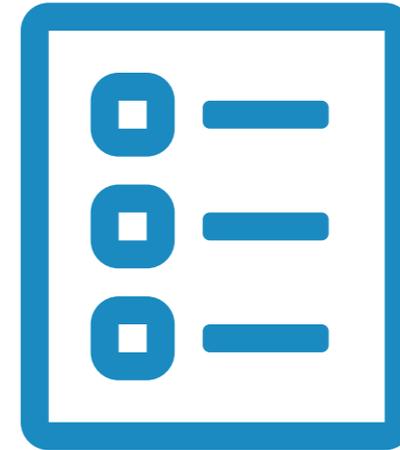


Document Tab (Cont)

- 501(c)(3) Letter
- Organization Chart
- Board Roster
- Signed Certification

Additional CDBG & HOME Documents

- Fiscal Management Assessment
- Articles of Incorporation

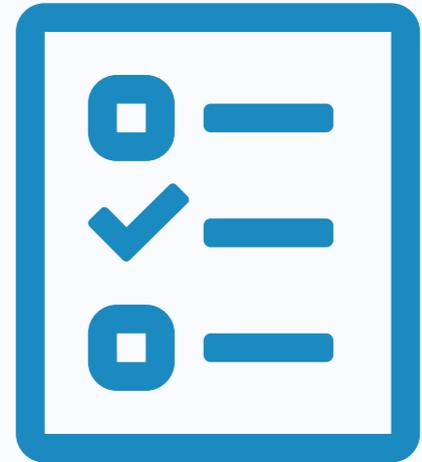


Evaluation

1. Technical Review

- Complete Applications
- Fiscal Stability
- Eligibility Determination
- Addresses Need & Priorities
- Past Performance
- General Fund: Collaborative Partner and City Involvement

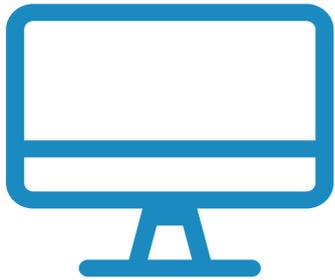
2. Subcommittee Panel



October 24, 2019	Agency Orientation and Applications Available
November 26, 2019	Applications due in ZoomGrants (11:59 PM)
December 2019 / January 2020	Technical Reviews
January 10, 2020	General Fund Mid-Term Reports Due for 2019-2020
January 15, 2020 - February 20, 2020	CDBG & HOME Application Review and Evaluation
February 3, 2020 - April 17, 2020	General Fund Application Review and Evaluation
March 2020	CDBG & HOME Applicants Notified of Initial Funding Recommendations
April 1, 2020 - April 30, 2020	Annual Action Plan 30-Day Comment Period
May 2020	General Fund Applicants Notified of Initial Funding Recommendations
May 14, 2020	City Council Approval of CDBG & HOME Allocations
June 11, 2020	City Council Approval of General Fund Allocations
July 1, 2020	Contract Period Begins (contingent on City Council Approval)

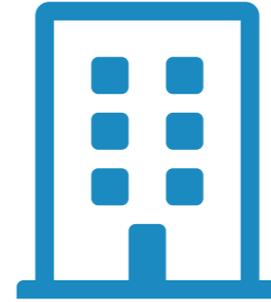
Monitoring

General Fund



1. Desk Reviews

- Mid-Term Report: January 10, 2020
- Final Report: July 10, 2020

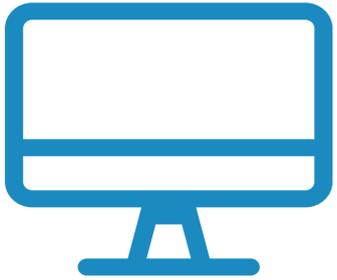


2. On Site

- Agency Tours

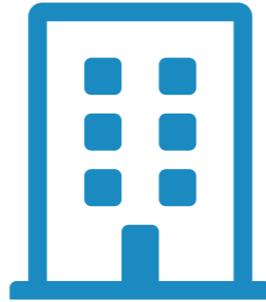
Monitoring

CDBG & HOME



1. Desk Reviews

- Monthly reports
- Invoices
- Financial Audits



2. On Site

- Based on Risk Assessment
- Review programmatic records, financial records, client files, policies & procedures
- Mandated by HUD

Technical Assistance

Available to answer questions
and help determine eligibility



General Fund Questions

Riann Balch
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480-782-4352

CDBG & HOME Fund Questions

Karin Bishop
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480-782-4353

Application Due Date: **November 26, 2019** at 11:59 PM